



MINUTES OF MEETING
Held on Tuesday, 17th January, 2017

In FET Centre - Raheen Campus, Raheen Business Park, Raheen, Co. Limerick.

Present: Cllr. Ann Norton, Chairperson
Ms. Joan Aherne
Mr. Michael Cregan
Cllr. Cathal Crowe
Cllr. Michael Donegan
Cllr. Liam Galvin
Mr. Sean Kennedy
Ms. Catherine Harran De Parra
Cllr. Michael Hillery
Cllr. Mary Howard
Cllr. Marian Hurley
Cllr. Gabriel Keating
Mr. Sean Mc Mahon
Mr. Dónal O'hAiniféin
Cllr. Elena Secas
Cllr. Lisa Marie Sheehy
Ms. Mary Margaret Valance

In attendance: Mr. George O'Callaghan, Chief Executive
Ms. Bernadette Cullen, Education Officer
Ms. Shelagh Graham, Director of Organisation and Development.
Ms. Mary Troy, Head of Finance
Mr. Denis O'Brien, Head of IT & Corporate Affairs
Mr. Eamon Murphy, Head of Capital and Procurement
Ms. Joanne O'Brien, Recording Secretary

1. Apologies/Condolences

Apologies: Ms. Mary Flanagan
Mr. Tony Brazil
Mr. Paul Patton, Head of Further Education and Training

Votes of Sympathy were passed to the following;

- Mr. Martin Cournane (Youthreach) on the death of his mother, Mary
- Ms. Norma O'Brien (Principal, Colaiste Mhuire, Askeaton) on the death of her aunt, Ms. Margaret (Peggy) O'Riordan
- Ms. Bernie Harrington (Marshal House) on the death of her aunt, Ms. Anne Keogh
- Ms. Aine Sheerin (Kilmallock Road Campus) on the death of her father, Mr. Paddy Ryan.

- Ms. Dorothy Meenaghan, (Ennistymon Vocational School) Ms. Margaret Moynihan (Ennis Community College) on the death of their mother Mrs. Phil Murphy and Mr. Niall Murphy, (Ennis Community College) on the death of his Grandmother.
- Ms. Bernie Pearse (Marshal House) on the death of her mother, Josie and Ms. Aine Fennessy on the death of her aunt-in-law
- Ms. Aileen O’Sullivan (Marshal House) on the death of her aunt-in-law, Ms. Anna Crowe.
- Family of Mr. Tony Bromell, Retired Registrar, Mary Immaculate College, former Mayor of Limerick and former member of Seanad Éireann.

2. Adoption of the Minutes of the Previous Meetings

Minutes of Meeting held on 22nd November, 2016, were confirmed and signed on the proposal of Cllr. Kieran O’Hanlon, seconded by Cllr. Mary Howard.

3. Matters Arising from the Minutes

None.

4. Correspondence

DEPARTMENT CORRESPONDENCE

| | |
|--|--|
| <u>CL 0076/2016</u> 5 th December, 2016 | Re: Withdrawal from Supervision and Substitution (S&S) Duties by ASTI Members on 7 November 2016 – Notification to Department of Education and Skills’ Payroll Section. Noted. |
| <u>CL 0077/2016</u> 6 th December, 2016 | Re: Revision of Pension Related Deduction with Effect from 01 January 2017. Noted. |
| <u>CL 0079/2016</u> 13 th December, 2016 | Re: Revised Salary Scale From 1 January 2017 For Post-1 February 2012 Entrant Teachers Covered By The Lansdowne Road Agreement. Noted. |
| <u>CL 0001/2017</u> January, 2017 | Re: Grant Scheme for ICT Infrastructure – 2016/17 School Year. Noted. |
| <u>CL 0002/2017</u> January, 2017 | Re: Combined Post-Graduate Diploma Programme of Continuing Professional Development for Teachers Involved in Learning Support and Special Educational Needs – 2017/2018. Noted. |

CL 0003/2017
January, 2017

Re: Graduate Certificate in the Education of Pupils on the Autism Spectrum (AS) for teachers working with Pupils on the AS in Special Schools, Special Classes or as Resource Teachers in mainstream Primary and Post-Primary Schools 2017/2018.
Noted.

CL 0004/2017
January, 2017

Re: Post-Graduate Certificate/Diploma Programme of Continuing Professional Development for Teachers working with Students with Special Educational Needs (Autism Spectrum Disorders).
Noted.

20th December, 2016

Re: Arrangements for the operation in the Education and Skills Sector of the new Delegated Sanction Agreement (DSA) for the recruitment and promotion of staff in particular to advise on how the DSA will operate in relation to the ETB Sector.
Noted.

