



MINUTES OF MEETING
Held on Wednesday, 18th May, 2016
In Colaiste Ide agus Iosef, Limerick Training Centre, Raheen

Present: Ms. Joan Aherne, Chairperson
Mr. Tony Brazil
Mr. Michael Cregan
Ms. Catherine (Kate) Harran De Parra
Cllr. Michael Donegan
Cllr. Liam Galvin
Cllr. Gabriel Keating
Mr. Sean Mc Mahon
Cllr. Ann Norton
Mr. Donal O'hAiniféin
Cllr. Kieran O'Hanlon
Cllr. Elena Secas
Cllr. Lisa Marie Sheehy
Ms. Mary Margaret Valance

In attendance: Mr. George O'Callaghan, Chief Executive
Ms. Shelagh Graham, Head of Human Resources
Ms. Mary Troy, Head of Finance
Mr. John O'Connor, Head of Corporate Affairs
Mr. Denis O'Brien, Head of ICT
Ms. Joanne O'Brien (Recording Secretary)

Apologies: Ms. Mary Flanagan
Cllr. Mary Howard
Mr. Sean Kennedy
Cllr. Richard O'Donoghue
Ms. Bernadette Cullen, Education Officer
Mr. Eamon Murphy, Head of Capital & Procurement

1. Condolences

Votes of Sympathy were passed to the following;

- Ms. Marie Therese Carroll (Head Office) on the death of her father, Mr. Liam Carroll.
- Ms. Joan Barry (Head Office) on the death of her brother in law, Mr. Jim Kelly.
- Mr. Michael Clancy (Kilkee Community College) on the death of his father, P.J Clancy.
- Ms. Colette Doris (East Clare Youthreach) on the death of her mother, Bridget Doris.

- Fr. Michael Wall (BOM Castletroy College and Hazelwood College) on the death of his brother, Mr. David Wall.
- Ms. Lorraine Shaw (LCFE) on the death of her father Mr. Tony Shaw.
- Ms. Cora Foley, Youth Officer, on the death of her father, Mr. Seamus Foley.
- Mr. Tony Brazil, Member of the Board on the death of his brother in law, Mr. Gerry McNamara.

Vote of congratulations was extended to Senator Maria Byrne on her election to the Seanad.

2. Adoption of the Minutes of the Previous Meetings

Minutes of Meeting held on 20th April, 2016, were confirmed and signed on the proposal of Cllr. Liam Galvin, seconded by Cllr. Cathal Crowe.

3. Matters Arising from the Minutes

There were no matters arising.

4. Correspondence

Department Correspondence

CL 0030/2016 22nd April, 2016	Re: expiry of increment measures under the terms of the Haddington Road Agreement. Noted.
CL 0031/2016 April, 2016	Re: Commencement of Statutory Requirements for Garda Vetting Adopted on proposal of Ms. Elena Secas, seconded by Mr. Liam Galvin.
12 th May, 2016	Letter from Minister's Office: reply to correspondence from Board regarding non-pay budgets and Summer Works Scheme The Board requested the CE to raise the matter with the Minister at his next meeting.
12 th May, 2016	Re: Re: Lands at Clash, Abbeyfeale, Co. Limerick. The CE advised Members that conditional approval was given for sale of lands at Clash, Abbeyfeale and the LCETB Capital and Procurement Section was working with the Department to progress same.
May, 2016	Re: Student Grant Scheme 2016 Statutory Instruments. Adopted on proposal of Cllr. Ann Norton, seconded by Ms. Kate Harran De Parra.

