



MINUTES OF MEETING
Held on Tuesday, 20th September, 2016
In Limerick Training Centre, Raheen

Present: Cllr. Ann Norton, Chairperson
Ms. Joan Aherne,
Mr. Tony Brazil
Mr. Michael Cregan
Cllr. Cathal Crowe
Ms. Catherine (Kate) Harran De Parra
Cllr. Michael Donegan
Ms. Mary Flanagan
Cllr. Liam Galvin
Cllr. Mary Howard
Cllr. Gabriel Keating
Mr. Sean Kennedy
Mr. Sean Mc Mahon
Cllr. Kieran O'Hanlon
Cllr. Elena Secas
Cllr. Lisa Marie Sheehy
Ms. Mary Margaret Valance

In attendance: Mr. George O'Callaghan, Chief Executive
Ms. Bernadette Cullen, Education Officer
Mr. Paul Patton, Director of Further Education and Training
Ms Shelagh Graham, Director of Organisation and Development
Ms. Mary Troy, Head of Finance
Mr. Eamon Murphy, Head of Capital and Procurement
Mr. John O'Connor, Head of Corporate Affairs
Ms. Joanne O'Brien, Recording Secretary)

Apologies: Cllr. Michael Hillery

1. Election of Chairperson & Deputy Chairperson

The outgoing Chairperson, Ms. Joan Ahern, thanked her fellow Members, CE and Staff of LCETB, for their help and guidance during her term as Chairperson.

The CE thanked Ms. Ahern for her efficiency and expertise as chair and wished her continued success as a much valued member of the Board.

On the proposal of Cllr Lisa Marie Sheehy, seconded by Cllr. Mary Howard, Cllr. Ann Norton was unanimously agreed as the new Chairperson for Limerick and Clare ETB.

Cllr. Norton thanked the Members for their endorsement and took the Chair.

On proposal of Cllr. Kieran O'Hanlon, seconded by Cllr Liam Galvin, Cllr. Elena Secas was unanimously agreed as Vice Chairperson of LCETB.

2. Condolences

Votes of Sympathy were passed to the following;

- Cllr. Ann Norton on the death of her uncle, Mr. Peter Norton.
- Ms. Laura O'Connor (Raheen Training Centre) on the death of her husband, Mr. George O'Sullivan.
- Ms. Mary Teresa Cleary (Shannon Training Centre) on the death of her mother, Ms. Mary Burke.
- Mr. Patrick Hogan (LCFE) on the death of his father, Mr. Noel Hogan.
- Ms Mary Murray (Scariff Community College) on the tragic death of her daughter, Cora.
- Mr. Olwyn Griffin, (Ennis Adult Education Centre) on the death of his mother, Ms. Florence Griffin.
- Ms. Deirdre Frawley (retired CEO) on the death of her brother, Mr. Seamus Frawley (Youthreach – retired)
- Ms. Stephanie Murphy (Marshal House) on the death of her uncle, Mr. Maurice (Moss) Murphy.
- Ms. Marie Wright McCabe, former Board Member and Committee Member of Co. Limerick VEC, on the death of her husband, Mr. Tony McCabe.
- Mr. Paul O'Flynn, (Limerick Training Centre) on the death of his father.
- Ms. Shirley Neylon (Ennis Community College) on the death of her uncle, Mr. Michael O'Brien.
- Ms. Anne Counihan (auxiliary staff, Scariff Community College) on the death of her sister, Ms. Bridie Kenihan.
- Ms. Theresa O'Donnellan, Principal, on the death of her mother in law, Mrs. Margaret Donnellan.
- Professor Vincent Cunnane, President of LIT, on the death of his mother, Mrs. Cunnane.

As per Standing Orders, Section 20.7, the meeting was adjourned as a mark of respect due on the recent death of Cllr. Ann Norton's uncle, Mr. Peter Norton.

3. Adoption of the Minutes of the Previous Meetings

Minutes of Meeting held on 20th July, 2016, were confirmed and signed on the proposal of Cllr. Liam Galvin and seconded by Cllr. Mary Howard.