5. Chief Executive's Report Incorporating Post Primary Education & Further Education and Training

EDUCATION REPORT

New Community College in Mungret

Mr. Liam O'Mahoney has been appointed as Principal of the new school in Mungret. Liam is currently Principal in St. John Bosco Community College in Kildysart and will be taking up his position in February. Discussions are ongoing with the Department of Education and Skills and Limerick City & County Council on the location of the temporary accommodation. An information evening for prospective students was held on Thursday 24th November in the South Court Hotel at 8pm with well in excess of six hundred people in attendance.

The Board noted the closing date for Common Applications System applications had elapsed and the CE advised that he would provide a further report on the uptake for the new College at the next Board Meeting.

Cllr. Cathal Crowe requested a briefing on the Common Application System at the next meeting of the Board. This was agreed.

Principals' Meeting

A meeting of Principals was held on Wednesday, 23rd November agenda items included Substance Misuse Policy, timetabling and planning for the new Junior Cycle, planning for 17/18, data protection in schools and national industrial relations. Further meetings are planned.

Student Support Team

Meetings with the individual student support teams in our schools were facilitated by the Psychological Support Officer the teams are very proactive in supporting students at risk.

Section 29 Appeals

One Section 29 Appeal has been received regarding an exclusion in St. Anne's Community College, Killaloe.

LCETB Youth Work Committee

A meeting of LCETB Youth Work Committee was held on 14th December 2016 in Clare ETB Offices. Initial work on the youth work development plan will commence in January 2017 following the mapping exercise completed by POBAIL.

Desmond College

Emily Duffy, 6th year student in Desmond College, has been chosen as one of 5 guest speakers at the BT Young Scientist Dream It, Do It Inspirational Seminar. Emily is the only second level student invited to speak. Two of the 5 speakers on stage with Emily will be Rio Ferdinand former captain of Manchester United and Graeme Hackland IT Director Williams F1.

Emily is the creator of the Duffily Bag, a bag designed to provide shelter for homeless/rough sleepers. The bag is now manufactured in the Mendicity Institute in Dublin by homeless people for other homeless. Last year Emily brought a consignment of bags to Calais to people living in the refugee camps.

| <u>School</u> | <u>Project</u> | <u>Category</u> | <u>Project Type</u> |
|---|--|--|---------------------|
| Colaiste Ide and Iosef, Abbeyfeale | To investigate the effect of protein milk on muscular strength | Biological and Ecological | Group |
| | Who Is The Fittest Of Them All? | Biological and Ecological | Group |
| | Am I Liked? Examining the science behind likes on social media. | Social and Behavioural Sciences | Group |
| Castletroy College | Intelligent Traffic Light Sensor | Technology | Individual |
| Coláiste Chiaráin, Croom | How Old Is The Universe? | Chemical, Physical & Mathematical Sciences | Individual |
| | An investigation into the effect of desalinated water on the growth of plants. | Biological and Ecological | Group |
| Hazelwood College, Dromcollogher | An Exploratory Investigation into the Acoustical Conditions Experienced by both Primary and Second Level students in County Limerick | Chemical, Physical & Mathematical Sciences | Group |
| | An investigation into the use of various manures from different animals to determine which has the greatest energy supply to farms | Technology | Group |

| | | | |
|---|--|--|------------|
| | MIGRAINE - IT'S NOT JUST A HEADACHE!! | | |
| Hazelwood College, Dromcollogher | Accents - The Unspoken About Prejudice | Social and Behavioural Sciences | Group |
| | An investigation into the production of Selenium enriched dairy products with commercial potential. | Biological and Ecological | Group |
| Gaelcholáiste Luimnigh | The energy efficiency of the kettle/ imscrúdú ar éifeachtacht an chitil. | Chemical, Physical & Mathematical Sciences | Individual |
| | Tuiscint faoi Úsáid Fuinneamh i nDaoine Óga | Social and Behavioural Sciences | Group |
| | Neamhionannas na ndéagoirí idir oideachas agus gníomhaíocht ar an úsáid de FCG(SPF) chun damáiste craiceanna a chosc | Social and Behavioural Sciences | Group |
| Desmond College, Newcastlewest | The Physics of a Skateboard | Chemical, Physical & Mathematical Sciences | Individual |
| | Honey Bees: Natural Born Mathematicians | Chemical, Physical & Mathematical Sciences | Group |
| | The Fire "Tech" Stinguisher | Technology | Individual |
| | Autistic communication system | Technology | Individual |
| | Ergonomic Planter | Technology | Group |
| | Natural control of the Varroa mite in an effort to reduce CDD | Biological and Ecological | Group |
| | A rush to biomass | Biological and Ecological | Group |
| | An Investigation into the dangers associated with 'Social Media Parenting' | Social and Behavioural Sciences | Group |
| | An Exploratory study into the meaning and development of 'play' in Ireland over the last 5 Decades | Social and Behavioural Sciences | Individual |
| | The Dilemma of When to Start School, aged four or aged 5, decisions decisions!!!! | Social and Behavioural Sciences | Group |
| The Science of Following your Dreams | Social and Behavioural Sciences | Group | |
| Coláiste Iósaef, Kilmallock | pocketKnow - Your ultimate tool for Revision | Technology | Individual |
| | How ALARMinG is your blood pressure? | Biological and Ecological | Group |
| | The Effect The Islamic State Of Iraq And Syria's Actions Have Had On The Reputation Of The Muslim Community | Social and Behavioural Sciences | Group |
| | Do You Know What You're Eating? | Social and Behavioural Sciences | Group |

