

Limerick and Clare Education and Training Board Annual Report 2016

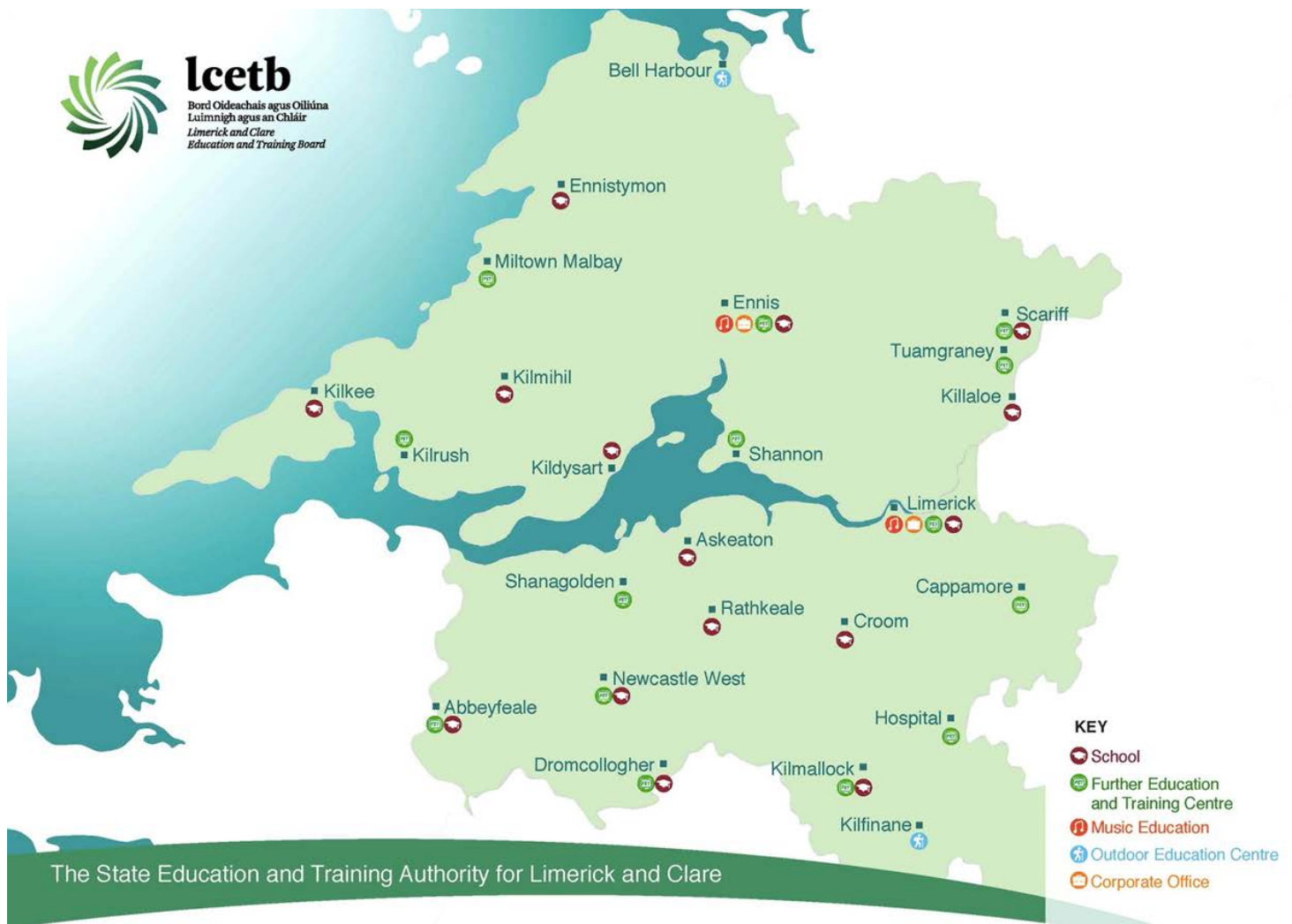




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Foreword from Chief Executive

Welcome to the Limerick and Clare Education and Training Board Annual Report for 2016 which provides an overview of our provision during the past 12 months and highlights some of the many achievements and successes of our students, learners and staff during 2016. Our reputation is built on the success of our students and the hard work and dedication of our teaching, administrative and support staff who provide us with many reasons to celebrate their outstanding achievements.

