

Meeting - Minutes
Cruinniú – Miontuairiscí

MINUTES OF MEETING

Held on Wednesday, 16th October, 2013
In the Bunratty Castle Hotel, Co. Clare.

Present

Cllr. Denis McCarthy, Chairperson
Cllr. Tommy Brennan, Deputy Chairperson
Ms. Joan Aherne
Cllr. Michael Begley
Mr. Tony Brazil
Cllr. Rose Brennan
Cllr. Pat Burke
Cllr. Maria Byrne
Mr. Billy Carmody
Cllr. Peter Considine
Mr. Micheal Corley
Cllr. Cathal Crowe
Cllr. Liam Galvin
Mr. Bernard Hanrahan
Ms. Marian Harnett
Cllr. Micheal Hillery
Mr. Jim Houlihan
Cllr. Michael Houlihan
Cllr. Michael Hourigan
Mr. Paddy Hourigan
Cllr. Mary Howard
Cllr. Mary Jackman

Mr. Eddie Keane
Cllr. Gabriel Keating
Mr. Sean Kennedy
Cllr. Joe Leddin
Cllr. Sean McLoughlin
Cllr. Pat McMahon
Cllr. David Moloney
Ms. Maolíosa Ní Chléirigh
Cllr. Kieran O'Hanlon
Ms. Catherine O'Farrell
Ms. Catherine Prendiville
Ms. Marinella Raftery
Cllr. Damien Riedy
Ms. Phil Roche
Cllr. Eddie Ryan
Cllr. Michael Sheahan
Ms. Catherine Tuohy
Cllr. Eddie Wade
Cllr. Liam Williams
Ms. Marie Wright McCabe
Cllr. Eddie Ryan
Cllr. Michael Sheahan

Apologies

Ms. Mary Flanagan
Cllr. Cormac Hurley
Cllr. Jim Long
Cllr. Ian Lynch
Ms. Sinead Nolan
Mr. John O'Donnell
Mr. Kieran O'Neill
Mr. Declan Philips
Ms. Linda Ledger

In Attendance:

Mr. Sean Burke, Chief Executive
Ms. Bernadette Cullen, Education Officer, Post
Primary Division
Mr. Paul Patton, FET Officer
Ms. Shelagh Graham, Head of Human
Resources
Mr. Eamon Murphy, Head of
Capital/Procurement
Mr. John O'Connor, Head of Corporate Affairs
Ms. Mary Troy, Head of Finance
Ms. Lucia Murphy, Human Resources
Ms. Joanne O'Brien, Corporate

1. CONDOLENCES

Votes of Sympathy were passed to the following;

- * The Kinsella Family on the tragic death of their daughter, Chloe (Student in St. Nessian's Community College).
- * Ms. Mary Moloney (Limerick Youth Service) and Ms. Eileen Benson (Colaiste na Trocaire, Rathkeale) on the death of their mother, Mrs. Margaret Benson.
- * Bishop Brendan Leahy on the death of his father, Mr. Maurice Leahy.
- * Sr. Mary Concepta O'Brien on the death of her brother, Mr. Christy O'Brien.
- * Ms. Claire Burke and Ms. Carol McCarthy (Desmond College), on the death of their Uncle, Mr. Patrick (Pat) McNamara.

2. MINUTES OF PREVIOUS MEETING OF LIMERICK AND CLARE EDUCATION AND TRAINING BOARD

Minutes of meeting held on 16th July, 2013, were confirmed and signed on the proposal of Cllr. Bernard Hanrahan, seconded by Cllr. Michael Sheahan.

3. MATTERS ARISING FROM THE MINUTES

None.

4. CORRESPONDENCE

4.1 Department of Education and Skills

CL 0027/2013
24th June, 2013

Re: Parental Leave Entitlements for Special Needs Assistants in Recognised Primary and Post Primary Schools.
Noted.

CL 0031/2013
27th June, 2013

Re: Financial Emergency Measures in the Public Interest Act 2013-Teacher Salaries.
Noted.

CL 0034/2013
27th June, 2013

Re: Public Service Stability Agreement 2013 – 2016 (Haddington Road Agreement) and the Financial Emergency Measures in the Public Interest Act 2013 - Special Needs Assistants.
Noted.