Other Correspondence

- Fr: Limerick Institute of Technology
21st April, 2016
- Re: Staff Nominee to New LIT Governing Body post August, 2016.
Deferred.
- Fr: West Limerick Resources
26th April, 2016
- Re: Nomination to Board of West Limerick Resources.
The CE advised that Mr. Sean O'Carroll, Adult Literacy Co-ordinator, Kilmallock was appointed to same.
- Fr: Kilrush Community College
3rd May, 2016
- Re: Three nominations to the Board of Management of Kilrush Community College to cover to 2019.
On the proposal of Cllr. Ann Norton, unanimously adopted by the Board, the outgoing nominees were re-elected to the Board; Cllr. Kieran O'Hanlon, Cllr. Mary Howard and Mr. Bernard Hanrahan.
- Fr: Limerick City and County Council
9th May, 2016
- Re: The Election of Cllr. Maria Byrne to Seanad Eireann.
Members congratulated Senator Byrne on her election to the Seanad and on the proposal of Cathal Crowe, adopted by the Board, it was agreed to write to Senator Byrne re same.
- Fr: BOM Coláiste Chiaráin, Croom
9th May, 2016
- Re: LCC request for further information on planning application for new school at Skagh.
The CE advised Members that the observations sought by the Council were from the HSE with regard to Microbes and this is a scientific study to be carried out by a specialist and a tendering process is currently under way. There is also a query with regard to Sewer Pipe and this has been previously queried and has been dealt with. The CE advised that he would provide a full brief on the planning matter to the Board of Management at its next meeting.
- Fr: Limerick Youth Service
11th May, 2016
- Re: Correspondence Re resignation from and nomination to Youth work Committee.
Mr. Maurice Walsh as appointed to Youth Work Committee on proposal of Cllr. Kieran O'Hanlon, seconded by Cllr. Lisa Marie Sheehy.
- Fr Audit Committee
11th May 2016
- Re: Correspondence from the Audit Committee regarding the filling of a vacancy on the Committee with an extern.
Deferred.
- 11th May, 2016
- Letter from Cllr. Richard O'Donoghue, re Schools Food Tenders
The CE advised that Tendering for Schools Food is provided for under legislation and is not a matter for the Board as legislation must be complied with. Cllr. Liam Galvin stated that this does not support local suppliers and this was proving very difficult for schools to secure sponsorship for school activities etc. The CE advised that he would respond in writing to Cllr. O'Donoghue and Cllr. Donegan requested that the response be circulated to all Members.

5. For Consideration: Chief Executive's report

Patronage of the new Schools for Limerick City

The process of identifying patrons officially commenced on 26th April with the Minister announcing the commencement of the process for schools which will open 2017 and 2018. The CE and EO attended an information session in the Department on Wednesday 4th May. The closing date for parental preferences is 8th June. All primary schools in the CAS area will be targeted and information sessions for parents associations are also underway. The form is also available on the LCETB website under the news section. A copy of the information leaflet is included. A valid parental preference is in the case of the Mungret school due to open in September 2017, is parents of existing primary school students from fifth class to first class. In terms of Castletroy (school due to open in September 2018) is parents of existing primary school students from fourth to senior infants. Discussions with the Diocese and Educate Together regarding patronage options are ongoing. The CE advised that forms for expression of interest had issued to all primary schools in the catchment areas of the proposed new schools and Members were urged to promote the LCETB as patrons for the two new schools. Members again expressed their dissatisfaction with the Common Application System and how students have to travel long distances to access their second level education.

Management Leadership and Learning – Whole School Evaluation

The EO attended the Board of Management presentation in Colaiste Chiarain Croom on Wednesday 13th April and the feedback session on Wednesday 27th April as part of the Management Leadership and learning, whole school evaluation process.

Quality Provision in Physical Activity in our Schools

Following an orienteering refresher course for PE teachers on February 10th Junior Cycle students in all LCETB schools completed a four week orienteering course as part of their PE programme. In particular second year students were identified to participate in the LCETB Schools Orienteering Event. On 27th April four hundred and seventy second year students travelled to Curraghchase Forest Park. The challenge of orienteering in the unfamiliar setting tested the students map reading skills to the limit. The support and expertise of the staff of the Burren and Kilfinane Outdoor Education Centres along with John Cotter (Irish Orienteering) ensured the success of the initiative. Further initiatives are planned.