In 2016 the Limerick and Clare Education and Training Board celebrated the official opening of Thomond Community College on the 1st of September. The official opening represents the culmination of a three year amalgamation process involving students, parents and staff from both the St Nessian's and Salesians post primary schools. In November 2016, Limerick and Clare Education and Training Board were awarded patronage for a new post primary school in Limerick City and Environs (South-West). The new school, Mungret Community College, will have an eventual enrolment of 600 students and is due to open in temporary accommodation in September 2017.

Despite some signs of recovery in various industry sectors during 2016, the Limerick and Clare region continues to face economic and social challenges across the business and community landscape. Increasing levels of active inclusion is one of the national strategic priorities for SOLAS and the Education and Training Boards. In line with national directives, the Limerick and Clare Education and Training Board FET Division invested significant time and resources during 2016 in the development and publication of critical local frameworks including an Integrated Guidance Strategy 2016-2020 (July 2016), the Integrating Language, Literacy and Numeracy Framework (September 2016) and the Technology Enhanced Learning Action Plan 2017-2019 (December 2016).

The Limerick and Clare Education and Training Board is fortunate to have an experienced and expert staff. 2016 saw changes in the staffing structures at senior management level with the introduction of new Directorship roles. The work of Limerick and Clare Education and Training Board is now structured across three defined divisions, Organisational Support and Development, Schools and Further Education and Training with the Director of each division reporting to the Chief Executive.

During 2016 students and staff of the Limerick and Clare Education and Training Board took great pride in contributing to community celebrations of the Centenary of the 1916 Rising. A significant number of initiatives took place across all schools and centres, placing the work of the Limerick and Clare Education and Training Board at the centre of the communities within which we are located.

I wish to pay tribute to the members of the Board of LCETB who along with the senior management team and staff throughout organisation continue to give generously of their time and talents in support of building an education and training board of which our students, learners, local communities and stakeholders can be proud.

George O'Callaghan, Chief Executive

Limerick and Clare Education and Training Board

Function of the LCETB Board

The General function of the Limerick and Clare Education and Training Board as stated in the Education and Training Board Act 2013 shall be to—

- a) establish and maintain recognised schools, centres for education and education or training facilities in its functional area,
- b) when directed to do so by the Minister under *section 20*—
 - I. establish and maintain recognised schools in its functional area,
 - II. establish and maintain centres for education in its functional area,
 - III. maintain centres for education or recognised schools in its functional area, and
 - IV. establish, maintain or resource education or training facilities in its functional area,
- c) plan, provide, co-ordinate and review the provision of education and training, including education and training for the purpose of employment, and services ancillary thereto in its functional area in—
 - I. recognised schools or centres for education maintained by it,
 - II. education or training facilities maintained or resourced by it,
 - III. children detention schools,
 - IV. prisons, and
 - V. facilities maintained by other public service bodies,
- d) enter into arrangements with, and provide support services to, education or training providers, in accordance with *section 22*,
- e) establish scholarships in accordance with *section 24*,
- f) adopt a strategy statement in accordance with *section 27*,
- g) adopt an annual service plan in accordance with *section 47*,
- h) cooperate with any body nominated to carry out the internal audit functions under *section 52*,
- i) provide education and training at the request of, and on behalf of, any body which funds training out of money provided to that body by the Oireachtas,
- j) support the provision, co-ordination, administration and assessment of youth work services in its functional area and provide such information as may be requested by the Minister for Children and Youth Affairs in relation to such support, and
- k) assess whether the manner in which it performs its functions is economical, efficient and effective.

Ethics in Public Office Act and the Standards in Public Office Act.

Each member of the Board of an ETB must comply with the relevant provisions of the Ethics in Public Office Act, 1995 and the Standards in Public Office Act, 2001. The Ethics in Public Office Act 1995 provides for the disclosure of registerable interests by holders of designated directorships and occupiers of designated positions of employment in public bodies prescribed for the purposes of the Ethics legislation. Board members and designated staff are required to provide annual Disclosures of Interests in respect of issues that could materially influence the performance of functions

Committees of Education and Training Boards

Part 5 44.-(1) Subject to section 45, an education and training board may establish committees to-

- a) perform such one or more of its functions as, in its opinion could be better or more conveniently performed by a committee, or
- b) advise it in relation to the performance by it of any of its functions and may determine the terms of reference and regulate the procedure of any such committee.

A committee established under subsection (1) shall consist of not more than 12 members and may, subject to subsection (9) and (12)(c), consist partly of members who are not members of the education and training board concerned.

Board Meetings

1. Schedule 3 :Paragraph 2 (1) of the Education and Training Board Act 2013 - subject to the provisions of this paragraph and section 31 - every education and training board shall hold such and so many meetings, at such times, and in such places as it thinks proper.
2. Schedule 3 : Paragraph 2 (2) Every education and training board shall hold at least one meeting in every 2 months other than the months of July, August and September.
3. Schedule 3 : Paragraph 2 (3) Every education and training board shall hold at least one meeting during the period commencing on the 1st day of July and ending on the 30th day of September in every year.

Minutes are maintained and adopted in support of LCETB Board meetings. Members record of attendance at LCETB Board meetings and details of their expenses are recorded in this report.

Positive Duty

Section 42 of the Irish Human Rights and Equality Commission Act 2014 sets out the Positive Duty required of Public Bodies, including the Limerick and Clare Education and Training Board. The Limerick and Clare Education and Training Board, in performing our function, has regard to:

1. The elimination of discrimination
2. The promotion of equality of opportunity and treatment of our staff and the people to whom we provide services
3. The protection of the human rights of our members, staff and the people to whom we provide services

Code of Practice for the Governance of Education and Training Boards Circular Letter No. 0018/2015

The primary legislation governing education and training boards is the Education and Training Boards Act 2013, which must be observed at all times. The Code of Practice for the Governance of Education and Training Boards Circular Letter No. 0018/2015, whilst it sets out guidelines in certain situations, should be primarily considered as a set of standards for members and staff of the Board. Members and staff are expected to ensure that their activities in relation to the ETB are governed at all times by these standards, in letter and in spirit. Where a Board chooses not to comply with a provision of the code then a full explanation for this course of action should be provided.

The Code of Practice provides a framework for the application of best practice in corporate governance in education and training boards. Boards are required to confirm to the Minister for Education and Skills that they comply with the up-to-date requirements of the Code in their governance practices and procedures.

Board members and staff of ETBs should be guided by the principles set out in the Code of Practice document in meeting their responsibility to ensure that all of their activities meet the highest standards of corporate governance.

Limerick and Clare Education and Training Board: Membership

Board Members from 2016 - Limerick and Clare Education and Training Board

Cllr. Ann Norton, (Chairperson of Limerick & Clare ETB 20th September 2016 to 31st December 2016),
 Ms. Joan Aherne (Chairperson of Limerick & Clare ETB 1st January 2016 to 20th September 2016),
 Cllr. Elena Secas,
 Cllr. Maria Byrne,
 Cllr. Cathal Crowe
 Cllr. Michael Donegan,
 Cllr. Michael Hillery,
 Cllr. Mary Howard,
 Cllr. Gabriel Keating,
 Mr. Sean Kennedy,
 Cllr. Richard O'Donoghue,
 Cllr. Kieran O'Hanlon,
 Cllr. Lisa Marie Sheehy,
 Mr. Tony Brazil,
 Ms. Mary Flanagan,
 Mr. Liam Galvin,
 Ms. Catherine Harren de Parra,
 Mr. Sean McMahon,
 Mr. Donan O'hAinifein,
 Ms. Mary M Vallenge,
 Mr. Michael Cregan

LCETB Meeting Dates 2016: 20th January 2016, 16th March 2016, 20th April 2016, 18th May 2016, 20th July 2016, 23rd August 2016, 20th September 2016, 18th October 2016, 22nd November 2016

LCETB Finance Committee has responsibility for reviewing the income/expenditure of the ETB's major contracts and the financial aspects of the education and service plans.

- **LCETB Finance Committee Members:** Mr. Tony Brazil, Chairperson, Mr. Fergus Dunne, Cllr. Liam Galvin, Cllr. Mary Howard, Cllr. Kieran O'Hanlon
- **LCETB Finance Committee Meeting Dates 2016:** 20th April 2016, 10th June 2016, 20th September 2016, 21st October 2016, 6th December 2016

LCETB Audit Committee is responsible for monitoring the Executive in the carrying out of its functions and provides assurances to the Committee as to the adequacy and effectiveness of the internal control processes.

- **LCETB Audit Committee Members :** Mrs. Marion Collins, Chairperson, Cllr. Maria Byrne, Mr. Jimmy Browne, Cllr. Gabriel Keating, Mr. Sean McMahon and Mr. Declan Phillips
- **Audit Committee Meeting Dates 2016:** 24th February 2016, 13th April 2016, 10th June 2016, 14th September 2016, 30th November 2016, 20th December 2016 .

Board Members Expenses and Meetings Attended in 2016:

Expenses are paid to Board members for travel to Board-related meetings. The aggregate expenses paid to each member in twelve months to the 31st December 2016 are outlined below:

Board Member	Statutory Meetings	Interview Boards	Attendance at Conferences and Seminars	Finance and Audit Committees	Total	No. Board Meetings Attended
	€	€	€	€	€	
Ms. Joan Aherne*	494	-	379	-	873	9
Mr. Tony Brazil	-	-	-	2,228	2,228	8
Cllr. Maria Byrne	267	1,442	-	-	1,709	2
Mr. Michael Cregan	292	-	-	-	292	6
Cllr. Cathal Crowe	209	-	-	-	209	6
Cllr. Michael Donegan	152	-	166	-	317	9
Ms. Mary Flanagan	308	468	-	-	776	6
Cllr. Liam Galvin	673	-	-	64	738	7
Ms. Catherine (Kate) Haren De Parra	1,081	-	1,872	-	2,954	9
Cllr. Michael Hillery	-	-	-	-	-	3
Cllr. Mary Howard	830	5,643	439	177	7,089	6
Cllr. Marian Hurley	-	-	-	-	-	2
Cllr. Gabriel Keating	1,316	-	4,507	416	6,239	9
Mr. Sean Kennedy	-	-	-	-	-	6
Mr. Sean McMahon	1,050	-	827	715	2,591	9
Cllr. Ann Norton**	664	5,683	-	-	6,348	6
Cllr. Richard O'Donoghue	289	-	-	-	289	5
Mr. Donal O hAiniféin	-	-	-	-	-	2
Cllr. Kieran O'Hanlon	-	3,591	-	-	3,591	7
Cllr. Elena Secas	186	-	-	-	186	6
Cllr. Lisa Marie Sheehy	-	-	-	-	-	6
Ms. Mary Margaret Vallenge	458	-	-	-	458	7
Total	€8,269	€16,827	€8,190	€3,600	€36,887	

Ms. Joan Aherne*
Cllr. Ann Norton**

Chairperson of Limerick & Clare ETB 1st January 2016 to 20th September 2016
Chairperson of Limerick & Clare ETB 20th September 2016 to 31st December 2016

Organisational Services

LCETB remains committed to the continuous improvement of its services in the context of the Government's Transformation of Public Services Programme. The modernisation and upgrading of systems within the ETB's Organisation Services continued during 2016. The modernisation programme includes identifying e-business solutions and reviewing existing processes and the. Critical tasks have included the merger of IT systems and efforts to ensure that real HR and financial controls are systematised and, while working through it, dual running has been onerous. Business continuity requires the LCETB to remain operational while at the same time developing its administrative capacity to operate and respond to an increasingly complex, fast changing environment. Some of the new systems and stakeholders of relevance include:

- New Systems (External and National):
 - FARR
 - PLSS Course Database
 - PLSS Learner Database
 - Further Education and Training Course Hub
 - National Course Calendar
 - eTenders
 - Government Procurement Pipeline System

- New Systems (Internal)
 - P2P,
 - PRF,
 - Core,
 - T&S ; QBS: 36 difference Centres;
 - SharePoint (Internal and LCETB Specific);
 - PPod
 - VS Ware
 - TQAS RCCS
 - TAPS
 - TACS CSS
 - SAP
 - CAMS
 - CRS
 - C&G Walled Garden
 - 3rd party specific certification systems for ADOBE, MOS, ICS, ICED and CAD amongst others.

- New Stakeholders:
 - SOLAS (New entity)
 - QQI (New entity) Reengagement as legacy providers.
 - ETBI (New entity)
 - Intro and Turas Nua (New Entity)
 - Local Community Development Committees (New entity) Local Economic and Community Planning
 - Local Enterprise Office (New entity)
 - Regional Skills Fora (New entity)

- New Policies and Procedures formally adopted by the Limerick and Clare Education and Training Board during 2016.
 - Adoptive Leave Policy Special Needs Assistants
 - Adoptive Policy Staff other than Teachers and SNAs
 - Adoptive Leave Policy Teachers
 - Annual Leave Policy
 - Attendance Policy
 - Career Break Policy Special Needs Assistants
 - Career Break Policy Staff other than Teachers and SNAs
 - Career Break Policy Teachers
 - Carers Leave Policy Staff other than Teachers and SNAs
 - Carer's Leave Policy Teachers and Special Needs Assistants
 - Employment Equality Policy
 - Force Majeure Leave Policy
 - Job Sharing Policy Special Needs Assistants
 - Job Sharing Policy Teachers

- Maternity Leave Policy Special Needs Assistants
- Maternity Leave Policy Staff other than Teachers and SNAs
- Maternity Leave Policy Teachers
- Parental Leave Policy Special Needs Assistants
- Parental Leave Policy Staff other than Teachers and SNAs
- Parental Leave Policy Teachers
- Paternity Leave Policy
- Policy Governing Work Experience
- Sick Leave Policy Special Needs Assistants
- Sick Leave Policy Staff other than Teachers and SNAs
- Sick Leave Policy Teachers
- Unpaid Leave Policy Staff other than Teachers and SNAs
- Unpaid Leave Policy Teachers and Special Needs Assistants
- Work Sharing Policy Staff other than Teachers and SNAs
- Protected Disclosures
- Grievance Procedures
- Recruitment Selection Policy Procedure
- Visual Display Unit Policy
- Customer Care Policy
- Data Protection Policy
- Electricity Policy
- Fire Safety Policy
- Hazardous Substance Policy
- Personal Protective Equipment Policy
- Access Requests Policy
- Waste Management Policy
- Admissions Policy: Thomond College
- Code of Behaviour : Thomond College
- 20th April 2016
- Student Grant Scheme 2016
- Student Support Regulations 2016
- Thomond Community College Anti-Bullying Policy
- Thomond Community College ICT/Internet Social Media Use Policy
- Thomond Community College Student Attendance and Punctuality Policy
- Corporate Safety Statement
- Defibrillator Policy
- Bullying Prevention Policy
- Harassment/Sexual Harassment Prevention Policy

LCETB remains committed to the continuous improvement of its services in the context of the Government's Transformation of Public Services Programme

Financial Summary

Finance Strategy

The objective of the Finance function is to support the Board in the achievement, within budget, of objectives set out in the service plan. Finance support includes decision making support, corporate control of public money, transaction processing and statutory accountability

Statutory Accountability

Strict accountability requirements apply to the Limerick and Clare Education and Training Board. These requirements include the preparation of annual accounts in a format prescribed by the Department of Education & Science and the audit of these accounts by the Comptroller and Auditor General. Financial control systems are in place to ensure compliance with these requirements and to ensure the effective achievement of objectives.

Sources of Funding:

Limerick and Clare Education and Training Board is funded primarily by the Department of Education and Skills (DES) for the delivery of its second level and SOLAS and DES for further education and training programmes. In 2016, funding for particular projects was also provided by other Government Departments and Agencies including:

- Department of Community, Equality and Gaeltacht Affairs
- Department of Social and Family Affairs
- Office of the Minister for Children and Youth Affairs
- Department of Enterprise, Trade and Innovation
- European Union.
- Funds are also raised through charges for services such as tuition fees, rent of rooms and activities at local level.

The Limerick and Clare Education and Training Board is audited annually by the Comptroller and Auditor General (C&AG) who presents a report on the Board's financial stewardship to the Oireachtas. The LCETB's receipts for the twelve months ending the 31st of December 2016 were €129,618,870, €5,718,144 of which was in respect of the capital projects.

Chief Executive's Salary: In accordance with paycales approved by the Department of Education and Skills, the Chief Executive was paid €116,361 (excluding employers PRSI) in the year ended 31st December 2016. Employer's PRSI of €2,516 was also paid. The Chief Executive did not undertake any foreign travel for ETB business purposes during the period. The Chief Executive is a member of an unfunded defined benefit public sector pension scheme and the pension entitlements do not extend beyond the standard entitlements available under the scheme.

LCETB Financial Summary for the year ended the 31st December 2016

The Annual Statements of the LCETB for 2016 are subject to audit by the C&AG.

Limerick and Clare Education and Training Board

Operating Statement for the Year Ended 31st December 2016

	Year Ended 31/12/2016	Year Ended 31/12/2015
RECEIPTS	€	€
Schools & Head Office Grants	64,383,470	62,097,165
Further Education and Training Grants	50,733,289	53,794,513
Student Support Services Grants	-	551,606
Youth Services Grants	2,167,794	1,976,482
Agencies & Self-Financing Projects	6,616,173	5,837,260
Capital Grants	5,718,144	3,770,377
	<u>129,618,870</u>	<u>128,027,403</u>
PAYMENTS		
Schools & Head Office	64,176,217	62,723,126
Further Education and Training	52,567,708	52,731,200
Student Support Services	44,173	505,202
Youth Services	2,162,564	2,069,446
Agencies & Self-Financing Projects	5,611,596	6,375,964
Capital	4,300,862	5,187,929
	<u>128,863,120</u>	<u>129,592,867</u>
Cash Surplus / (Deficit) For Period	<u>755,750</u>	<u>(1,565,464)</u>
Movement in Other Net Current Assets	<u>(681,293)</u>	<u>1,561,150</u>
Accrual Revenue Surplus/(Deficit) For Period	74,457	(4,314)
Revenue Surplus / (Deficit) at 01/01/2016	(154,493)	(150,179)
Revenue Surplus / (Deficit) at 31/12/2016	<u>(80,036)</u>	<u>(154,493)</u>



lcetb
Bord Oideachais agus Oiliúna
Luimnigh agus an Chláir
*Limerick and Clare
Education and Training Board*

Schools

Limerick and Clare Education and Training Board is responsible for the management and operation of eighteen post primary schools in Limerick and Clare. The LCETB schools provide a welcoming and inclusive environment, have a commitment to excellence in teaching and learning, provide strong school leadership, an inviting school culture and are dedicated to ensuring each student reaches their potential. Individual schools are supported by the LCETB to enhance their role in communities by increased collaboration and communication with all stakeholders including students, parents, local sporting, community and voluntary organisations. Programmes on offer in our LCETB Post Primary Schools include:

- Junior Certificate
- Transition Year Programmes
- Leaving Certificate
- Applied Leaving Certificate Programmes

Subjects on offer through the curriculum include science, technology, engineering, maths, languages, humanities and arts at both junior and senior levels. A focus on the holistic development of our students involves encouraging engagement in extra-curricular activities including sport, drama, music, science, entrepreneurship, debating and multimedia projects.

Limerick and Clare Education and Training Board Enrolments on 30th September 2015

School	JCSP	Junior	Senior	VPTP	LCVP	LCAP	Total	Approved VPTP Enrolment
70830N Ennis Community College, Ennis, Co. Clare	138	104	92	104	37	26	501	126
70840Q Ennistymon Vocational School, Ennistymon, Co. Clare	12	107	2	20	54	0	195	24
70860W St. Michael's Community College, Kilmihil, Co. Clare	0	96	42	0	73	0	211	0
70880F St. Joseph's Community College, Kilkee, Co Clare	0	87	40	0	17	0	144	0
70900I Scarriff Community College, Scarriff, Co. Clare	0	227	63	0	98	9	397	0
70901K St. Anne's Community College, Killaloe, Co. Clare	0	309	128	0	127	0	564	0
71700F Colaiste Mhuire, Askeaton, Co. Limerick	0	231	94	0	110	0	435	0
71790J Desmond College, Newcastle West, Co. Limerick	61	132	80	0	114	31	418	0
71840V Colaiste Chiarain, Croom, Co. Limerick	49	387	202	79	148	12	877	90
71850B Hazelwood College, Drumcollogher, Co. Limerick	0	276	140	30	105	22	573	31
71920T St. Nessan's Community College, Moylish, Limerick	217	0	56	0	63	37	373	0
71930W Limerick College of Further Education, Limerick	0	0	0	1138	0	0	1138	1063
76061W Colaiste na Trocaire, Rathkeale, Co. Limerick	143	129	67	0	90	11	440	0
76070A Colaiste Iosef, Kilmallock, Co. Limerick	48	171	81	85	132	10	527	84
76073G Castletroy College, Castletroy, Co. Limerick	0	652	241	0	316	0	1209	0
76075K St. John Bosco Community College, Kildysart, Co. Clare	0	108	9	8	65	0	190	19
76093M Colaiste Ide agus Iosaef, Abbeyfeale, Co. Limerick	74	298	146	0	118	19	655	0
76101I Gaelcholaiste Luimnigh Meal Sior Anraí, Luimneach	0	308	254	0	0	0	562	0
TOTALS	742	3622	1737	1464	1667	177	9409	1437



Limerick and Clare Education and Training Board Enrolments on 30th September 2016

School	JCSP	Junior	Senior	VPTP	LCVP	LCAP	Total	Approved VPTP Enrolment	
70830N	Ennis Community College, Ennis, Co. Clare	88	157	94	120	36	33	528	130
70840Q	Ennistymon Vocational School, Ennistymon, Co. Clare	16	122	18	18	57	0	231	20
70860W	St. Michael's Community College, Kilmihil, Co. Clare	0	115	38	0	69	0	222	0
70880F	St. Joseph's Community College, Kilkee, Co Clare	0	83	13	0	53	0	149	27
70900I	Scarriff Community College, Scarriff, Co. Clare	0	244	70	0	90	0	404	0
70901K	St. Anne's Community College, Killaloe, Co. Clare	0	299	191	0	70	0	560	0
71700F	Colaiste Mhuire, Askeaton, Co. