

MINUTES OF MEETING 17TH APRIL, 2018

In St. Joseph's Community College, Kilkee, Co. Clare

Present: Mr. Sean McMahon, Chairperson

Ms. Joan Aherne
Mr. Michael Cregan
Ms. Mary Flanagan
Cllr. Michael Hillery
Cllr. Mary Howard
Cllr. Marian Hurley
Cllr. Gabriel Keating
Cllr. Ann Norton
Cllr. Kieran O'Hanlon
Mr. Dónal O'hAiniféin
Ms. Lisa Marie Sheehy

In attendance: Mr. 0

Mr. George O'Callaghan, Chief Executive

Ms. Bernadette Cullen, Education Officer

Mr. Paul Patton, Director, Further Education and Training

Ms. Shelagh Graham, Director of Organisation and Development

Mr. Denis O'Brien, Head of Corporate Affairs and ICT

Ms. Mary Troy, Head of Finance

Ms. Joanne O'Brien, Recording Secretary

1. Presentation from Principal, St Joseph's Community College, Kilkee

Ms. Theresa O'Donnellan welcomed the Board to St. Joseph's Community College, Kilkee, Co. Clare and gave a brief outline of the history of the school and highlighted the various outstanding achievements and the tradition of excellent teaching within the school. In so doing, she referred to the challenges of the school in relation to enrolments as result of falling population within the area. The Chairperson of the Board, Cllr. Mary Howard paid tribute to Ms. O'Donnellan, the School Principal, her Deputy Principal, Agnes Hehir and Staff, in particular made reference to the oil spill that had the potential to cause severe disruption in the school and due to the excellent management of the situation, the school opened as planned and little, if no disruption, was caused as a result. Cllr. Kieran O'Hanlon, Member of the Board endorsed the sentiments and also referred to his linkage to the area of Kilkee. Cllr. Gabriel Keating referred to history of the College in the area and also paid tribute to all the staff. Cllr. Marian Hurley also endorsed the sentiments and stated that government should be encouraged to promote the area for business set up to encourage growth and population in the area.

2. Apologies/Condolences

Apologies: Mr. Tony Brazil

Cllr. Cathal Crowe Cllr. Michael Donegan Cllr. Liam Galvin

Ms. Catherine Harran De Parra

Cllr. Richard O'Donoghue

Mr. Gordon Mewis Cllr. Elena Secas

Condolences: Votes of Sympathy were passed to the following;

• Ms. Ann Nicholas, Board Member, on the death of her sister, Ms. Rosaleen Moore

- Cllr. Gabriel Keating, Board Member, on the death of his sister, Ms. Irene Keating
- Family of the late Ms. Betty Mullins (Retired Shannon Training Centre)
- Family of Dylan Cronin, 1st Year student in Thomond Community College who died suddenly
- Family of Gearoid Sheehy, Learner in O'Connell Avenue and former student of Gaelcholaiste Luimnigh
- Mr. Colm Galvin, VTOS, Kilmallock Road Campus, on the death of his mother, Ms. Angela Galvin
- Mr. Liam O'Sullivan (VTOS Kilmallock Road Campus) on the death of his wife, Ms. Yvonne O'Sullivan
- Mr. Shane Egan (Castletroy College) on the death of his Father, Mr. Maurice Egan
- Ms. Brid Talty (former Teacher with Clare VEC/Interview Board) on the death of her mother, Mary
- Ms. Eileen Mulqueen, (Colaiste na Trocaire, Rathkeale) on the death of her father, Mr. Michael Benson
- Mr. James Maher (Ennis Adult Education Centre) on the death of his brother, Mr. Richard Maher
- Ms. Theresa O'Donnellan on the death of her brother in law, Mr. Denis McGrath

As a mark of respect on the bereavement of Ms. Ann Nicholas' sister and Ms. Betty Mullins, retired staff member, the meeting was adjourned as a mark of respect for two minutes as per revised Standing Orders, and subsequently reconvened.

3. Adoption of the Minutes of the Previous Meetings

Minutes of Meeting held on 20th March, 2018, were confirmed and signed on the proposal of Cllr. Gabriel Keating, seconded by Ms. Joan Aherne.