Minutes of Special Meeting held on 23rd August, 2016, were confirmed and signed on the proposal of Cllr. Liam Galvin and seconded by Cllr. Mary Howard.

4. Matters Arising from the Minutes

Cllr. Michael Donegan requested update on Kilmallock Project and Mr. Eamon Murphy advised that tenders were currently being finalised for this project and that enabling works had to be completed prior to contractor appointment. He advised that it is hoped that these enabling works will commence in coming weeks.

Cllr. Gabriel Keating requested update with regard to Ennistymon Project and Mr. Murphy advised that this was at Stage 2a and a supplementary report was currently being finalised for the Council with regard to access to site and proposed playing fields.

5. Correspondence

DEPARTMENT CORRESPONDENCE

CL 0046/2016 Re: Home Tuition Grant Scheme 2016/2017 – Special Education
July, 2016 Component.
Noted.

CL 0047/2016 Re: Direct entry (recruitment) grades (other than Teachers & SNA's)
28th July, 2016 in the Education Sector (Post 1st January 2011 Entrants)
Recognition of Previous Public Service in another EU Member State.
Noted.

CL 0049/2016 Re: Post 1 January 2011 New Entrant Special Needs Assistants –
28th July, 2016 Recognition of Previous Public Service in another EU Member State.
Noted.

CL 0050/2016 Re: Home Tuition Grant Schemes (for children without a school
August, 2016 place other than children with Special Education needs).
Noted.

CL0051/2016 Re: Home Tuition Grant Scheme 2016/2017 – Maternity Related
July 2016 Absences Component.
Noted.

CL 0053/2016 Re: HSE Post-Primary School Vaccination Programme 2016/2017.
August, 2016 Noted.

CL 0055/2016 Re: Revised Payment Mechanism for Certain Hourly Paid Staff.
17th August, 2016 Noted.

CL 0057/2016 Re: Paternity Leave Scheme for Registered Teachers in
30th August, 2016 Recognised Primary and Post-Primary Schools.
Noted.

- CL 0058/2016** Re: Paternity Leave Scheme for Special Needs Assistants in
30th August, 2016 Recognised Primary and Post-Primary Schools.
Noted.
- CL 0059/2016** Re: Revised Procedure and Sequence for filling available Teacher
30th August, 2016 posts/hours (Revision to Circular 34/2009).
Noted.
- CL0060/2016** Re: Statistical Returns in respect of part-time courses in ETB
2nd September, 2016 (Vocational) Schools/Community Colleges in the 2015/2016 School
Year.
Noted.
- Fr. Shannon** Notifying CE of nominee of Shannon Group for Recommendation of
Group Board for appointment to Governing Body of LIT.
19th September Noted.

OTHER CORRESPONDENCE

- Fr: Ms. Joan** Re: Resignation of Ms. Joan Aherne as Chairperson effective from
Aherne September meeting 2016.
12th July, 2016 Noted.
- Fr. Shannon** Notifying CE of nominee of Shannon Group for Recommendation of
Group Board for appointment to Governing Body of LIT.
19th September Noted.

6. For Consideration: Chief Executive's Report

EDUCATION REPORT

Noelle Lenihan, Bronze Medallist in Rio Paralympics

The CE and Board paid fulsome tribute to Noelle Lenihan, a student in Hazelwood College Dromcollogher, on her historic achievement in winning a bronze medal for Ireland in the F38 Discus final at the Paralympics in Rio.

Noelle, the second youngest member of the Ireland Paralympics team at 16 years of age, in winning a bronze medal at the Olympic stadium in Rio and in the process set a Paralympic record for her classification.

It was a brilliant effort from Noelle who had to deal with waiting until the second last day of the Games for her event. Noelle had the added honour of being coached by her father, Jim. The CE and Board congratulated Noelle and all involved.

Leaving Certificate Results 2016

Congratulations to Principals and school staff teams on the excellent results achieved by students at Leaving Certificate Examinations. The Sunday Times League Tables, while we may not consider the criteria to be inclusive shows an improved rating for our schools. The results are a credit to school management and the commitment of staff teams in our schools in continuing to support students to attain to their potential.

