



**etb**

Bord Oideachais agus Oiliúna  
Lúimhgh agus an Chláir  
Limerick and Clare  
Education and Training Board

## MINUTES OF MEETING

Held on 6<sup>th</sup> November, 2013

In the Dunraven Arms Hotel, Adare, Co. Limerick.

### Present:

Cllr. Denis McCarthy, Chairperson

Cllr. Tommy Brennan, Deputy Chairperson

Ms. Joan Aherne

Cllr. Michael Begley

Mr. Tony Brazil

Cllr. Rose Brennan

Cllr. Pat Burke

Cllr. Maria Byrne

Mr. Billy Carmody

Mr. Micheal Corley

Ms. Mary Flanagan

Cllr. Liam Galvin

Mr. Flan Garvey

Mr. Bernard Hanrahan

Ms. Marian Harnett

Cllr. Micheal Hillery

Mr. Jim Houlihan

Cllr. Michael Houlihan

Cllr. Michael Hourigan

Mr. Paddy Hourigan

Cllr. Mary Howard

Cllr. Cormac Hurley

Cllr. Mary Jackman

Mr. Eddie Keane

Mr. Sean Kennedy

Cllr. Joe Leddin

Cllr. Sean McLoughlin

Cllr. David Moloney

Cllr. Kieran O'Hanlon

Ms. Catherine Prendiville

Ms. Marinella Raftery

Cllr. Damien Riedy

Ms. Phil Roche

Cllr. Eddie Ryan

Cllr. P.J. Ryan

Cllr. Michael Sheahan

Ms. Catherine Tuohy

Cllr. Eddie Wade

Cllr. Liam Williams

Ms. Marie Wright McCabe

### Apologies:

Cllr. Peter Considine

Cllr. Gabriel Keating

Ms. Linda Ledger

Cllr. James Long

Ms. Sinead Nolan

Mr. Declan Philips

### In attendance:

Mr. Sean Burke, Chief Executive

Ms. Bernadette Cullen, Education Officer,  
Post Primary Division

Mr. Paul Patton, FET Officer

Mr. Eamon Murphy, Head of  
Capital/Procurement

Mr. Denis O'Brien, Head of ICT/MIS

Mr. John O'Connor, Head of Corporate  
Affairs

Ms. Mary Troy, Head of Finance

Ms. Joanne O'Brien, Corporate Affairs

Ms. Caroline Hayes, Corporate Affairs

## **1. Establishment of Finance and Audit Committees**

The Chief Executive informed the Members that the special meeting of the Limerick and Clare Education and Training Board (LCETB) was convened for the purpose of giving effect to the letter from the Department of Education and Skills that the LCETB should establish (a) a Finance Committee and (b) an Audit Committee in accordance with Section 45 of the Education and Training Boards Act 2013. In its earlier letter to the Chief Executive, the Department had stated that, pending the publication of a revised Code of Practice for the governance of Education and Training Boards, the appointment of Finance and Audit Committees should await further instructions. In its more recent letter, the advice from the Department was that LCETB should go ahead and establish these committees in accordance with the legislation. The Department further advised that in the event of a conflict between the existing Code of Practice on governance and the legislation, the legislative provisions would prevail. It was unanimously agreed by the Board that each Local Area Committee would nominate two Members on to the Finance Committee. Following a brief recess, the Board appointed the following:

- Cllr. Michael Hillery proposed by Mr. Tommy Brennan and Seconded by Cllr. Bernard Hanrahan.
- Cllr. Pat Burke proposed by Mr. Tommy Brennan and seconded Cllr. Sean McLoughlin.
- Cllr. Michael Hourigan proposed by Cllr. Kieran O'Hanlon and seconded Cllr. Maria Byrne.
- Mr. Tony Brazil proposed by Cllr Kieran O'Hanlon and seconded by Cllr. Joan Ahern
- Cllr. Rose Brennan and Cllr. Michael Houlihan proposed by Cllr. Mary Jackman and seconded by Cllr. Liam Galvin.

## **2. Audit Committee**

It was also unanimously agreed by the Board that each Local Area Committee would nominate two Members on to the Audit Committee. Following recess, the Board appointed the following:

- Cllr. Mary Howard proposed by Mr. Tommy Brennan and seconded by Cllr. Bernard Hanrahan.
- Cllr. Gabriel Keating proposed Mr. Tommy Brennan and seconded by Cllr. Sean McLoughlin.
- Cllr. Maria Byrne proposed by Cllr. Kieran O'Hanlon and seconded by Cllr. Joan Ahern.
- Cllr. Kieran O'Hanlon proposed by Cllr. Michael Hourigan and seconded by Cllr. Maria Byrne.
- Cllr. Michael Sheahan and Mr. Jim Houlihan proposed by Cllr. Mary Jackman and seconded by Cllr. Liam Galvin.

It was unanimously agreed by the Board to appoint Mr. Jim Houlihan as Chairperson of the Audit Committee.

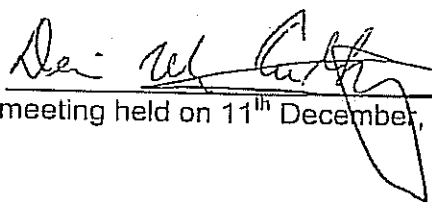
**3. Post Primary Development - Update**

Further to the decision to amalgamate St Nessian's Community College and Salesian Secondary School, and following further consideration of the matter, the Board decided in confirming the decision to extend the time-frame for the amalgamation from two to three years.

(Signed) SEAN BURKE,

Chief Executive.

Signed:

  
Chairman of meeting held on 11<sup>th</sup> December, 2013.