4. Matters Arising from the Minutes

None

5. Correspondence

DEPARTMENT CORRESPONDENCE

CL 0019/2018 16 th March, 2018	Re: Scheme for awarding of Incremental Credit in recognition of previous equivalent or relevant experience for Youthreach Resource Persons and Youthreach Co-ordinators.
CL 0024/2018 23 rd March, 2018	Re: Prescribed Material for the Leaving Certificate English Examination in 2020.
CL 0025/2018 March, 2018	Re: Sick Leave Scheme for Teachers - changes to Critical Illness Provisions (CIP) from 31st March, 2018
CL 0026/2018 March, 2018	Re: Sick Leave Scheme for Special Needs Assistants Changes to the Critical Illness Provisions (CIP) From 31st March, 2018.
CL0027/2018 March, 2018	Re: Provision to allow for certain education and training sector staff to be retained in employment beyond their Compulsory Retirement Age of 65 years until they reach the age of eligibility for the Contributory State Pension.
CL0027/2018	Re: Frequently Asked Questions.
CL0028/2018 3 rd April, 2018	Re: Prescribed Material for the Junior Certificate/Junior Cycle Examination in 2020 and Leaving Certificate Examination in 2020.
CL0029/2018 9 th April, 2018	Re: Secondment Scheme for Registered Teachers in Recognised Primary and Post Primary Schools.
S.I.: 100 of 2018	Student Support Grant Scheme
S.I.: 101 of 2018	Student Support Regulations

On the proposal of Cllr. Michael Hillery, seconded by Cllr. Ann Norton, Circular Letters were adopted.

Other Correspondence

Fr: Irish Public Bodies 3rd April, 2018

Re: Notice of AGM scheduled for 27th April, 2018.

Fr. St. Caimin's Community School 10th April, 2018 Re: Nominee to Board of Management.

See Agenda item Number

6. Chief Executive's Report Incorporating Post Primary Education & Further Education and Training EDUCATION REPORT

Circular 0013/2018 Religious Instruction and Worship in ETB Schools

Further to the introduction of the above Circular Religious instruction and worship in ETB Schools by the Department of Education and Skills. ETBI has asked the Religion and Diversity Task Group to consider the implications of the Circular and has also sought further clarification from the Department. Of particular concern is requirement of having to provide students with alternative subjects if they wish to withdraw from religious instruction and the resourcing implications of this. The position of ETBs currently, is that the status quo should be maintained where possible until clarification is received from the DES, therefore schools should continue to provide parents with the current opt out clause.

Leadership Seminars

Two seminars were held for teachers who are interested in exploring leadership. Seventy four attended and there is a further waiting list of seventy. Further sessions are planned. The Programme was facilitated by the Education Officer and Principals and the CE paid tribute to all involved.

EAL Workshop

The second of a series of workshops for primary, post primary and youth workers working with students for whom English is an additional language is being held this Thursday in Kilmallock Road Campus. These workshops explore how to create an inclusive school culture and also assessment of and support of language skills development. A further workshop is planned for 15th May.

The Chairperson enquired re provision for EAL in Lisdoonvarna and the Education Officer, Ms. Bernadette Cullen outlined the provision currently in place as highlighted by Board Member at aprevious meeting. The Director of Further Education and Training, Mr. Paul Patton, advised that a meeting was currently taking place and an update would be available following this meeting.

Ennistymon Vocational School

The Principal would like to acknowledge the incredible work of students and staff and to acknowledge the role of all the parents of our students and the support of local businesses educational institutions and the community. The school recently hosted two major events; a memorable concert to celebrate 60 great years of service to education in North Clare and an exceptionally successful careers fair on Thursday, 22nd March in the Falls Hotel. The school also hosted a Senior Cycle Options Seminar with the Transition Year students assisting same.

Colaiste Chiarain, Croom New School Project

The High Court has appointed an interim examiner to Sammon Group, the Irish construction company. At the tendering process stage Sammon was the successful company for Colaiste

Chiarain, Croom. However, the Department had not as yet signed off on the tender report for the project.

Department officials are scheduling a meeting for next week to consider the next steps for the Colaiste Chiarain, Croom building project to ensure that it proceeds as expeditiously as possible.

FURTHER EDUCATION AND TRAINING REPORT

PLC

FET Centre, Mulgrave Street Campus

LCFE hosted an exciting range of events and workshops during the **Limerick Lifelong Learning Festival** starting with a workshop on **The world of Podcasting** which allowed guests to follow the journey from pre-production to publishing online.