<u>CL 0035/2013</u> 28 th June, 2013	Re: Public Service Stability Agreement 2013 – 2016 (Haddington Road Agreement) and the Financial Emergency Measures in the Public Interest Act 2013. Noted.
<u>CL 0036/2013</u> 27 th June, 2013	Re: Application of pay adjustments and related measures in accordance with the Financial Emergency Measures in the Public Interest Act, 2013 (Number 18 of 2013) and the Public Service Stability Agreement 2013 – 2016 (Haddington Road Agreement) in respect of all Staff other than Teachers and SNAs employed by VECs / ETBs. Noted.
<u>CL 0037/2013</u> 1 st July, 2013	Re: Special Needs Assistants (SNAs) - Supplementary Assignment Arrangements for the 2013/2014 school year Noted.
<u>CL 0039/2013</u> 24 th July, 2013	Re: Payment in respect of Substitution for the academic year 2012/2013 in Prisons. Noted.
<u>CL 0040/2013</u> August, 2013	Re: Leaving Certificate Vocational Programme (LCVP). Noted.
<u>CL 0041/2013</u> August, 2013	Re: The Leaving Certificate and Junior Certificate Mathematics syllabus for examination in 2015 and subsequent years. Noted.
<u>CL 0042/2013</u> August, 2013	Re: Timely submission of September and October Returns for 2013/14. Noted.
<u>CL 0044/2013</u> September, 2013	Re: School Vaccination Programme 2013/14 - HPV (Human Papillomavirus) vaccine. Noted.
<u>CL 0045/2013</u> September 2013	Re: Anti Bullying Procedures for Primary and Post Primary Schools. Noted.
<u>CL 0046/2013</u> July, 2013	Re: Allocation to schools for Books. Noted.
<u>CL 0047/2013</u> 16 th September, 2013	Re: Adjustments to the Leaving Certificate Chemistry Syllabus. Noted.

CL 0048/2013
18th September, 2013
Re: Statistical Returns in respect of part-time courses in ETB (Vocational) Schools/Community Colleges in the 2012/2013 School Year.
Noted.

CL 0049/2013
Re: Public Service Stability Agreement 2013 – 2016 (Haddington Road Agreement) and the Financial Emergency Measures in the Public Interest Act 2013.
Noted.

CL 0050/2013
October, 2013
Re: Changes to the Legend and Symbols on the 1:50,000 Discovery Series Ordnance Survey (OS) Maps used for Teaching, Learning and in Examinations.
Noted.

15th August, 2013
Re: European Agenda for Adult Learning.
Noted.

18th September, 2013
Re: Focused Evaluation in DEIS Schools – St. Nessian's Community College.
Noted.

18th September 2013
Re: Notification of a Whole-School Evaluation – Management, Leadership and Learning (WSE-MLL) – St. John Bosco Community College, Kildysart.
Noted.

24th September, 2013
Re: ESF- Co Funded Activities.
Noted.

26th September, 2013
Re: Projected Enrolment 2013/2014 Limerick City Schools.
Noted.

26th September 2013
Re: Proposed extension at St. Anne's Community College, Killaloe, Co. Clare.
Noted.

Lodgements:

9th August, 2013 €76,647 Re: Third Instalment of Current Funding 2013 – Special Projects for Youth.

9th September, 2013 €1,611 Re: School Meals (Local Projects) Scheme 2013/2014 – Colaiste Ide agus Iosef, Abbeyfeale.

9 th September, 2013	€8,000	Re: School Meals (Local Projects) Scheme 2013/2014 – Colaiste Iósaef, Kilmallock.
27 th September, 2013	€4,500	Re: Equipment for Agricultural Science (New Subject) at Gaelcholaiste Luimnigh.
27 th September, 2013	€2,183.25	Re: Furniture Grant for Increased Enrolments Colaiste Iósaef, Kilmallock.
7 th October, 2013	€338,845.26	Re: VEC Scholarship Grant 2013/2014.
8 th October, 2013	€23,847.00	Re: Limerick County and Co. Clare - Members Dividend Payment 2013 (Particular to 2012 Financial Reporting Period).
14 th October, 2013	€280,784.00	Re: School Services Support Fund 2013/2014.

(Lodged to the Board's Account)

4.2 ETBI Correspondence

3 rd September, 2013	Re: Grievance Procedures for Staff employed by Education and Training Boards (ETBs). Adopted.
	Re: Code of Practice for Dealing with Complaints made by Parent/s, Guardian/s of a Student or by a Student (who has reached the age of eighteen) currently enrolled in a school/centre, against a Staff Member employed by Education and Training Boards (ETBs). Adopted.
1 st September, 2013	Re: Harassment/Sexual Harassment Prevention Policy – Complaint Procedure for ETB Staff. Adopted.
1 st September, 2013.	Re: Bullying Prevention Policy - Complaint Procedure for ETB Staff. Adopted.
9 th September, 2013	Re: Standing Orders – Standing Council Recommendation to Congress 2013. Noted.

Undated Disciplinary Procedure for Staff employed by Education and Training Boards.
Adopted.

4.3 Other Sources

Fr: Music Generation
16th August 2013 Re: Appointment of Cllr. John Sheahan as Cathaoirleach of Limerick County Council and Cllr. John Egan as Leas-Cathaoirleach. The Board congratulated Cllr. Sheahan and Cllr. Egan on their appointments.

Fr: Music Generation
16th August 2013 Re: Music Generation Round 4 – Call for Applications.
Noted.

Fr: Clare Co. Council
13th August 2013. Re: Clare County Council (Killaloe bypass, Shannon Bridge Crossing and R494 Improvement Scheme) compulsory purchase (Roads No. 1) Order 2012.
Noted.