Youth

The second LCETB Youth Work Committee meeting took place on 10th May 2016 in Marshal House. At the meeting Mr. Jordan Cassells one of Comhairle naOg nominees was elected Vice-Chair of the Youth Committee. A presentation was delivered for members on youth funding for mainstream/universal youth work. Members will be invited to express their interest in working on a sub-group to consider standing orders for the youth work committee and report back on suggestions at the September meeting. Building on the introductions facilitated at the previous meeting, members had an opportunity to meet others and briefly discuss 'What their organisation does and what their role is within it'. Committee members will be invited to express interest to give a brief input at the next meeting on their organisation/role. An overview of the process involved in developing a youth work plan will be on the agenda for the next meeting and copies of

previous plans will be circulated to members for information purposes. Congratulations was conveyed to Ms. Bethany Hanrahan for her recent presentation on behalf of the Dial na nÓg national executive to Comhairle na nÓg Co-ordinators, to Pobail and to the then Minister for Children and Youth Affairs, Mr. James O'Reilly. Well wishes were extended to Ms. Catherine Kelly on her recent appointment with the Diocese of Limerick. The Chair expressed thanks on behalf of the Committee to Catherine for her dedication and support to the work of this and former VEC committees and for all her work with young people and communities across Limerick over many years. Catherine Kelly thanked the Committee and wished it well in its endeavours. Next meeting is scheduled for 6th September with a special meeting taking place over the summer to consider grant scheme recommendations.

Local Youth Grant Scheme

The Local Youth Club Grant Scheme (LYCGS) was announced on Tuesday 10th May with a closing date for applications to LCETB for Friday 17th June 2016. Applications will be sent out to all known volunteer-led youth clubs and groups in the area.

- The Capital grant deadline is 20th May [applicable only to Department of Children and Youth Affairs (DCYA) funded youth projects]
- There is no update on the Youth Employability funding scheme for which a number of applications were received. We are awaiting news from the Department of Children and Youth Affairs in relation to same.

Gaelcholaiste Luimnigh

Gaelcholáiste Luimnigh is celebrating 10 years of the College's development from when it first opened in 2006. The College has grown steadily since it opened with almost 600 pupils in attendance and learning through the medium of Irish. Students, parents, staff, both present and past, along with representatives from the College's Patron, Limerick and Clare Education & Training Board, will attend this concert to commence a year-long range of special events to mark the College's growth and development.

Coláiste Mhuire, Askeaton

Couch to 5K

On Sunday 24th April, Coláiste Mhuire, Askeaton held its annual 5K event. The idea for a Couch-to-5K originated in 2014 from discussions between PE teacher Íde Trant and Ken Boland, Managing Director of The School Food Company. The aim of the initiative was to raise awareness of the importance of physical activity in our daily lives. In January, students, staff and family members began the couch to 5K training programme in preparation for this event with a weekly training session in school every Tuesday afternoon and also during PE classes. On April 24th, people arrived in their droves to participate in the event. Nicola Dore, Irish Para-Powerlifter and past-pupil of Coláiste Mhuire, was in attendance to cut the ribbon and present awards to the athletes. The School Food Company kindly sponsored the event and provided participants with fruit and water after the race. Principal Norma O'Brien expressed sincerest thanks to everyone who came and participated in the event and to the many volunteers from the local community and from the school who gave up their time to help out with stewarding, refreshments and entertainment on the day.

Winners: 1st Yr: Caoimhe O'Farrell & David O'Shaughnessy, 2nd Yr: Lauren O'Sullivan Neville & Christopher Barrett, 3rd Yr: Michelle Flynn & Dean McCarthy, TY: Monica Kelly & Evin O'Cathasaigh, 5th Yr: Chloe Dunbar & Tomás Keane, Staff: Michelle Carey, Family: Emily Pearse & Oisin O'Farrell.

Transition Year YSI students launch their CRIMETIME project and make it through to the YSI National Finals on May 10th.