A Creative Textiles Workshop focused on Wet Felting with Merino wool and Silk and participants created Flower Brooches while a Workshop in Modelling 3-D Game Environments also took place.

The week culminated with two workshops – Introduction to Mosaic Design and Introduction to Traditional Photographic Darkroom – Processing and Printing. Participants got hands on experience cutting and piecing together a sample mosaic image while those on the photography workshop gained practical experience printing photographs in a traditional darkroom from negatives and explored the potential of photogram images from a range of objects.

IT Department CV and Interview Workshops

Learners from LCFE IT Department engaged in a 2-part Workshop, CV and Interview to highlight their progression opportunities towards a successful career.

Part 1 saw Dr Janice O' Connell visit LCFE campus to advise learners with their CV. Dr O' Connell currently works with Innovate Limerick as the Tech Ambassador for the Mid-West region. The hands-on session allowed learners to showcase their progression during their time at LCFE on paper for potential employers.

Part 2 saw LCFE learners attend a seminar lead by Darren O' Dwyer, Senior International Recruiter at WP Engine that focused on interview preparation in The Engine Building, Cecil Street, Limerick.

The LCFE Information morning will take place on 18 April 2018 from 10.00 – 13.00.

VTOS

Fet Centre Shanagolden Campus

VTOS successfully hosted two events as part of the Lifelong Learning Festival in March:

Come Draw with Me - VTOS learners became the teachers demonstrating some sketching techniques to members of the local community who joined VTOS for the morning. The event was overseen by Maureen Barry Fitzgerald.

Positive Technology - a showcase of positive apps and websites for all ages. VTOS learners in conjunction with IT teacher Kathleen Hennessy produced a booklet of useful apps and websites showing how technology can be a positive resource for individuals and families. The event included demonstrations of these apps and websites. As the event coincided with Daffodil Day, the group wore yellow to remember loved ones.

FET Centre Ennis Campus

Louise Houlihan (Ennis VTOS) organises an annual fun event each year in which VTOS raise money for the Irish Cancer Society. The event is supported by all staff, learners and users of the Clonroad Campus. It is a "dress up silly" occasion to add a bit of fun to the event. The 2018 event raised €665.00.

The morning was a great success and heartfelt thanks to Louise and everyone who helped in every way from donated flowers, manned the table, collected money, baked, Nora and class cooking, and Clonroad Garden Centre for sponsoring the lovely prize for the raffle.

Regional and Local Tour Guiding L6 commenced in Ennis VTOS in September 2017, a joint venture between Ennis VTOS and the Burren Outdoor Education Centre. The pictures below are from a guided tour in Coole Park given by the current Tour Guiding Group. The learners acted as guides for the day and gave informed talks on Coole Park, Lady Gregory, W.B. Yeats and the town of Gort. It was a really enjoyable day walking through Coole Park and learning all about its history. Ennis VTOS, its staff and learners are very excited about this course and further links are being developed with employers and tour operators for the coming year. Ennis VTOS is currently recruiting for Regional and Local Tour Guiding L6 starting in Autumn 2018.

Fet Centre Kilmallock Road Campus

VTOS KRC advertised its Key Skills course on the Limerick Post and also received good media publicity from the Limerick Lifelong Learning Festival, when former Mr. World Kamal Ibrahim sat as a portrait model as part of the festival event.

A number of VTOS learners who were on work experience as part of the Office Administration L5 and Care Skills L5 courses were offered full-time employment with their host companies.

VTOS KRC is currently undergoing a provision review to assist with planning 2018-2019 provision. A number of new modules are being considered including QQI Science & Engineering L3. There may be a QQI L5 Business Studies Award parallel with Office Administration L5. VTOS KRC has offered some new practical skills modules as part of Key Skills for Work course, including Animal Care and Woodwork.

Fet Centre Scariff Campus

VTOS Scariff is busy preparing for QQI deadlines. The art room is full of different art pieces which are works in progress. The pottery in the pictures is being prepared for glazing. The final touches are being added to the art, drawing & combined materials. Following QQI Certification all pieces will be displayed at an art exhibition.

Hospitality Education & Training Centre (HETC) Apprentices A-iming to cook up Storm

It was decided to build a solid structure of the A, this would be made from timber with a timber base. A wooden frame was made from MDF, the joining's were taped and the whole structure was plastered to give a smooth surface and foundation for the various applied finishes. The Commis Chef Apprentice class wanted to project all the elements that are involved in working in a kitchen including the various craft skills. (The Apprentices were mentored and trained in these new skills).

There are many different elements of Culinary represented in the display. Menus are the foundation, they drive the art and culture aspects of the food industry. The menus used are a selection of menus from Limerick and Clare businesses representing where the Apprentices are employed. The knives used are sprayed in silver and symbolise some of the utensils and tools of the trade. The silver colour used represents the stainless steel used in all industrial kitchens. White is a brand colour for all cooking preparation areas and the white plates represent the Jack

Stand used in all kitchens. The mosaic work represents several elements, tiles in a kitchen, blue for gas flame, red and yellow the fire elements. The uniform of check pants, jacket with traditional black buttons, neck tie (colour for rank) and the Chef hat with the logo representing Limerick & Clare ETB. An array of Chef figures are presented made from pastillage and sugar, these Chefs display the gender balance, apprenticeships are traditionally male orientated. The presentation demonstrates the role for women in this field. The facial expressions on the Chefs show the different emotions that can be felt on the job in any one day. The A is piped in royal icing describing the different food terminologies used in culinary, the apprentice's names who worked on the piece are also included. The centre of the display is painted orange the brand colour given to Hospitality for this competition showcasing a table setting of the food that is created with all the elements displayed on the A. All food displays are made from pastillage and sugar. The A stands on a platform of black to indicate the black cooking range with utensils cooking on hot (red) rings. The red rings are lit up to give the effect of utensils cooking.

This is the National Competition, Hospitality has been on the 1, 6 and 9 O' clock news bank holiday Monday and RTE player and on newspapers. On Saturday 14th April Louise Hannon Strand Hotel will speak on the Marian Finucane RTE Radio about her experience in Hospitality.

The A has generated a whole community support and pride that HETC are representing Limerick in the finals on the 29th April in Spencer Hotel Dublin. A twenty minute documentary was also done as part of the submission on how the A was made.

Literacy Provision County Clare

Shannon Men's Shed with their tutors have created a wonderful new allotment in Shannon. Their latest completed project is rain water harvesting, this was developed as an innovative response to the lack of water facilities on site.

Literacy Provision County Clare are organising English language and computer classes for the Asylum seekers in Lisdoonvarna. They have already met the group and identified what their needs are.

The Syrian refugees who have been in Ennistymon for over a year are now integrating into FET programmes in Ennis and Ennistymon.

The Director of FET highlighted to the Board the recent RAPID funding for Kilrush Literacy Provision in County Clare and stated that they have recruited a group of young, long-term unemployed men (as part of RAPID funding) to participate in training provided by the Shannon Training Centre. The training will cover practical skills such as woodwork, construction skills such as tiling, block-laying, plastering etc. and communication, IT and CAD. There are currently seven men on the course and it is hoped that this will increase as word of the course spreads throughout the community. The Board paid tribute to all involved.

Family Learning has responded to a local needs request for parents of children in second level. Supporting your Teenage Child 6 week pilot course will start on Monday 16th April at 9.15 in Cnoc na Gaoithe venue in Tulla.

Community Education Limerick

"Journeys" is the theme of an exhibition of crafts and a craft trail which will take place on Thursday April 26th in The Engine on Cecil St. and designated community centres/schools around the city.' Journeys' refers to the lifelong learning journey that people undertake through involvement in FET courses including craft. Parents groups in Our Lady of Lourdes NS and

Thomond Primary School under the guidance of the Home School Community Liaison Coordinators and craft Tutor Colleen Collins are busy completing mosaics for the exhibition.

A workshop on Learning Neighbourhood was organised by LCEN and supported by LCETB as part of the Limerick Lifelong Learning Festival 2018. Learning Neighbourhood aims to benefit residents by taking the learning city concept to the neighbourhood level. The programme aims to assist local education networks and organisations to showcase and develop lifelong learning opportunities. Participants at the workshop represented a range of services, organisations and communities of interest including Parent & Toddler/Parenting Programmes, Community Education formal/informal/ Literacy programme Family Support, Higher Education, Social Inclusion & Community Activation Programme (SICAP).

Denis Barrett Cork Lifelong Learning Co-ordinator gave an insight into the experience of learning neighbourhoods in Cork. Members of the LCEN who had travelled to Cork in February to find out about Learning Neighbourhood, shared their thoughts and impressions. In small discussion groups, workshop participants explored the value of learning neighbourhood for local groups in Limerick. The value for Limerick included the possibility of opening up communication with local businesses, promoting learning in communities, bridging the gap between communities and enabling a number of agencies and groups to work together in a local neighbourhood.

Community Education Clare

Adult Learning Week 2018

35 courses up and running since Jan 1st ranging from Community Music, Horticulture, Introduction of Arabic, Spanish, Woodcraft, Arts and Crafts, Mindfulness and IT in a number of community venues right across the county. While courses are themed, specific attention is given to personal development, personal/interpersonal skills, communication skills, team working, confidence building and active citizenship

Aontas National Adult Learning week took place between 5th and the 9th of March 2018. Celebrations of Learnings where learners from BTEI/Literacy Provision County Clare and Community Education were presented with QQI Awards/Certificates of Achievement in a wide variety of subject areas took place in Ennis, Shannon, Scariff and Kilrush. There was a large attendance at each of the ceremonies which provided a space and opportunity for learners to join with their peers, tutors, LCETB staff and family to celebrate their fantastic achievements.

One learner stated "this class was the highlight of my week, when we were in class we talked about the class and what we would like to do next and when we were not in class, we talked about going to class, it brought us together and it is great to learn something new and make friends".

Shannon Community Music

Community Music classes are taking place in Shannon where men and women, young and old are coming together to communicate and express themselves through song and music. In addition to this their aim is to perform publically before the end of the sessions.

Kilrush Men's Shed

Finding sanctuary in a men's shed was an extensive article which appeared on the Clare People dated 27.03.2018. David Byrne, journalist visited the FE Centre, Kilrush Campus and spoke to several members of the group about their ongoing projects, their past experiences and how the Kilrush Men's Shed has truly appealed to the community in rural West Clare, providing not only a place to learn new skills but a meeting place for people in an area often associated

with isolation and lonliness especially during the winter months. Paddy Clancy one of the members stated"You meet people that you wouldn't normally bump into and everybody brings something different to the workshop"

PJ Mooney explained that the brilliant thing about the shed is that it provides an outlet for people to learn something new and meet others with varying talents and life experiences.

Kilrush Men's Shed is funded and supported by Clare Community Education Service, it is open to all men regardless of age, background or ability and this is reflected in the ongoing bee hive manufacturing which sees a wide range of young and old, many who have never had hands on experience with a major woodwork project.

Music Generation Limerick - Reach Out Gala Fundraiser at UCH

Music Generation Limerick City held a very special fundraiser on 16th March 2018 in the University Concert Hall as part of Limerick's St. Patrick's Day Festival. Music Generation presented a brilliant musical talent show hosted by Voice of Ireland and 2 FM presenter Eoghan McDermot. The annual Reach Out Gala raises funds for provisions in the Children's Ark at UHL, St. Gabriel's School and a host of other provisions that use music as a means to improve both mental and emotional health. Congratulations to all involved.

Music Generation Clare

National School Programme

Six week programme

Both Moyasta NS and Cree NS completed the six week National School Programme in March 2018 and have received recordings of their unique work. Geraldine Burke, Principal in Cree NS, said both the pupils and teachers in their school really enjoyed the programme.

25 week programme

A new 25 week Music Immersion Programme has also now been designed and will roll out in national schools throughout the county from September 2018. This new programme is designed as a whole school activity and follows the three strand of the national school curriculum: listening, responding, performing & composing.

Secondary School Programme Six week programme

The six week secondary school programme has now had successful runs in Mary Immaculate Secondary School in Lisdoonvarna, St Caimin's Secondary School in Shannon and Kilkee Community College. A group of 16 Second Year music learners in St Joseph's Secondary School, Spanish Point are now looking forward to starting the programme this month.

Ten week programme

The 10 week programme offers composition based workshops for all learners regardless of their musical background. The workshops are inclusive and collaborative and feature music composition and performance. Interpersonal activities are encouraged where social skills are developed through the sharing of ideas, skills and instruments.

Ennis Instrumental Hub

Weekly classes continue for the last term of this academic year every Wednesday after school from 5pm. Since the Hub was established last October, learners have made excellent progress.

Saturday Hub

The Saturday Hub consists of three groups: Junior Trad for primary school aged musicians; Pop & Rock Orchestra for secondary school learners; and the Creative Hub, also for secondary school learners. All three groups meet every Saturday to work on and explore various pieces of music together in the Cuan Feasa building in LCETB's Clonroad Campus.

North Clare Strings Programme

This 15 week programme is continuing in Carron NS and Tubber NS with Music Generation Clare tutor Rachel Conlan working towards an end of term performance with the learners. Another North Clare school, Ballyvaughan NS, has expressed an interest in signing up for the programme in September 2018.

Burren Children's Choir

Weekly practice continues to takes place in both the Community Centre and Mol an Oige, Ennistymon for over 60 enthusiastic young singers from twelve schools all over North Clare.

As part of the Reach Out Gala Fundraising Concert organised by Music Generation Limerick City, this choir travelled from Ennistymon on Friday 16th March to perform in the University Concert Hall, Limerick.

Shannon Chamber invited LCETB and Mid-West Regional Skills Forum to a briefing on Apprenticeships and Careers in Engineering in St. Patrick Comprehensive, Shannon Co. Clare.

The Mid-West Regional Skills Forum is a partnership between the regional education and training providers, local authorities, local enterprise offices and relevant public and private sector organisations to match skills supply and demand, supporting employers and facilitating job creation.

The Mid-West regional skills forum facilitates strategic co-operation between industry and educational training providers so that our region has the labour skills required to meet both current and future industry needs.

Limerick Lifelong Learning Festival

An international seminar on 'Equitable and Inclusive Learning Regions' was held in ENGINE on Wednesday 21st March. The event was part of a unique two-day event hosted by Learning Limerick in partnership with Cork Learning City. The seminar promoted inclusive lifelong learning at local level in Limerick. Day two of the seminar was held in Cork on Thursday 22nd March.

The event featured international speakers as part of this year's Limerick Lifelong Learning Festival. Representatives from Limerick's partner learning cities of Cork, Bristol and Belfast were invited for a morning of information sharing, learning city updates and examples of good practice on promoting equitable and inclusive learning. Learning Limerick and the Limerick Lifelong Learning Festival are now on an international platform since receiving the UNESCO Learning City Award.

Information Recruitment and Guidance

The 3rd Annual Further Education & Training Opportunities Fair was held at the O'Connell Avenue Campus on Thursday March 22nd as part of the Limerick Lifelong Learning Festival. Over the two hours, 147 attendees gathered information and received advice on course and progression options within the FET sector and there were a number of classes hosting Showcasing Demonstrations. One participant remarked 'Having a show like this is really helpful as it opens the mind to what we can do' while another said 'there are lots and lots of learning opportunities in FET, something for everyone'.

FET CPD

As part of the rollout of the FET Framework for the Integration of Language, Literacy and Numeracy (ILLN) published in 2016, we are delighted to undertake a new staff development initiative. 18 learning practitioners from centres right across the FET Division are participating on the Integrating Literacy in to Further and Adult Education. This is a Level 6 Module and is being delivered on site by Waterford Institute of Technology. The first block of training takes place in April in Limerick City with Block Two happening in May in Clare. The aim of this module is to enable participants to relate literacy issues to teaching in a variety of contexts and to support teachers of other subjects in facilitating learners who present with literacy difficulties. The programme is fully funded through the CPD budget and we have representatives of a wide variety of centres from apprenticeship to hospitality to Youthreach, BTEI, VTOS and second providers.

7. Finance, For Adoption

On the proposal of Cllr. Mary Howard, seconded by Cllr. Michael Hillery, the Financial Report for March was adopted.

8. For Appointment

On the proposal of Cllr. Gabriel Keating, seconded by Cllr. Kieran O'Hanlon, Mr. Michael Cregan was appointed to the Board of St. Caimin's Community College, Shannon, Co. Clare.

9. Any other Business with the permission of the Chairperson

Mr. Donal O'hAinifein queried the possibility of Scoláireachtaí in Coláiste Eoghain Uí Chomhraidhe. Board Members expressed their concern at the viability of the college and the loss this would be to the local area and surrounds.

The Chairman updated Members on Protected Disclosure as indicated at previous meeting and advised that a report was currently being prepared and that he was precluded from disclosing any further detail on the matter at this time.

Next meeting: Tuesday, 22nd May, 2018 in FET Centre, Raheen Campus, Raheen Business Park, Raheen, Limerick.

(Signed) GEORGE O'CALLAGHAN, Chief Executive.

Signed:

Chairperson of Meeting held on 30th May, 2018.