Staff Induction

New staff took place on 25th August where workshops on Child Protection and Restorative Practices were delivered, as part of their induction new staff will also engage in a school based induction and support programme.

SNA Training

A two day training programme for SNAs was facilitated on 24th and 25th August. A working group of Principals, EO and Head of HR had designed the programme. Further training and supports are planned.

Opening of Thomond Community College

A new era for second level education on Limerick's north side officially dawned as Thomond Community College came into being on Thursday, 1st September, 2016.

The school – an amalgamation of Salesian Secondary School and St. Nessian's Community College celebrated as it enjoyed its initial intake of First Years, with 96 students starting out their five year second level education.

The First Year intake at the college is up 50% from three years ago when the amalgamation was announced. Overall numbers on the campus, which is located adjacent to Limerick Institute of Technology, is now 500, up from 320 in 2013.

In addition to the new First Year intake, Fifth Year and Second Year students from Salesian Secondary School have today transferred to the Thomond Community College, with all set to retain the teachers for the various subjects they had in the 2015/2016 school year at the Salesians.

Youtube link: <https://www.youtube.com/watch?v=GZqtCZrzTXk&feature=youtu.be>

FURTHER EDUCATION AND TRAINING REPORT

LCFE Night Programmes

Enrolment in night classes has commenced and there has been a swing back towards Business programmes, particularly in the area of Accounting Technician. Another area that has attracted increased interest is for qualifications as Special Needs Assistants. Classes commence on 26th September and it is hoped that there will be over 1,000 part time learners enrolled by then.

Day & Evening Programmes – Raheen Campus

- The first iteration of the Instrument Making class (Guitar making) finished during the summer period and there was a successful learner and staff event on the final date of the course where the learners showcased the beautiful instruments. The next intake of learners will start on September 19th.
- Classes for the autumn period have now recommenced with approximately 300 full-time learners undertaking adult and apprenticeship Phase 2 courses. Evening classes have started back and there will be approximately 180 learners undertaking evening courses with us on a Tuesday and Thursday night.
- Through the evening course delivery, a number of employed learners working in the Hairdressing industry were targeted with a view to offering them the opportunity to undertake City and Guilds L2 accredited modules and to build up their qualifications over time.

Apprenticeships

- The Phase 2 Toolmaking Apprenticeship has commenced. This apprenticeship was never offered through the FET Centre – Raheen Campus before.
- Registration numbers for the Standard Based Apprenticeship areas (Trade areas) are beginning to rise and it is hoped to be in a position to offer classes in other trade areas such as Plastering and Bricklaying early next year to add to the Phase 2 Apprenticeship offering.
- The ‘new apprenticeship courses’ have been launched and currently our Authorised Officers (Service to Business Training Advisors) are engaging with employers and newly registered apprentices in the fields of Industrial Electrical Engineering L7 of whom Limerick Institute of Technology is the Consortium lead and Insurance Practitioner L8 of whom Sligo Institute of Technology is the Consortium lead. Further ‘new apprenticeship’ courses will potentially be launched before the end of this year.

VTOS – Leaving Certificate Results

In August, there were great results for the 64 Leaving Certificate students in VTOS, Kilmallock Road Campus. Many are progressing to Third Level courses including ICT, Engineering, Science, Art & Design, Hospitality etc. A small number will progress directly into employment or continue for a second year on VTOS. VTOS got excellent coverage on the Limerick Leader publicising the occasion (see photos). This autumn, VTOS has already filled its 210 places and the Leaving Certificate programme is as popular as ever.

Youthreach – Ennis Awards Ceremony

Former and present Learners and staff from Ennis Youthreach had an Awards Ceremony. Awards were presented to learners from 2015 and 2016. Awards ranged from modules at QQI Level 3 & Level 4 to Full Certification at both these levels. Also included in the certification were Manual Handling, Fire Safety and Gaisce Awards in both Bronze and Silver Levels.

There was a large turnout of both past and present learners, parents and Adult Education staff. The Certification was awarded by Martin Cournane and the MC was Emer Mathews. This was Ms. Matthews’s final official event as coordinator. Ms. Matthews has retired from this position over the summer months. At the event there was high praise given to staff of Ennis Youthreach by learners and parents.

Part-Time Programme – Simply Said

The 28th issue of *Simply Said* was launched in Glor Music Theatre, Ennis on Monday 27th June 2016 by Joe O’Muircheartaigh, Deputy Editor and Sports Editor of *The Clare People*. *Simply Said* is the annual collection of writings by adult learners taking part in programmes with the Clare Adult Basic Education Service.

The writers of *Simply Said* attend classes in CABES centres all around County Clare. Some attend group classes in writing and spelling, everyday maths, computers, English language, cookery, craft, horticulture, sewing and woodwork. Others choose to work on their own with a tutor to improve their reading and writing skills.

Skills for Work

Tutor Laura Rowland and learner Ann Nicholas presented an overview of the innovative Facebook as a learning space project at NALAs International Literacy Day Conference – Transformative Education. Ann left school at 11 and returned to education over 40 years later when she had to gain a qualification in Healthcare to keep her job which she loved and was very good at. According to Ann the Facebook project provided the appropriate environment for her to develop this self-confidence.

HETC – Summer Cookery Camp for Kids

A kids cookery camps ran for 4 weeks from 6th July to 29th July. The camps ran 3 days per week for the duration of July 2016. 42 children took part over the course of the camps and it was a fantastic success. The age range was from 7-13 year olds. The children who attended learnt how to bake homemade bread , Caesar salad, homemade sausage rolls, homemade tomato sauce, chocolate chip cookies and homemade soup. It was a hands-on camp and all children were involved right from the start: learning how to read the recipes, preparing /weighing the ingredients and enjoying their fruits of their labour at lunchtime!! Great feedback was received from the parents.

There was even some barista training and hot chocolates were enjoyed by the children!

HR Appointments

The following appointments were made during the intervening period since the last meeting of the Board in July. As is evidenced by the number of appointments which were made, the past few months have been hectic in recruitment and selection activity and I would like to compliment the staff of the HR department, members of the Board and all the interview panels for their tremendous efforts in accomplishing so many vital appointments in such a short timeframe.

Management Appointments

Deputy Principal, Colaiste Íde agus Iosef, Abbeyfeale

Appointments on Fixed Term Pro Rata Contracts

Teacher of English at Colaiste Ide agus Iosef, Abbeyfeale (2 Posts)

Teacher of Science & Biology at Colaiste Chiarain, Croom

Teacher of Art at Castletroy College

Teacher of English & SPHE at Castletroy College, Castletroy

Teacher of Science & Biology at Hazelwood College, Dromcollogher
Teacher of Gaeilge at Hazelwood College, Dromcollogher
Teacher of Materials Technology (Wood) at Colaiste Iosaef, Kilmallock
Teacher of Irish & Resource at St. Anne's Community College, Killaloe
Teacher of English & Resource with SPHE, CSPE, LCVP at St. Anne's Community College, Killaloe
Teacher of Spanish at Desmond College, Newcastlewest
Teacher of Materials Technology (Wood) at Colaiste na Trocaire, Rathkeale
Teacher of English & History at Colaiste na Trocaire, Rathkeale
Teacher of Gaeilge at Colaiste na Trocaire, Rathkeale
Teacher of Business with Computing at Limerick College of Further Education
Teacher of Nursing/Healthcare at Limerick College of Further Education
Tutor of Beauty Therapy at Limerick College of Further Education
Teacher of Advanced Brass at Limerick School of Music
Teacher of Piano/Accompaniment at Limerick School of Music
Teacher of Piano/Organ/Accompaniment & Theory at Limerick School of Music
Teacher of Violin at Limerick School of Music
Teacher of Violin/Piano/Accompaniment at Limerick School of Music
Teacher of Speech & Drama at Limerick School of Music

