



MINUTES OF MEETING 30th May, 2018

In Further Education and Training Centre, Raheen Campus

Present: Mr. Sean McMahon, Chairperson
Ms. Joan Aherne
Mr. Tony Brazil
Mr. Michael Cregan
Cllr. Cathal Crowe
Cllr. Michael Donegan
Ms. Catherine Harran De Parra
Cllr. Marian Hurley
Cllr. Gabriel Keating
Cllr. Richard O'Donoghue
Cllr. Kieran O'Hanlon
Mr. Gordon Mewis
Cllr. Elena Secas
Cllr. Lisa Marie Sheehy

In attendance: Mr. George O'Callaghan, Chief Executive
Ms. Bernadette Cullen, Education Officer
Mr. Paul Patton, Director, Further Education and Training
Ms. Shelagh Graham, Director of Organisation and Development
Mr. Denis O'Brien, Head of Corporate Affairs and ICT
Ms. Mary Troy, Head of Finance
Ms. Aileen O'Sullivan, Recording Secretary

1. Apologies/Condolences

Apologies:

Ms. Mary Flanagan
Cllr. Michael Hillery
Cllr. Mary Howard
Cllr. Liam Galvin
Ms. Ann Nicholas
Mr. Dónal O'hAiniféin

Condolences: Votes of Sympathy were passed to the following;

- Mr. Michael Cregan, Board Member, on the death of his mother, Ms. Josephine Cregan.
- Mr. Robert Ward (Marshal House) on the death of his father, Mr. Michael (Jackie) Ward.
- Ms. Jackie Daly, Kilmallock Road Campus, on the death of her sister, Ms. Bridie Linehan.
- Mr. Michael O'Donnell (Limerick Training Centre) on the death of his mother, Ms. Josie O'Donnell
- Ms. Stephanie Murphy (Marshal House) on the death of her father-in-law, Mr. Pat Murphy.
- The Family of the late Ms. Jessica Sheedy (Student LCFE)
- Ms. Colette Dinan (BTEI Ennis) and Helen Whyte Adult Education Centre Ennis on the death of their father, Mr. P.J. Dinan
- Ms. Helen Pearse, Kilmallock Road Campus, on the death of father, Mr. Paddy Dunne.
- Ms. Elaine McCarthy, Further Education & Training Centre, Kilmallock Road Campus, on the death of her brother, Mr. Liam McCarthy.
- Ms. Patricia Haugh, Abbeyfeale Adult Education, on the death of her mother.

2. Adoption of the Minutes of the Previous Meetings

Minutes of Meeting held on 17th April, 2018, were confirmed and signed on the proposal of Cllr. Kieran O'Hanlon, seconded by Cllr. Lisa Marie Sheehy

3. Matters Arising from the Minutes

The difficulty in getting a quorum of 12 for some meetings was raised and whether it could be changed. The CE pointed out the numbers required for a quorum is set out in the ETB Act, that this has been raised with the Department on a number of occasions and the Minister has indicated that there will be no amendment to the Act.

The Chairperson proposed that members consider how we can address this matter and has asked that it be placed on the Agenda for the next meeting. Cllr. Kieran O'Hanlon seconded this proposal.

4. Correspondence

DEPARTMENT CORRESPONDENCE

CL 0030/2018 11 th April, 2018	Re: Adjudication Process – Contracts of Indefinite Duration.
CL 0031/2018 May, 2018	Re: Arrangements for the Election of Staff to Education and Training Boards (ETBs) (2018).
CL 0032/2018 May, 2018	Re: Information in relation to Standardised Testing and Other Matters Academic Year 2017/18 and Subsequent Years.
CL 0033/2018 18 th May, 2018	Re: Business Syllabus – Leaving Certificate Revised arrangements for the updating of legislation.
CL 0034/2018 18 th May, 2018	Re: Recruitment of Special Needs Assistants (SNAs) - Supplementary Assignment Arrangements for the 2018/19 school year.
CL 0035/2018 May, 2018	Re: Prescribed material for Junior Cycle Irish - Specification for Junior Cycle Irish: Irish-medium schools (L1).
CL 0036/2018 May, 2018	Re: Prescribed material for Junior Cycle Irish - Specification for Junior Cycle Irish: English-medium Schools (L2).
CL 0037/2018 18 th May, 2018	Re: Prescribed material for Junior Cycle English.
CL 0038/2018 May, 2018	Re: Consultation with the School Community including Teachers, Students and Parents on the Use of Smart Phones and Tablet Devices in Schools.
21st May, 2018	Re: Bodies under the aegis of the Department of Education and Skills - Data Protection Bill, 2018, General Data Protection Regulation (GDPR), Regulation (EU) 2016/679 and Law Enforcement Directive - LED), Directive (EU) 2016/680.