Young Social Innovators (YSI) is a very popular element of the Transition Year programme in Coláiste Mhuire, Askeaton. Young Social Innovators is a programme for young people who want to make a positive change in their community. Coláiste Mhuire has been involved in this programme for the last 10 years, qualifying for the finals on many occasions and emerging as overall winners our category twice in the last three years. This year a group of TY students decided to focus on the issue of rural crime. Their project entitled CRIMETIME aimed to examine how the West Limerick area has been impacted following the closure of Garda stations in 2012. They researched the level of policing in the local area and gathered statistics on how the level of crime has changed since 2012. They also spoke to local Gardaí and politicians in order to highlight their concerns about rural crime. They have been very busy, setting up Twitter, Facebook and Instagram accounts and they have presented their project on Live 95FM and West Limerick Radio. They invited Tom Neville Fine Gael TD and Garda Tracy Gleeson into their TY class, both of whom gave them many tips and ideas for their project. They also spoke with representatives of the Save Our Local Community group from Tipperary. They have put together an information booklet with relevant statistics. They devised an acronym of the word Crime, giving tips on how to protect your home and created A2 posters to be displayed in local businesses. They have also secured over one thousand signatures to date on their petition which asks people how they feel about the Garda presence in their area.

Thursday 28th April saw the official launch of their findings in Coláiste Mhuire. The event was very well supported. Tom Neville TD returned as promised for the launch. The students were delighted to welcome Brendan Coleman, Michael Ryan and Francis Burke from the Save Our Local Community group who travelled from Tipperary and Cllrs Emmett O'Brien, Kevin Sheahan and Stephen Keary who showed their support by attending the launch. Sergeant Dave Callinan, Garda Aidan Haddock, Community Garda Cathy Healy and Fr Sean O'Longaigh were delighted to support the students as were Spin South West with Eoin and Stephen broadcasting the students' endeavours on the airwaves. Sponsorship by Wyeth and Cois Sionna Credit Union was instrumental to the development of the project and the students were delighted to welcome Bernie O'Dea and Rachel Cregan from the Credit Union. The students now head to the YSI National Showcase on May 10th, having secured a place in the national final again this year.

St John Bosco Community College, Kildysart

Brianne Murphy (Leaving Cert. Student) won 3rd prize in the National Career Skills Competition 2016. She will be presented with her award in The Clock Tower, Department of Education, Marlborough Street, Dublin 1 on Tuesday May 10th by The Minister of State for Skills, Research and Innovation from the Department of Education and Skills, Mr Damian English TD. Well done to Brianne and her mentor Ms. Josephine Ryan.

A group of 8 of our students have reached the final of the Give Racism the Red Flag competition in the Aviva Stadium on Wednesday May 11th. Well done to our students and their mentor Ms. Carmel Moroney.

Both our Junior and Senior Young Environmentalists groups have reached the final of this years competition in the Mansion House in Dublin on Wednesday May 18th. Great credit is due to both teams and their mentor Ms. Carmel Moroney.

Congratulations to our Junior Girls Footballers who won their County Final on Friday April 29th in the Éire Óg GAA grounds in Ennis. Well done to the Girls and their coaches Ms. Meaney and Mr. John Byrnes (parent).

Well done to our Green Schools Committee on being awarded their next green flag (the water flag). The team will receive their flag at a ceremony in Galway on Thursday May 19th. Well done to our Green Schools Committee who work hard under the support of Ms. Deirdre Convey and Seamus McQuaid.

St Anne's Community College Killaloe

St Anne's Camogie team won the All Ireland Junior D title on Friday April 15th. They defeated the Leinster champions from De La Salle, Bagenalstown 4 -6 to 0-4. Aoife Power was captain and Maeve Og O Leary was player of the match. We also won the Munster Intermediate title in January. Ailis Minogue and Celine Moloney train our camogie teams.

The school also had another All Ireland success was in badminton. Our U14 girls (Alice Gleeson, Susan O' Shea, Molly Fennessy, Jennifer Daly and Emma Spaight) won gold medals in Division 2. Our U16 Girls (Susan Daly, Lynda Daly, Anna Ryan, Rosaleen Ryan and Rachel Daly) won silver medals in Division 1. The U19 girls team (Moya Ryan, Aisling O' Meara, Sadhbh Fennessy, Aoife Power and Katie Moloney) won silver medals in Division 1. Our on-going success at All Ireland level in Badminton is thanks to Sarah Devane and John Daly their dedicated coaches. Moya Ryan is on the U19 National team.