Appointments on Specific Purpose Pro Rata Contracts

Teacher of Science & Biology (Career Break) at Hazelwood College, Dromcollogher
Teacher of Business & Mathematics (Job Share) at Colaiste Iosaef, Kilmallock
Teacher of English & Resource with SPHE, CSPE, LCVP at St. Anne's Community College, Killaloe
Teacher of Business with Communications at Limerick College of Further Education
Teacher of Business with Computer Applications (Job Share) at Limerick College of Further Education
Teacher of Fashion Design (Job Share) at Limerick College of Further Education
Teacher of Sports & Recreation (Career Break) at Limerick College of Further Education
Teacher of Music Technology at Limerick College of Further Education
Teacher of Flute/Recorder (Job Share) at Limerick School of Music
Teacher of Piano/Accompaniment (Job Share) at Limerick School of Music
Teacher of Violin (Job Share) at Limerick School of Music

Appointments on Specific Purpose Contracts

Teacher of Gaeilge at Colaiste Chiarain, Croom
Teacher of Music at Castletroy College, Castletroy
Teacher of Gaeilge at Hazelwood College, Dromcollogher
Teacher of Gaeilge at Ennis Community College
Teacher of Physics, Science & Mathematics at Ennis Community College
Teacher of Spanish at Gaelcholaiste Luimnigh
Teacher of Fraincis at Gaelcholaiste Luimnigh
Teacher of Biology, Science & Mathematics at St. Anne's Community College, Killaloe
Teacher of Physics & Science at St. Anne's Community College, Killaloe
Teacher of Materials Technology (Wood) at Scariff Community College
Teacher of Spanish at Thomond Community College
Teacher of Art at Thomond Community College

Appointments on Fixed Term Contracts

Instructor of Refrigeration & Air Conditioning
Instructor of Aircraft Maintenance

Non-Teaching Appointments

Special Needs Assistants at Colaiste Mhuire, Askeaton; St. John Bosco Community College, Kildysart; St. Anne's Community College, Killaloe
VTOS Coordinator at Kilmallock Institute for Further Education
FET Quality Assurance Support Officers (3 Posts)

Patronage of New Schools

The Chief Executive advised that a decision on the Patronage would not be forthcoming from the DES until end of October and that all nine schools up for Patronage would be announced by the Minister together.

Capital Projects

Cllr. Michael Donegan requested that a report on Capital Projects would be made available at future meetings of the Board. The CE advised that owing to the nature of Capital Projects that a progress report would not always be feasible, but that a report would be presented as appropriate.

Croom New School

Mr. Eamon Murphy advised that a meeting was scheduled with the Planners and the HSE for next week and that the Council were awaiting a submission from the HSE with regard to same.

Gaelcholáiste Luimnigh

Cllr. Cathal Crowe requested update with regard to Gaelcholáiste and Mr. Murphy advised that this was a very competitive project owing to its size and that tenders were currently being evaluated and assessed.

FET Division Report

Programmes

LCFE

Night Classes

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HACCP Training

Two learners and a staff person took part in a 2 day HACCP Training Course. “The course outlines each stage of the HACCP food safety management system, raises awareness and explains the necessary controls needed to prevent contamination of food

Part-time Programmes Simply Said

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FET Operations

FARR Planning is scheduled to open again on 17th October 2016 for 2017 Planning and will remain open until 1st December 2016.

Public launch of www.fetchcourses.ie took place over the summer. This has resulted in a significant increase in visitors to the new site. Advanced search fields include search by location and sub-location added.

Support Services

Development Team

CPD

- The Development Team represented LCETB at SOLAS brainstorming session on the implementation of the Professional Development Strategy for the sector-the strategy will be launched in October.
- Continued participation in the SOLAS Development Needs Analysis process for Technology Enhanced learning.
- Ongoing co-ordination of LETB FET CPD budget and Calendar of Events with six month review of activity from Jan-July nearing completion.
- Prepared and distributed CPD Update for August and September to all staff, this collates all internal and relevant external CPD opportunities.
- Completed selection process for 2nd Erasmus Plus mobility-3 participants will attend 5 day European Conference on Technology Enhanced Learning in Lyons.
- A range of cross service CPD workshops and sessions for September and October including First Aid, Dyslexia Awareness, Numeracy have been organised.
- Will be providing CPD and Programme updates at a range of staff networking events over September and October.