On the proposal of Ms. Catherine Harran de Parra, seconded by Cllr. Kieran O'Hanlon, Circular Letters were adopted.

OTHER CORRESPONDENCE

Fr: Paddy Ryan Cappamore Show	Re: Sponsorship of annual show being held on 18 th August, 2018
Fr: Coláiste Eoghain Uí Chomhraidhe 17 Aibreán 2018	Re: Urraíocht.

The CE informed members that a request from Fr. Colàiste Eoghain Uí Chomhraidhe for a contribution of €10,000 from Limerick and Clare ETB had been received. Cllr. Gabriel Keating informed members that the Summer School supports 100 students but needs a lot of improvements both in terms of building works and the provision of class materials for students attending. This is the only Irish language summer school in Clare.

The CE informed members that the LCETB does not have the authority to make this contribution; we can only fund our own schools. He did, however, state that the LCETB might look favourably on providing Scholarship funding to a student(s) for €500.00 which could be used as 5 individual €100 amounts or 1 of €500.00. The Colaiste would have to formally request this.

The CE also agreed on the proposal of Cllr. Gabriel Keating, seconded by Cllr. Lisa Marie Sheehy, to provide a letter of support to the Colaiste should they send a letter to the Department to seek funding.

5. Chief Executive's Report Incorporating Post Primary Education & Further Education and Training

EDUCATION REPORT

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School Reconfiguration for Diversity Process

The Department of Education and Skills school reconfiguration for diversity process aims at offering great school choice for parents in line with the Programme for Government commitment to increase the number of multi-denominational and non-denominational schools to 400 by 2030.

All ETBs have been requested by the Department to manage the *Identification Phase* of the process. The DES has completed an analysis of geographical areas based on the diversity of population. Areas that were identified in the statistics as areas with significant diversity are Ballysimon and Ennis. LCETB has identified Ennis as the area for the pilot survey with pre-school parents. Further updates on the process will be provided.

EAL Workshop

The third of a series of workshops for primary, post primary and youth workers working with students for whom English is an additional language has been held. These workshops explore how to create an inclusive school culture and also assessment of and support of language skills development. A review of the pilot with CDET, LCETB, LEC and DES will be undertaken to plan further supports in this area.

PE Quality Initiative

Schools as part of our quality PE initiatives have participated in Bouldering, Trail run and Orienteering LCETB events throughout the year. We had record numbers in all three events.

The events were made possible by the expert staff of our Outdoor Education Centres. Further initiatives are planned for the next academic year.

Whole School Evaluation

Colaiste Na Trocaire has had a Whole School Evaluation – Management Leadership and Learning the week commencing the 7th May.

Safeguarding Working Group

The safeguarding working group has continued to meet to address the implications of the children first guidelines for our schools and centres. Further sessions with schools and centres are planned.

Mungret Community College

Mungret Community College recently held its first Arts and Culture Concert in Mungret College. This was a celebration of the College's first year in existence and also linked Mungret Community College to the Old Mungret College, in whose building the concert was held.

The Schools' soccer team won the North Munster Soccer Cup. This was historic as it was the first cup won in the school.

The college's "Show Racism The Red Card teams" entry were awarded a Highly Commended Award at the recent SRTRC National Finals in Tallaght.

The boys Basketball Team reached the All-Ireland Final and this was another historic occasion as it was the first All-Ireland final to be contested by the College.

Hazelwood College

On Monday, 28th May, Hazelwood College will be hosting a "CPR 4 Schools" training day. This is a two hour workshop for teachers, with several workshops planned for the day. This is being organised by a staff member who herself had to receive lifesaving CPR when she collapsed while playing a camogie match and who was fortunate that there were trained persons in attendance who were equipped with the necessary skills to save her life. The workshops will include lesson plans to guide teachers and to train school staff and equipment packs for schools to enable hands on and interactive practice with students.

FET Division – CE Report

YOUTHREACH

Appointment of Counsellor

Gerry Mitchell, Counsellor is appointed to work one day per week in FET Centre, Raheen Campus to support transition of learners from Youthreach to Raheen Campus.

Learner Success

Former Northside learner, Ronan Daly, has succeeded in receiving 3rd place overall in Ireland for Graphics & Construction Studies in the Leaving Certificate Applied programme. He completed his final examinations in June 2017. He received an award at a presentation ceremony in GMIT on 10th March, 2018. He is now furthering his studies in LCFE.

Review of out of school, second chance or other a-typical education provision.

The Department of Education have formed a Steering Committee, with representation from the ETBI by Dr. Deirdre Keyes, to undertake a review of out of school, second chance or other a-typical education provision. This provided an excellent opportunity for each ETB to identify the range of provision provided in an out of mainstream school setting.

As a first step in the review, a comprehensive data collection template was completed by each Youth Provision programme under the headings - School, Centre, Programme; The Child; The Education Provision. 26 programmes/projects were reviewed under this process in LCETB.

The National Youthreach NAYC Conference was held in Athlone from 21st-23rd February. It was entitled 'Positive Pathways' and keynote speakers included Dr. Niall Muldoon - Ombudsman for Children, Noel Kelly, Director of Education and Welfare services, Tusla and testimonial presentations from past learners who had faced and overcome many challenges in their teenage years with the support of the Youthreach Programme. Quality centre presentations and workshops were also part of the conference. The Chair of the Association is Josephine Dempsey and the Vice-Chair is Lorraine O Leary.

ETBI Conference

The ETBI conference was held in Killashee House on 6th and 7th March. Paul Patton, FET Director LCETB presented a high quality workshop entitled 'ETB Strategic Performance Agreements and Planning Framework 2018-2020'.

General Data Protection Regulation

GDPR Mapping template for all Youthreach Programmes has been completed and uploaded.

Child Protection

All LCETB FET staff have attended briefing sessions and face to face Seminars on the new Child Protection procedures. Many centres have also completed the e-learning programmes which has been provided by TUSLA and PDST.

PLC

Fet Centre, Mulgrave Street Campus

LCFE Art & Design learners scooped both first and third place in The Graphic, Text & Installation Category at The National Smarter Travel Awards recently with fellow classmates being awarded a special praise for their fantastic Bus Stop Installation. Art & Design teacher, Audrey Fitzgerald won the Smarter Travel Curriculum Development Award 2018 for Multimedia.

Taking fourth place in the National Careers Skills competition 2018 was LCFE learner Laszlo Szlatki from the Software Development Course. Learners from the Information Technology Department completed a 2-stage workshop on CV and Interview Skills at The Engine, while photography learners are busy planning for The Annual LCFE Photography Exhibition which will take place on 31st May in The Absolute Hotel.

Teaching staff are focusing on correcting and getting ready for Results Assimilation, Internal Verification and External Authentication. Workshops have been held in both IV and EA to ensure quality and standards.

The LCFE May Advertising Campaign is set to kick into gear the second week in May and the interview process for learners for 2018/2019 will begin the 3rd week in May.

LCFE Cappamore will hold an Open Morning on 9th May 2018 from 10:00 – 14:00.

The LCFE School Visit programme is up and running with many schools already visited and many more visits scheduled. All staff have received training in the new GDPR Protocols.

VTOS

Fet Centre Kilmallock Road Campus

All staff participated in Internal Verification Training organised by the QA Office. The intention is to utilise a team of Internal Verifiers for the QA process that will commence next week.

A group of learners from the Art, Craft & Design course visited Madrid for three days on an Art trip. The group took some amazing photographs for their Digital Photography course (L5) and also visited many of the outstanding Art galleries in Madrid (see photos). Teachers and learners are currently finalising portfolios (approximately 700) for the QQI submissions. The Junior and Leaving Certificate preparations for June 2018 are also underway.

HOSPITALITY EDUCATION & TRAINING CENTRE

HETC Apprentices represented Midwest at inaugural National Apprenticeship Competition on 29th April 2018.

Congratulations to apprentice team Mid-West who formed part of the magnificent seven finalists in this year's competition. All apprentices who are undertaking the Level 6 Commi Chef programme represented regional employers in the hospitality sector and can be immensely proud of their collective achievements.

Sponsored by ESB and CIF, the Generation Apprenticeship competition challenged apprentices to construct a three dimensional letter A using craft and other materials. This competition aimed to highlight the importance and value of apprenticeships as a route to skills development in 21st century Ireland.

BTEI

Linking learners in with great progression options in LCETB and beyond!

Over the past few months BTEI Limerick City has been actively encouraging learners to look at other Further Education and Training and Volunteering options. Pictured above are a group of Engineering Workshop Skills Level 3 learners who visited the FET Centre in Raheen for a tour of the Centre. These learners came away with a better understanding of available options for them to progress to in that Centre. A group of Art & Design Level 3 learners also visited VTOS to get a clear idea of what Art & Design at Level 5 would be like. The Woodwork learners visited the ILEN School & Network for Wooden Boat Building and discovered how they could get involved in this community project and put the practical skills they have been learning in the last year to good use.

BTEI Limerick City represented at National FET Learner Forum 2018.

BTEI Limerick City was delighted to be represented by two of their valued learners, Naomi Coll and Geraldine Bowes, at this year's FET Learner Forum in Croke Park. Both learners enjoyed the day and were delighted to be given the opportunity to speak about their experiences as adult learners.

Health and Wellbeing in BTEI

Staff from BTEI set up an Amber Flag Committee in O'Connell Avenue Campus. The Amber Flag initiative encourages organisations to promote and actively bring about a culture change in the promotion of positive mental health within the educational system and other organisations. As part of this initiative a Health and Wellbeing morning was organised in O'Connell Avenue Campus. 11 services from across Limerick City attended on the morning and two mindfulness workshops were offered. Learners also volunteered and helped to organise the event. This event was very well attended highlighting our learners' interest in this area. As a result of this a Walking Group and Choir were formed to encourage learners to interact and socialise more with each other.

BTEI and Training Centre secure one learners Pathway to Employment

Former learner Kevin Keogh met with BTEI tutor Caroline Kelly and shared his experience of adult education and his journey back to full-time employment in the Security Industry.

'Unemployed for five years following redundancy from a local manufacturing company affected my confidence. I heard about a First Step-Return to Learn course from a friend and joined it in Summer 2016, the course helped me to put a plan together and gave me the confidence to move forward. I enrolled in a QQI Level 3 Communications and Personal Effectiveness course in September in O'Connell Avenue. I was nervous at first being back learning but through the support and encouragement of the tutor, staff and others in the class my confidence grew. I uncovered skills I never knew I had. I then enrolled in two QQI Level 4 PSA Licence evening

courses in the Training Centre Raheen Campus as I was interested in getting employment in Security.

Having successfully completed the Security licence courses I was delighted to be offered a full-time role working with G4S firstly in Adare Manor and currently in Troy Studios. I have since gone on through work to complete the QQI Level 6 Supervisory Security Management course and have been promoted to Security Manager. I love my job and am so glad I took the first step back to education.'

BTEI Clare

May is a busy month for the Back To Education Initiative in Clare with learners preparing for certification and exams. Over the course of the month over 350 portfolios will be presented for QQI certification by BTEI learners throughout the county. Meanwhile at the beginning of June, 14 Adult learners from Ennis and Shannon will undertake their Leaving Certificate. Learners will sit for Leaving Cert exams in English, Maths and History.

COMMUNITY EDUCATION LIMERICK

The Journeys Art and Craft Trail which took place on April 26th was a very innovative event and a very successful collaboration between learners, LCETB Tutors and LCEN to mark 25 years of the LCEN. Over 100 people gathered at The Engine, Innovate Limerick on Cecil St to see samples of the crafts which are made in community education classes. From there they travelled on community buses to 5 community venues to see the full exhibitions of arts and crafts. The venues were Watch House Cross Library, Corpus Christi School in Moyross, Our Lady of Lourdes Action Centre, Gaelscoil Seoirse Clancy in Roxboro and the Northstar Family Support Project on Johns St.

MUSIC GENERATION CLARE

Easter Camp

Music Generation Clare launched its Musical Enrichment Easter Camp for 6 to 12 year olds in the West Clare Family Resource Centre, Kilrush on Tuesday 3rd April. A total of 22 children attended a series of workshops over four days. The workshops provided an immersive learning environment that was fun, engaging and creative. The camp was a great success and has sparked lots of interest for Musical Enrichment Camps in the future.

National School Programme

Shragh National School began the six week composition programme on 10th April. The programme is being facilitated by tutors Pádraig Rynne and Dermot Sheedy who, once a week, bring their musical expertise to help the children create and record their own original piece of music.