The U15 hurlers were impressive winners of the Corn Chaoimhín Uí Mhearáin (U15 D Hurling) on May 6th. They defeated Presentation Ballingarry 1-17 to 2-4. Colm Hayes and Shane Golden coach the team.

St Anne's TY and 4th Year students exhibited their Reimagining 1916 Project in the Hunt Museum from March 10th to 18th. The exhibition was launched by renowned local artist John Shinnors. Students reflected upon the events of 1916 through visual art, short film pieces and multimedia. It was a collaboration between the Art, English and History departments. Ms Gillian Shinnors, Ms Emma Forde, Ms Clare O' Brien and Ms Maree Murphy were the teachers who guided the students throughout the project.

All first year students competed in the IMTA (Irish Maths Teachers Association) quiz which was held in school in February. Eight students were selected to go forward to the Regional finals and Adam Cunnane came 3rd.

Three Leaving Cert. students Holly Farrell, Emma Collins and Sean Rainford participated in the annual Model Council of the European Union debate for secondary schools which took place

in Dublin Castle on Tuesday, 1 March 2016. The theme of the debate was migration. 28 secondary schools from around Ireland took part in the event. The Model Council is designed as a simulation of a meeting of the Council of the European Union. Each school takes on the role of one of the 28 EU Member States. The debate was based on a mock European Commission proposal to support Italy and Greece, by relocating migrants in need of international protection to other EU Member States. The 3 St Anne's students represented Poland and the Polish Minister for Justice and Home Affairs. Under the guidance of teachers Deirdre Denning and Christine Noonan, they prepared an opening statement which clearly stated Poland's rejection of the proposal and anti-refugee status; to prepare for the debate they spent time researching Polish/EU legislation and procedures regarding refugees, as well as the history of Poland's asylum system and Polish-Syrian relations.

A choir from St Anne's took part in Seinn which is a joint initiative of the Diocese of Killaloe and Limerick to promote liturgical music in second level schools.

Aine Rainford, 1st Year won a creative writing competition based on Sheena Wilkinson's novel Name Upon Name. Brooklyn Bond and Noreen Kennedy were runners up in the Poem for Ireland competition. Sheena presented prizes to the students at a ceremony in the Ennis Library on April 14th.

St Anne's production of Les Miserables was nominated in 2 categories, for best supporting actress and best musical number. Not only that, St Anne's students were asked to open the ceremony with their performance of "Master of the House". The ceremony took place on May 5th. This year there were 2,888 entries from 351 primary and secondary school across Ireland. It is thanks to Ms Maree Murphy, Ms Clare O' Brien and many other staff who were involved that our students are part of this incredible experience. We did not win an award but we did make the front page of the Independent the following day.

St. Nessans Community College

Sadbh O'Riordan, a 2nd Year student, scooped first prize in the prestigious National Student Theatre Awards yesterday for her critique of "The Addams Family". This category was hotly contested and Sadbh was up against tough competition with the other nominees being Fifth years. The judges described her work as "masterful", "displaying a beautiful command for the language" with "an ability to transport the reader". With entries for the awards nearing 3000 from over 350 schools this is a huge achievement and with the ceremony being attended by over 2000 teenagers from around the country, all of our students were a credit to the school with decibel levels being heightened upon the announcement of Sadbh's win.

Colaiste Na Trocaire

Congratulations to Coláiste na Trócaire LCA student Siobhan Ives and her teacher, Ms. Prendiville has won an Award at this year's National Career Skills Competition. Both the student and teacher are invited to attend the Annual Awards Ceremony which will take place in the Department of Education and Skills, Dublin on Tuesday 10th May 2016.

The Schools Senior girls soccer won the Shannon Side League 2016, beating Colaiste Mhuire, Ennis, 4-1. Congratulations to team manager Killian Phair and the Girls.