| | | | |
|----------------------------------|---|--|-------|
| Scariff Community College | An Application of Finite Element Analysis Techniques to Study How The Geometry of Common Sports Bats Affects The Performance of The Bat | Chemical, Physical & Mathematical Sciences | Group |
|----------------------------------|---|--|-------|

HR Report

The Board noted the following appointments:

Management Appointment:

Principal, Community College, Mungret/Raheen

Specific Purpose Contracts:

Teacher of English at Colaiste Mhuire, Askeaton

Teacher of English & Media Studies at Colaiste Chiarain, Croom

Teacher of Science & Biology at Colaiste Chiarain, Croom

Teacher of Gaeilge at Castletroy College, Castletroy

Teacher of Learning Support/EAL with Science at Ennis Community College

Teacher of Physical Education with Science at Ennis Community College

Teacher of Business with Accounting at Colaiste Iosaef, Kilmallock

Teacher of Gaeilge at St. Michael’s Community College, Kilmihil

Teacher of Accounting, LCVP, Business & Mathematics at St. Michael’s CC, Kilmihil

Teacher of Art at VTOS, Scariff

Fixed Term Contracts:

Teacher of Catechetics at Colaiste Iosaef, Kilmallock

Teacher of Art at Colaiste Iosaef, Kilmallock

Teacher of Business QQI Level 5 Bookkeeping at Shanagolden Education Resource Centre

Non Teaching Contracts:

Acting Assistant Manager Training Centre, Raheen

Acting Assistant Principal Officer, Administrative Offices, Marshal House

6. Finance Report

On the proposal of Cllr. Kieran O’Hanlon, seconded by Cllr. Michael Donegan, the Financial Report was adopted and the Audit Committee Report was noted.

7. Address by Mr. Séamus Conboy, ETBI Primary School Support Officer on Community National Schools

Mr. Seamus Conboy presented to the Board on the Community National Schools that are state-governed, multid denominational, inclusive schools that welcome all children from the local communities they serve. Mr. Conboy informed the Board that the Community National Schools (CNS) is a new alternative under the patronage of ETBs. Members noted that since their establishment in 2008 that there are currently 11 schools and patronage had now transferred to the ETBs since September, 2016. Mr. Conboy briefed

Members on the characteristic spirit of a CNS. Members noted that support services for the schools i.e. Finance, HR, IT and Procurement and how this benefits the Principal in the management of the schools. Members paid tribute to Mr. Conboy for his informed presentation and wished him well in his role as ETBI Primary School Support Officer.

8. Appointments/Resignations - to Boards of Management:

a. Coláiste Íde agus Iosef, Abbeyfeale

The Board noted the resignation of Canon John O'Shea

b. Desmond College, Newcastlewest

On the proposal of Cllr. Kieran O'Hanlon, seconded by Cllr. Gabriel Keating, Cllr. Michael Collins, was appointed to the Board of Desmond College.

9. Nomination of Shannon Group for Recommendation to the Minister for appointment to Governing Body of LIT.

Following a number of proposals for appointment to the Board of LIT and clarification from the Chief Executive on the requirements of the nomination sought by LIT, Cllr. Marian Hurley, on the proposal of Cllr. Liam Galvin, seconded by Cllr. Elena Secas, was selected as the Boards nominee to LIT.

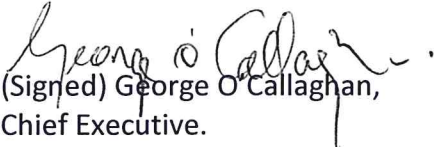
10. For Adoption Risk Management Policy

On the Proposal of Cllr. Richard O'Donoghue, seconded by Cllr. Michael Hillery, the Risk Management Policy was adopted by the Board.

11. Any other Business with the permission of the Chairperson

Following query from Mr. Michael Cregan on the supports for recent Syrian Refugees, the Education Officer, Bernadette Cullen advised that she would look into the matter and revert to Michael accordingly.

Next meeting to be held on 28th February, 2017 in FET Centre - Raheen Campus, Raheen Business Park, Raheen, Co. Limerick.


(Signed) George O'Callaghan,
Chief Executive.

Signed:


Chairperson of meeting held on 28th February, 2017