



MINUTES OF MEETING
Held on Thursday, 19th March, 2015
In Marshal House, Dooradoyle Road, Limerick

Present: Cllr. Cathal Crowe, Chairperson,
Ms. Joan Aherne, Deputy Chairperson
Mr. Tony Brazil
Cllr. Maria Byrne
Mr. Michael Cregan
Cllr. Michael Donegan
Cllr. Liam Galvin
Ms. Catherine (Kate) Harran De Parra
Cllr. Michael Hillery
Cllr. Mary Howard
Cllr. Gabriel Keating
Mr. Sean Kennedy
Cllr. Ann Norton
Cllr. Richard O'Donoghue
Mr. Donal O'hAiniféin
Cllr. Kieran O'Hanlon
Cllr. Elena Secas
Cllr. Lisa Marie Sheehy
Ms. Mary Margaret Valance

In attendance: Mr. George O'Callaghan, Chief Executive
Bernadette Cullen, Education Officer
John O'Connor, Head of Corporate Affairs
Shelagh Graham, Head of Human Resources
Eamon Murphy, Head of Buildings and Procurement
Ms. Aileen O'Sullivan, Corporate Affairs
Ms. Joanne O'Brien, Corporate Affairs (Recording Secretary)

Apologies: Ms. Mary Flanagan
Mr. Sean McMahon

1. Condolences

Votes of Sympathy were passed to the following;

- Ms. Mary Prendergast and family on the death of her husband Mr. Frank Prendergast (BOM Gaelcholaiste Luimnigh).
- Ms. Gemma Curtin (Hazelwood College) on the death of her father, Mr. William Curtin.
- Mr. Jim Casey, Desmond College, Newcastle West) on the death of his grandmother, Josephine.
- Mr. Darragh Bailey, (Youthreach, Hospital) on the death of his grandfather, Mr. Paddy Bailey.

- Ms. Aine Fennessy (Head Office) on the death of her aunt, Ms. Betty Bonner.
- Ms. Nora Coyle (St. John Bosco Community College, Kildysart) on the death of her father, Mr. John Hehir.
- Mrs. Mairead McCarthy and family of the death of her husband Conn McCarthy (former Deputy Principal in Hazelwood College and brother of Former Limerick City VEC and Previous Board Chairman, Mr. Denis McCarthy).
- Ms. Pdraigin Ui Riordain (former CEO Co. Clare) on the death of her father, Mr. Michael O'Donoghue.
- Mr. Noel Colleran, Snr (Coordinator, Limerick City) on the death of his son, Noel Junior.
- Ms. Phyllis Peters (Ennis Community College) on the death of her sister, Ms. Angela O'Carroll.
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- Mr. Colin Cummins (LCAES) on the death of his mother, Kathleen.

2. Adoption of the Minutes of the Previous Meetings

Minutes of Meeting held on 22nd January, 2015, were confirmed and signed on the proposal of Mr. Sean McMahon and Ms. Mary Flanagan.

3. Matters Arising from the Minutes

Mr. Donal O'hAinifein referred to recent visit of Minister and referred to Admissions Policy of Gael Cholaiste Luimni and the possibility of same undermining other schools in area. The Chief Executive agreed to look into this matter.

Cllr. Liam Galvin expressed concern with the current system of on-line claims for travel. Ms. Mary Troy, Head of Finance, advised that further training would be provided on same and that any paper claims would still be accepted from January 2015. Cllr. Ann Norton requested that the current system be reviewed for use on ipads.

Mr. Sean Kennedy also expressed concern at the current system for creditors and stated that it was very time consuming. Concern was also expressed for local businesses as schools had no option but to deal with companies on national procurement database and therefore members were concerned that good will generated from doing local business was being depleted. Ms. Mary Troy outlined to members the decline in funding for schools and the imperative to get value for money.

4. Correspondence

DEPARTMENT CORRESPONDENCE

CL 0020/2015
March, 2015

Re: ESF Aided Operations Human Capital Investment Operational Programme 2007 – 2013.
Noted.

- CL 0016/2015
March, 2015 Re: Code of Practice for the Governance of Education and Training Boards.
Noted.
- CL 0016/2015
March, 2015 Re: Prescribed Material for the Junior Certificate Examination in 2017 and Leaving Certificate Examination in 2017.
Noted.
- CL 0015/2015
20th February, 2015 Re: Revised Payment Mechanism for Casual and Non-Casual Teachers with effect from the Commencement of the 2015/16 School Year -Cessation of "Rolled-up Holiday Pay".
Noted.
- CL 0011/2015
17th February, 2015 Re: Notice to Employers regarding a Further Extension to the 'Grace Period' for Superannuation Benefits for all staff, other than Teachers and Special Needs Assistants employed by Education and Training Boards, who are members of a public service pension scheme.
Noted.
- CL 0008/2015
February, 2015 Re: Prescribed Material for the Leaving Certificate English Examination in 2017.
Noted.
- CL 0007/2015
February, 2015 Re: Prescribed Material for the Leaving Certificate English Examination in 2017.
Noted.
- CL 0006/2015
2nd February, 2015 Re: Parental Leave Entitlements for Clerical Officers and Caretakers employed in National Schools under the 1978/79 Scheme and Clerical Officers employed in Post Primary Schools under the 1978 Scheme.
Noted.
- 26th February, 2015 Re: Letter of Determination in respect t of year ending 31st December, 2015.
Noted.
- 24th February, 2015 Re: The appointment of Maureen Falvey to the Governing Body of Limerick Institute of Technology.
Noted.

ETBI CORRESPONDENCE

None

OTHER CORRESPONDENCE

Fr: Limerick Institute of Technology
18th March, 2015

Re: Nomination of Male Staff Member to the Governing Body of LIT. Mr. Tony Mahon was recommended for appointment by Minister.

Fr: St. Caimin's Community College
13th March, 2015

Re: Request for Nominations to the Board of Management from LCETB.
Deferred to Item No. 6.

Fr: Kerry Education and Training Board
3rd March, 2015

Re: Clarification from Governing Body of the Institute of Technology Tralee on nominees from LCETB.
Noted.

24th February, 2015

Re: Nomination to Governing Body of the Institute of Technology Tralee and clarification on nomination required i.e. Member of Local Authority.
The Chief Executive agreed to seek further clarification on matter.

Fr: Office of the Tánaiste
4th February, 2015

Re: Expressions of Interest in the new First Steps – Youth Development Internship.
Noted.

Fr: SOLAS
21st January, 2015

Re: FET Funding 2015.
Noted.

Fr: The Department of Children and Youth Affairs
21st January, 2015

Re: Funding for Special Projects for Youth and Young Peoples Facilities and Services for Limerick City and County.
Noted.

5. Chief Executive's Report

Leading Teaching and Learning

The working group has had a number of meetings and sessions for Principals and Deputies are planned for **Tuesday 21st April 2015** and **Thursday 11th June 2015**, to support Senior Management Teams in schools in leading teaching and learning.

Whole School Numeracy – Planning session for Numeracy Link Personnel

A session for numeracy link teachers was facilitated by the EO, Mr. Jerry McCarthy formally JCSP, and Ms Jackie Dwane on 3rd March, the workshop was an opportunity for the numeracy link teachers to share and discuss school-wide numeracy development in their schools.

Exploring and Expressing Characteristic Spirit University of Limerick Research Project

ETBI and six ETBs including LCETB are involved in research project with the University of Limerick Education Department. Two of the key research questions are; What are the cultural, moral, religious, spiritual, values and traditions of Publicly-managed ETB (VEC) schools?

What are the appropriate educational, curricular & pedagogical principles to guide the articulation of a characteristic spirit for publicly-managed ETB (VEC) schools. Further details on the project is available from the EO.

St. Nessian's & Salesians Amalgamation Process

Significant progress towards the development of Thomond Community College continues to be made. A number of task groups with representatives of all stakeholders, students, parents and staff has been actively engaged in the development, through a uniform, curriculum and code of behaviour task groups. A very successful multicultural day was held in Salesian Secondary School Fernbank and this event is only one part of the overall promotional strategy for Thomond Community College.