Desmond College, Newcastle West

Emily Duffy 5th year student and inventor of the Duffily Bag Homeless Wrap, is still working with the Mendicity Institute in Dublin producing and distributing the wrap to the homeless in Dublin. She has just returned from her second visit to Calais where the bag is being given to refugees. Emily's bag was her Young Scientist project in 2015. Last week Emily was interviewed by USA news station ABC news re her invention.

Congratulations to Ms Marie Hennessy, Irish teacher at Desmond who is the new Limerick Rose.

Kayla McMahon (1st year) won 2nd prize in Technology at Scifest. She also won the overall Intel Technology Award.

With their product Colamh Samh, TY students Leah Barry, Muireann Tobin, Aine Upton, Caoimhe Danaher, Sophie Bridgeman, were Get Up and Go Enterprise Winners getting 1st place in Accounts, 2nd place in Presentation and 3rd place in Innovation.

Third year students Alice Duffy, Hannah McMahon, Katie Hallinan, Thomas Curtin and Dylan Moloney with the entry Centurions, are Intermediate Category Winners at Limerick Enterprise Awards and Best Display Award Winners at National Enterprise Awards in Croke Park.

6. Four TY students Leah Barry Muireann Tobin, Caoimhe Danaher and Aine Upton raised €17,704 for the Hope Foundation India. The girls along with teacher Ms Aoife Culhane went to Kolkatta India to visit the projects.

FET Division – CE Report

Cappamore Campus

LCETB signed a MOU with Ballyhoura Development Ltd. to give a renewed impetus to FET provision, community development and social inclusion across East Limerick with the Cappamore campus as a hub for this new activity.

FET Shannon Campus

A new Aircraft Spray Painting Course in conjunction with Eirtech Aviation, Shannon, started on Monday April 25th with 14 learners, each with an offer of employment on successful course completion.

The first offering of the new course, Plumbing Apprentice v4, commenced on the 25th April. As part of their apprenticeship these learners will have to complete studies in C

External Training

On 28th March 2016 responsibility for training in North Tipperary transferred to Tipperary ETB. This concluded a long planning process, including training of newly recruited TETB. The transfer, including payment of learner allowances, was concluded seamlessly and was testament to the detailed planning in advance.

VTOS Work Experience - KRC

This year, a number of KRC VTOS groups have participated in Work Experience at Levels 4 & 5 with placements in retail, care centres and business premises. These placements provide a good opportunity to strengthen current links with employers and reach out to potential new ones. Several learners have been invited to extend their work placements in local host companies and nursing homes, with the strong likelihood of securing employment.

Curriculum Development

VTOS staff at FETC-KRC are currently reviewing their courses and preparing publicity materials for 2016-2017, with a view to aligning provision closer to the needs of labour market activation. An enterprise module will be added to Art, Craft & Design (QQI Level 5). A new course entitled Career Links will be added to the programme, to replace the traditional Junior Certificate provision and provide more flexible progression pathways. An additional ESOL group will be added as there is such a high demand for places in this area, with considerable numbers on the waiting list.

VTOS Shanagolden

VTOS - Shanagolden opened the centre with various initiatives to attract the public to enrol on various programmes e.g. 'Come Draw with Me', Digital Media workshop.

Youthreach

Youthreach hosted a training course entitled 'SMART - Measuring Soft Skills Development' from 4th-8th April 2016 at the Old Ground Hotel, Ennis, Co. Clare. This programme was designed for frontline LCETB staff working with learners. This event focused on soft skills delivery and the measurement of soft skills as part of both formal and non-formal teaching and learning organisations. Staff gained knowledge regarding educational planning tools such as the logic model, learning about organisational culture and becoming reflective practitioners. The aims of the course were:

In partnership with Euricon, Youthreach has submitted the SMART 2 Erasmus+ Key Action 2 application entitled 'System for Measuring, Assessing & Recording distance Travelled in Second Chance Education' for the 31st March 2016 deadline. SMART 2 aims to build on SMART by:

- The development of a Soft Skills Development Framework at learner, teacher and organisation level that validates the informal learning within second chance settings
- Enhancing the e-platform developed in SMART by digitalising and making it interactive at all aspects of the measurement process, including teacher and organisation level
- Redesigning the learner measurement system developed in SMART, thereby ensuring the learner voice and experience becomes central to soft skill and quality assurance processes
- Evidencing quality and success factors of informal and non-formal teaching and learning methodologies through the identification of measurement indicators at teacher level
- Building a "soft skills" curricular framework that is mapped to the learner quality and measurement indicators
- Mapping of key features of second chance delivery to soft skills framework, to support quality assurance process

Part – Time Programmes

A huge WELL DONE to the organising committee of the FET Fair at the O'Connell Avenue Campus.

Learners from across various FET programmes in the city attended as well as staff from across LCETB FET, LCEN and Intreo representing their various programmes and having the opportunity to network.

New Promotional Brochure for Level 1 – 5 Part – Time Provision

A new brochure has been produced by BTEI and Literacy programmes in Limerick City detailing the part-time course options that are available for the 2016/17 academic year in the City.

A range of choices is available from Levels 1 to 5, including short 'First Step', or Level 1 and 2 courses that focus either gently or intensively on Reading, Writing, Number and Basic Computers. Then there are a suite of programmes at Levels 3, 4 and 5 that run for 6 to 12 hours a week in areas such as English Language Skills; Computers and Technology; Office Skills, Culinary Skills, Science, Engineering and Woodcraft; Healthcare; Childcare; Business Administration and Creative Media, Network Essentials and Leaving Cert. These latter options have a greater focus on employability and/or progression to higher level courses. Copies of the brochure will be widely dispersed across the City to encourage and attract new applicants for Autumn courses. Referrals will be welcome from all partners and new applicants will be invited in to either one-to-one or Recruitment Workshops in O'Connell Avenue during June and July.

Music Generation Limerick City

Over the Easter holidays a group of teenagers from across the city came together at the Music Generation Easter workshop. It was a partnership with Limerick Youth Service. The young people spent three days in a Songwriting, creativity and recording workshop culminating with a performance in the Limerick County Council Chamber in County Hall Raheen.

'Sing Together', a vocal group started by Music Generation Limerick City under the direction of tutor Ciara Meade took part in a National Event on Easter Sunday in Collins Barracks, Dublin. The performance culminated of 1100 voices, 300 of which were children who got to perform with the National Symphony Orchestra under the Direction of David Brophy

Music Generation Clare Art Council Partnership

Ten tutors/musicians worked with 22 class groupings in day long workshops that took place between April 6th and 12th in Kilkee, Kilnaboy, Ennistymon and Ennis, meeting over 700 singers, both current and previous participants of the Escalation singing programme. October 4th has been scheduled as a Big Sing for all participants.

Development Team ETB/Solas FET Skills Profile Results

ETBI/SOLAS have finalised the results of the LCETB FET Skills Profile Survey. The SOLAS CPD Unit met the Senior Management Team on the 12th of April to discuss the findings. Our participation rate at 52% was high, particularly as we are a large ETB (the 3rd biggest in the country). While our results were very much in line with national trends there were some interesting findings, for example, the significantly higher number of support and administrative staff availing of CPD. A series of national focus groups will be organised to probe more into the findings. This information along with the data from the profile will be used to inform the development of the SOLAS CPD Strategy. This will be unveiled in June of 2016 and followed by an implementation plan in the autumn. LCETB's CPD policy and strategy will be formulated in parallel to national developments.

ICT in Education Conference

The annual 'ICT in Education Conference' took place on Saturday, 23rd April in LIT's Thurles campus. The focus of the 2016 event was "Students as Co-Creators" with second and third level

students presenting workshops on how they find creative spaces, the creative workflow they've adopted while innovating and sharing.

Clare Adult Education Information and Guidance Service

17 group guidance sessions to 292 students across Co. Clare on BTEI, VTOS, Family Learning, Work Place, Themed Literacy and ITABE was delivered in the first quarter. Also included an Information Session for a CE Scheme in West Clare

The guidance service led a trip to LCFE Open Day and to Roxboro Hospitality Centre for learners from across Ennis VTOS, BTEI and CABES.