Fr: Department of Social Protection
9th September, 2013 Re: School Meals (Local Projects) Scheme 2013/2014 – Colaiste Ide agus Iosef, Abbeyfeale.
Noted.

9th September, 2013 Re: School Meals (Local Projects) Scheme 2013/2014 –Colaiste Iósaef, Kilmallock.
Noted.

Fr: NALA
September, 2013 Re: Publication – Doing the Maths: the training needs of numeracy tutors in Ireland, 2013 and beyond.
Noted.

Fr: NCSE
9th September, 2013 Re: Publication – "Choosing a School" A guide for Parents and Guardians of Children and Young People with Special Educational Needs.
Welcomed.

Fr: Kilrush Town Council
27th September, 2013 Re: Notice of the Preparation of Proposed Amendments to the Draft Kilrush Town and Environs Development Plan 2014-2020.
Noted.

Fr: Department of Public Expenditure and Reform
28th September, 2013 Re: Circular 16/13: Revision of arrangements concerning the use of Central Contracts put in place by the National Procurement Service.
Adopted.

As: An
Coimisinèir
Teanga
1st Deireadh
Fómhair, 2013

Re: Treoirleabhar d'Acht na dTeangacha Oifigiúla.
Notaithe.

Fr: Limerick
College of
Further
Education
7th October, 2013

Re: Board of Management Membership
On the proposal of Cllr. Maria Byrne, seconded by Cllr. Kieran O'Hanlon the Board confirmed the following nominees of the City Local Area Committee to the Board of Management of Limerick College of Further Education:

Representing the staff of the college

- Patrick Hogan
- Carmel Ronan,

Representing the students of the college

- Tim Carey, (President SU),
- Elizabeth Kelly, (Secretary SU)

Fr: Hazelwood
College,
Dromcollogher
Board of
Management
8th October,
2013

Re: Nomination of Mr. John Molyneaux as parent representative to the Board of Management.
Confirmed by the Board.

5. LIMERICK AND CLARE ETB

The CE updated the board on progress in the consolidation of LCETB and on the forthcoming integration of FAS and referred inter alia to the enactment of The Education and Training Act 2013. (SOLAS Act)

In his presentation to the board, the CE outlined the operational structure through which education and training services would be delivered in the LCETB area.

The schools division incorporates post primary schools, Youthreach, Youthwork and Special Schools etc.

The Further Education and Training division incorporates PLC courses, VTOS and Adult and Community Education and will also include the integration of FAS Training Centres.

The CE also informed the meeting that a draft vision and mission statement was being developed and would be ready for presentation to a future meeting of the board for its consideration.

6. CHIEF EXECUTIVE'S REPORT

Members noted that the CE, in his report to the board, had congratulated the students and staff of the schools, colleges and centres of education of LCETB on the excellent results achieved in the Junior and Leaving Certificate examinations.

Members noted the tribute paid by the CE to Limerick City Music Education Partnership on the very successful launch of its programme on 20th September and that he wished the Clare Local Area committee well in its application for a Music Generation Partnership programme for Clare.

The Board paid fulsome tribute to the Clare hurlers on their outstanding success in 2013, winning All Ireland titles at both senior and under 21 level.

It was noted from the CE's report that a total of 291 new employment contracts were awarded to staff since the commencement of the new academic year.

The Board was pleased to note that 466 student grants were renewed for the academic year 2013/14.

Members were advised that a schéim teanga was to be prepared by LCETB to comply with the provisions of the Official Languages Act as there is an obligation to have an Irish Language Scheme for 2014.

The meeting noted that in nine locations planning and/or construction work was taking place and it was agreed that a presentation to the board on these projects would be made at a future meeting by the Head of Buildings / Procurement.

On the proposal of Cllr. Maria Byrne, seconded by Cllr. Rose Brennan, the Board adopted the recommendations of the Limerick County Local Area Committee in relation to Youth Club Grant Allocations for 2013.

7. FINANCIAL REPORT

The Finance Officer briefed the meeting on the financial transactions during the period July to September 2013. On the proposal of Cllr. Cathal Crowe, seconded by Cllr. Liam Galvin, the Financial Report, which was circulated at the meeting, was adopted by the Board.

8. COMMITTEE REPORTS

Minutes of VEC Meetings

On the proposal of Cllr. Cathal Crowe, seconded by Cllr. Michael Sheahan, the Minutes of the three constituent VEC meetings of June 2013, as adopted by the Local Area Committees, were adopted.

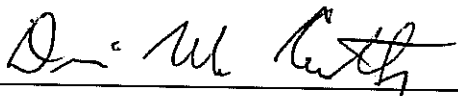
3. Post Primary Development - Update

Further to the decision to amalgamate St Nessian's Community College and Salesian Secondary School, and following further consideration of the matter, the Board decided in confirming the decision to extend the time-frame for the amalgamation from two to three years.

(Signed) SEAN BURKE,

Chief Executive.

Signed:



Chairman of meeting held on 11th December, 2013.