Youth Capital Funding 2015

A sub-group, including a representative from the ETB met to consider applications under the Department of Children and Youth Affairs. Three type two applications were received and have been recommended to the DCYA for funding. The ETB's efficient administration of the type one grants has been acknowledged by the Department of Youth and Children Affairs.

The local youth Grant Scheme for 2015 has been announced. The closing date for receipt of funding applications is 17th April 2015. WE have received an amount of €82,626 for the scheme. Further information is available from our Youth Officers.

ICT/MIS

New website www.lcetb.ie is now live along with a Twitter account (@LimClareETB). This now has Government Network connections in our three Administrative centres (Marshal House, Station Road and Cecil Street) which will allow us to leverage Government, Public and Private cloud services.

School/Centre News;

Desmond College, Newcastlewest:

The Kemmy Business School, University of Limerick and the Business Studies Teachers Association of Ireland (BSTAI) presented both Seamus Hurley and Jack O Connor with awards for their outstanding success in Business Studies. Both of these students achieved an A grade in their Junior Certificate Business.

Desmond College is one of only six schools in Ireland who are participating in the Chain Reaction Project currently being run by the University of Limerick. The projects aims to develop critical thinking, reasoning and problem solving skills amongst students. The students will attend the National Conference on the 19th March where they will present their project about 'The story Behind the Ice Bucket Challenge'. The winning group will attend the International Conference in Germany

St. Nessian's Community College:

The Board noted Newsletter from St. Nessian's Community College.

Ms. Bernadette Cullen outlined changes in Admissions Policy for St. Nessian's Community College and this was agreed by the Board on proposal of Cllr. Kieran O'Hanlon

LCFE:

Spring Into Words Festival 2015; LCFE Spring into Words Festival 2015 took place the week of the 9th March. This was a new initiative which celebrated the literacy-rich environment at Limerick College of Further Education. The aim of the festival was to raise awareness of developing literacy skills for life and learning and covered a broad range of literacy skills - from reading to rapping and from popular books to poetry.

6. Finance Report

Report on Income and Expenditure (copies circulated to members) was considered and adopted on the proposal of Cllr. Gabriel and seconded by Cllr. Michael Donegan.

On the proposal of Cllr. Liam Galvin, seconded by Cllr. Kieran O'Hanlon, the Terms of Reference for both the Audit and Finance Committee were adopted.

7. Establishment of Committees (Boards of Management and other Committees)

The Board considered the circulated list of nominations and as some Schools and Centres had yet to notify of nominations from Parents and Staff, it was agreed to bring a final list to a Special Meeting of the Board.

8. Establishment of Audit and Finance Committees

Deferred to Special Meeting of the Board.

9. For Confirmation: Boards of Management Minutes

Deferred to Special Meeting of the Board.

10. For Confirmation: Decision of Section 29 Appeal

The Board was briefed on Five Section 29 Appeal Hearings that had taken place. One was in relation to an expulsion and four were appeals regarding refusals to enrol. The reports of the Sub-Committee were adopted by the Board on the proposal of Cllr. Gabriel Keating, seconded by Cllr. Michael Donegan.

11. AOB with the permission of the Chairperson

The Chief Executive was asked to consider the formation of a Board of Management for Adult Education.

Ms. Catherine Harran De Parra referred to attendance at recent meetings of NPAVSCC and requested the Boards approval for same and future meetings of the association. Approved on proposal of Cllr. Liam Galvin, seconded by Cllr. Ann Norton.

Mr. John O'Connor referred to circulated documentation on Ethics in Public Office and reminded Members on their promptness for return of relevant forms.

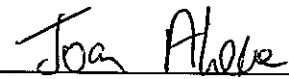
Mr. Tony Brazil requested that when the Audit Committee is in place, that any Financial Report should go through the Audit Committee prior to approval by the Board.

With regard to Calendar of Meetings, a request was made to review dates in line with meetings of Limerick and Clare Councils. This was agreed.

Next Meeting: Special Meeting of the Board was agreed for Thursday, 26th March, at 4 p.m.

(Signed) GEORGE O'CALLAGHAN,
Chief Executive.

Signed:


Chairperson of meeting held on 21st May, 2015.