European Projects

Limerick City VTOS is currently involved in two ERASMUS+ Projects. The EDGE Project (Enhancing the Delivery of Guidance and Employability) is partnered with FET providers in Wales, Greece, Portugal and Austria. Partners are currently piloting the use of Mozilla Open Badges in the accreditation of core skills as well as the development of the ePortfolio as an innovative Career Planning tool for learners.

The second Project, entitled QUAKE (Qualifications & Knowledge ECVET) is headed by Mary Immaculate College and partners include LCETB, France, Belgium, Spain and Bulgaria. ECVET aims to facilitate the transfer and recognition of assessed learning outcomes achieved by learners during a transnational mobility. The focus of the QUAKE Project is horticulture and staff in Limerick City VTOS and the Organic College have been working closely to organise the visit of a group of Belgian teachers and learners who are currently engaged in a mobility (three weeks) at the Organic College, Dromcollogher and also with Croagh Garden Centre, County Limerick.

FET Operations Report

- LCETB to lead the PLSS Learner Database Pilot in May 2016
- Some live learner data to be used for pilot input
 - BTEI Occupational First Aid course scheduled for the week commencing 9th May 2016
 - Domestic Appliance Servicing course scheduled for the 23rd May 2016
 - Coláiste Chiaráin to assist by processing PLC manual applications
Animal Science (L6) and Advanced Equine Studies (L6)
- Approved at the LCETB-DSP meeting of the 10th March 2016

8. For Consideration: Finance Report

On the proposal of Cllr. Kieran O'Hanlon, seconded by Cllr. Michael Donegan, the Financial Report was adopted. Mr. Tony Brazil referred to the untimeliness of distribution of school budgets by the DES and stated that this was unacceptable.

9. Report of LCETB Audit Report

On the proposal of Cllr. Cathal Crowe, seconded by Cllr. Michael Hillery, the Audit report was adopted.

10. Confirm nomination of supplementary panel of chairpersons for interview boards

On the proposal of the CE, the following were adopted by the Board for inclusion on the supplementary panel of chairpersons for interview boards;

- Senator Maria Byrne
- Mr. Sean Conlan
- Mr. John Fitzgibbon
- Ms. Deirdre Frawley
- Mr. Pat McMahon
- Ms. Pádraigin Uí Riordáin

11. Nominations and Appointments to Audit Committee and Boards of Management & Other Committees

Following discussion on Agenda Item it was decided to defer the following;

- a. Audit Committee
- b. Gaelcholáiste Luimnigh
- c. LCFE
- d. Limerick School of Music
- e. Governing Body LIT

12. AOB with the permission of the Chair

Cllr. Cathal Crowe requested a review of the size of quorum for meetings and the CE advised that this was currently under review with ETBI.

Cllr. Liam Galvin requested that repairs be carried out to the Convent Building as it had become unsightly and in need of repair.

Cllr. Cathal Crowe advised the CE of lands that were available in Co. Clare should the Board be interested.

The CE confirmed that an Adult Education Sub-Committee would be formed on foot of query from Ms. Mary Margaret Valance.

Ms. Mary Margaret Valance advised Members that a very successful reenactment of the daring rescue of an IRA volunteer during the War of Independence was held in Knocklong under auspices of Limerick Youth Theatre

Cllr. Liam Galvin requested that Members contact Corporate Affairs in Head Office if they are not attending meetings.

Cllr. Cathal Crowe proposed that the CE would write a note of appreciation to the former Minister for Education, Ms. Jan O'Sullivan. This was agreed.

The CE advised that he would be emailing members seeking nominations to Annual Congress in coming weeks.

The meeting ceased at 6 p.m.

Date for next meeting Wednesday, 20th July, 2016, in Limerick Training Centre, Raheen.

(Signed) George O'Callaghan,
Chief Executive.

Signed: Joan Alce
Chairperson of meeting held on 20th May, 2016