Programme and Curriculum

- Reviewed and updated the LCETB FET Programme Delivery, Development and Validation Policy.
- Completed the transition from 4 VEC to one single LCETB version of

Level 5 and 6 Programmes.

- Co-ordinated with QA Unit Admin validation requests on behalf of LCETB FET for almost 60 Training Centre programmes.
- Preparation of an Impact Review of the Skills for Work Ironcraft Programme, LCETB Cappamore Campus submitted to SOLAS in August 2016.
- Preparation of an Animoto Video reporting key achievements of the LCETB FET Division, to be used at key staff meetings and for promotional purposes.
- Review of High level Goals Monitoring System with the EO, to facilitate multi-reporting demands on the implementation of the SOLAS, LCETB and FET Division goals and strategies.
- Work with Eimear to finalise publication of the LCETB FET Guidance Strategy.
- Support Yvonne Lane in the writing of the application for a UNESCO Learning City Award for Learning Limerick.
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Guidance

In 2015 the AEO convened an Integrated Guidance Team to include PLC representation, Youthreach, advocates, training centre personnel. The objective of the team was to write a Strategic Guidance Framework for all activity in LCETB and this would link to the National FET Guidance Strategy. This document was printed in July 2016 and will be implemented 2016-2020. The framework provides mechanisms to enable all LCETB FET learners to avail of appropriate assessment and guidance information to enable informed choices for QQI progression or progression to workplace.

Employer Engagement

Eimear Brophy is currently attending the Workforce Development Planning Meetings with SOLAS as part of Employer Engagement Strategy. She will convene an Employer Engagement Forum within FET LCETB this Autumn with the objective of writing an Employer Engagement Strategic Framework as per FET Strategy.

Surveys have been carried out across the LCETB in the last year and this data provides a “real time” picture of employer engagement. The data will be used by the forum to write the vision of LCETB Employer Engagement Activation targets and to link to Regional Skills Strategy.

Projects to date

Meeting with IDA Ireland and WP Engine San Antonio, Texas
Interviews with FET Learners arranged July/August 2016
Meetings with Roche Pharmaceutical re; closure of plant in Clarecastle
Day for Roche employees – September 14th
Career Traineeship model commencing with VTOS learners in Northern Trust January 2017
Integrated/Multi agency approach resulted in Guidance Information
Attendance at Regional Skills Forum Meetings.
Attendance at Regional Skills Meetings Innovate Limerick- re Film
Meeting with Johnson and Johnson re: Preparation of pipeline of employees with basic engineering skills.
Requests for LCETB to be involved with on-site training TBC
Links developed with (Fastrack into Information Technology) FIT in Ennis, VTOS Ennis, VTOS Kilmallock and plans to develop with VTOS Kilmallock Road Campus.

**European
Projects -
PASCAL
Learning Cities
Conference,
Glasgow**

PASCAL Learning Cities Conference in Glasgow University in June was attended by Eimear Brophy .This was a valuable learning experience for our International partners. The team were showcasing and promoting Limerick.

Limerick Learning will work closely with PASCAL and UNESCO Institute of Lifelong Learning going forward to progress our aim of achieving an UNESCO Learning City Award for 2017

The Limerick delegation presented a paper: '*Limerick's journey to become a Learning Region - exploring the connection challenges*'. The paper generated a great response and discussion following the presentation and this also helped to promote our Learning Limerick Showcase presented by Pat Dowling, Limerick County Council.

An application made on our behalf for an UNESCO Learning City Award has been accepted

7. For Consideration: Finance Report

On the proposal of Mr. Tony Brazil, seconded by Cllr. Liam Galvin, the Finance Report was considered. In so doing, Mr. Brazil highlighted the work of the Finance Committee with regard to analysis of Water and Energy usage by schools and centres within the organisation. Mr. Brazil also highlighted the need for window replacements in schools which could provide significant savings in energy costs.