FURTHER EDUCATION & TRAINING PROVISION FOR 50 PLUS @ 50 PLUS EXPO – SOUTHCOURT HOTEL LIMERICK 1ST TO 2ND MAY 2018.

The 50 Plus Expo, (formerly The Over 50's Show) is Ireland's only dedicated national consumer event for older people. The 50 Plus Expo is designed to be an informative, educational and upbeat event for the 1.2 million people who are over 50 in Ireland. It's ideal for people who are about to retire or already have and want to take up a new hobby or pastime, want to learn about

their rights and entitlements, the financial implications of retirement and most importantly, keeping themselves mentally and physically active in their latter year. Limerick and Clare ETB had an information stand at this event.

OFFICIAL LAUNCH OF 'SPHERES OF KNOWLEDGE' SCULPTURE - MAY 8TH

The Official Launch of the Sculpture 'Spheres of Knowledge' took place on Tuesday 8th May, 2018 @ Further Education & Training Centre, Kilmallock Road Campus, Limerick @ 6:00 pm.

The launch was attended by George O'Callaghan, Chief Executive, Paul Patton, Director of Further Education and Training, Sheila Deegan, Culture and Arts Officer, Limerick City and County Council and Eric O'Neill, Artist Blacksmith and Tutor with Limerick and Clare Education and Training Board.

STRATEGIC DIALOGUE BETWEEN SOLAS AND LCETB ON WEDNESDAY 9TH MAY.

SOLAS Members, George O'Callaghan, Chief Executive, Paul Patton, Director of Further Education & Training and FET Steering Group Members met on Wednesday 9th May. A visit was organised to the Hospitality Education & Training Centre, Roxboro and from there to the Information, Recruitment and Guidance Hub, O'Connell Avenue Campus. A meeting convened at FET Centre, Kilmallock Road Campus which was a pivotal moment in the further development of a strong partnership between SOLAS and LCETB as they move to a multi-annual strategic planning system underpinned by annual strategic dialogue sessions where high level discussions can be held with regard to emerging priorities and challenges and on-going performance. This is a two-way process where the views and ideas of LCETB were taken into account regarding the development of SOLAS and the Further Education and Training System.

LIMERICK FOR ENGINEERING GOING GLOBAL IN SILICON VALLEY

Silicon Valley Global have published an article on the Limerick for Engineering community and on the Showcase. The article is on their website <http://itlg.org/news/> (scroll down), the online version of the magazine https://issuu.com/vquinn/docs/svgmi15_web (page 84 to 86), and in hard copy.

2017 ANNUAL REPORT

The 2017 FET Annual Report has been produced, highlighting the progress made by the FET Division in terms of Labour-Market Focus, Progression Focus, Core Skills Development and Lifelong-Learning Focus. The report is available on StaffConnect.

FET PROFESSIONAL DEVELOPMENT

Limerick and Clare Education and Training Board FET Division - Erasmus plus Projects 2018-2020

The Limerick and Clare Education and Training Board FET Division have recently been successful with four separate Erasmus Plus project applications, two targeted at staff and two targeted at learners. In total this amounts to 164,536 euro in funding and will see more than seventy mobility opportunities over the next two years.

Staff Professional Development Mobilities

Over 2018-2020 more than forty staff will be able to avail of upskilling opportunities abroad funded by two Erasmus Plus projects. Participants will be chosen on the basis of the strength of their applications following an open call. Projects are targeted at two different cohorts a) adult education staff that work with basic skills learners and b) FET staff who work in vocational education and training at Levels 4 and above.

Adult Education Staff Mobility - Integrating Language Literacy and Numeracy in Adult Education Provision. This project will allow staff attend one of eight conferences and training programmes themed around adult basic skills, intercultural awareness and language learning. In total twenty participants will be funded.

Vet Staff Mobility - Learning From Best Practice: Modernising and Improving VET in Limerick and Clare Education and Training Boards' (LCETB) Further Education and Training Division- this project will see twenty-one staff participate in three job shadowing visits in host organisations in Birmingham, Austria and Lisbon. The visits will be themed around areas of strategic importance to the FET Division including CPD, PR and Marketing, Diversity, Professional Development etc.

Learner Mobilities

Limerick College of Further Education- Erasmus + Vet Mobility Project 2018/2019

This project will see two cohorts of ten learners complete a three week work placement in Rennes in France enabling participants to acquire new knowledge and skills through work in a work environment in another EU country. This will facilitate participant's personal development, employability and participation in the European Labour Market. Participants will be selected from the QQI Level 5 Certificate in Marketing course and QQI Level 5 Travel and Tourism Services course.

Hospitality Education and Training Centre - ERASMUS + VET MOBILITY PROJECT 2018/2019

This project will see two cohorts of ten learners complete a three week work placement in Rennes in France enabling participants to acquire new knowledge and skills through work in a work environment in another EU country. This will facilitate participant's personal development, employability and participation in the European Labour Market. Participants will be selected from the Hospitality Traineeship.

FET DIVISION OPERATIONAL PLANNING

FARR 2018 Planning Sessions were held with all Programme Managers to outline new planning requirements (Inputs (projections) entered along with 'Planned Programme Indicators' percentages). Entries are complete for all programme categories but FARR 2018 remains open at present. i.e. baseline is not yet established.

Strategic Performance Agreement and Planning Framework 2018-2020 - FAR 3 Sessions held with all Programme Managers re: quantitative template and narrative template requirements. Draft FAR 3 templates were completed collaboratively via StaffConnect which are

to be reviewed by FET SG members in advance of a SOLAS review scheduled for the 3rd May 2018.

E-Cohesion Reporting of ESF Programmes. Deficit in learner data capture in PLSS for 2017 is currently being addressed with a follow-up of all 2017 starters in advance of final upload date of the 4th May 2018. 2014-2016 learner records are to be reviewed for completeness and addressed before data is exported from Salespulse and uploaded. Programme Managers will then turn their focus to a review of data captured for 2018 YTD.

GDPR - programme category specific sessions were held with all Programme Managers in relation to an initial Working Group effort to review the various types of learner records being held in order to increase awareness and determine gaps in relation to GDPR compliance in this area. Programme category templates have been completed by each group but to varying degrees.

PLSS (operational delivery system) has been modified/updated to align with FARR Reporting of Outputs and Outcomes and it is intended that PLSS will act as the MIS reporting tool for this purpose. Details are not yet available.

6. Finance, For Adoption

On the proposal of Cllr. Richard O'Donoghue, seconded by Cllr. Cathal Crowe, the Financial Report for April was adopted.

7. For Adoption

On the proposal of Cllr. Lisa Marie Sheehy, seconded by Cllr. Michael Donegan, the following policies were adopted

- a. Data Protection Policy
- b. Data Breach Protocol
- c. CCTV Policy

On the proposal of Cllr. Richard O'Donoghue, seconded by Mr. Gordon Mewis, 2017 Annual Report was adopted

- d. 2017 Annual Report

On the proposal of Mr. Tony Brazil, seconded by Cllr. Marian Hurley the following policies were adopted

- e. Admissions Policy
- f. Anti-Bullying Policy
- g. Assessment Policy
- h. Code of Behaviour
- i. Critical Incident Policy
- j. Extra-curricular Activities Policy

- k. Homework Policy
- l. ICT-Internet-Social Media Expected Use Policy
- m. Library Policy
- n. Literacy Policy
- o. Numeracy Policy
- p. Relationships & sexuality Education (RSE) Policy
- q. SNA Policy
- r. Special Needs and Learning Support Policy
- s. Work Placement Policy
- t. Student Attendance & Punctuality Policy

8. For Adoption: Board of Management Minutes

On the proposal of Cllr. Kieran O'Hanlon, seconded by Cllr. Michael Hillery, the following Board of Management Minutes were adopted.

- a. Desmond College, Newcastle west
- b. Thomond Community College
- c. St. John Bosco Community School, Kildysart
- d. Colaiste Chiarain, Croom
- e. Colaiste Mhuire, Askeaton


9. Any other Business with the permission of the Chairperson

The Chairperson thanked all those who attended the meeting held in Kilkee, he was pleased how it went and mentioned that the Principal and School was thankful for the support they received from LCETB.

Next meeting: 17th July 2018 in the Further Education & Training Centre, Raheen.

(Signed) GEORGE O'CALLAGHAN,
Chief Executive.

Signed:

A handwritten signature in black ink, appearing to read 'George O'Callaghan', is written over a horizontal line. The signature is stylized and cursive.

Chairperson of meeting held on 17th July, 2018.