8. For Approval:- To sell LCETB lands at Clash Abbeyfeale

Mr. Eamon Murphy presented to the Board on the lands for sale in Abbeyfeale and informed the Board that the lands for sale comprised of 8.75 acres (3.54 hectares). Mr. Murphy gave the background on the lands and highlighted that the lands in question had not been used for in excess of twenty years and were accessible by narrow laneway. He advised Members that Board Members of St. Ita's Voluntary Housing Organisation approached the LCETB to acquire land for the purpose of provision of social housing/respice care.

The CE advised the Board that this was a reserved function of the Board and Mr. Murphy briefed the Members on the regulations pertaining to sale of lands under the remit of LCETB i.e. 1) no potential educational use for lands in question by LCETB or other educational providers, 2) No potential use by any other Public/Statutory Body, 3) Department of Education and Skills approval, 4) disposal to be at market value based on Red Book Valuation, 5) proceeds of sale to be returned to the Exchequer.

Mr. Murphy highlighted in his presentation the location of lands concerned, the valuation which the Department had now agreed and approved. Members also noted that a clause had been inserted in the sale agreement that lands could not be sold on for profit. Following a detailed discussion on the matter and the benefits to the locality, on the proposal of Cllr Liam Galvin, seconded by Cllr Mary Howard, the lands were unanimously agreed for sale.

9. For Decision:- Nomination and recommendation for appointment to LIT Governing Body and appointments to Audit Committee and Boards of Management of Schools

Board	Nominee	Proposer	Seconded
LIT Governing Body	Ms. Joan Ahern	Cllr. Ann Norton	Cllr. Mary Howard
Audit Committee	Cllr. Marian Hurley	Cllr. Liam Galvin	Cllr. Cathal Crowe
Gaelcholáiste Luimnigh	Ms. Mairead Guckin	Cllr. Cathal Crowe	Cllr. Ann Norton
LCFE	Cllr Marian Hurley	Cllr. Liam Galvin	Cllr. Cathal Crowe
Limerick School of Music	Cllr Marian Hurley	Cllr. Liam Galvin	Cllr. Cathal Crowe
Coláiste Íde agus Iosef, Abbeyfeale	Deferred		
Desmond College, Newcastlewest	Deferred		
Coláiste Chiaráin, Croom	Mr. Sean Kennedy	Cllr. Liam Galvin	Cllr. Cathal Crowe
Thomond Community College	Ms. Vivienne Crowley	Cathal Crowe	Cllr. Lisa Marie Sheehy
	Mr. Tony Brazil	Cllr. Ann Norton	Cllr. Mary Howard
	Cllr Kieran O'Hanlon	Cllr. Liam Galvin	Cllr. Gabriel Keating

10. For Adoption:

(a) Bullying Prevention Policy & (b) Harassment/Sexual Harassment Prevention Policy

Both policies were adopted on the proposal of Cllr. Lisa Marie Sheehy and seconded by Cllr. Mary Howard.

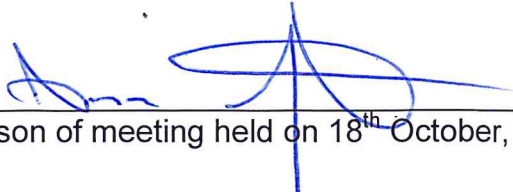
11. AOB with the permission of the Chair

Cllr. Lisa Marie Sheehy requested that meetings be changed from Wednesdays due to clash with College. It was agreed by the Board, subject to checking with the Council, the next meeting would be Tuesday, 18th October. In this regard the Chairperson referred to Ms. Mary Flanagan's invitation to the Board to host its next meeting in Further Education & Training Centre, Clonroad Campus. This was agreed by the Board.

Cllr. Galvin requested that this date be circulated to all Members of the Board as the earliest possible opportunity.

Cllr. Cathal Crowe paid tribute to the Board for their unique policy on rotation of Chairperson and the fairness of same.

(Signed) George O'Callaghan,
Chief Executive.

Signed: 
Chairperson of meeting held on 18th October, 2016.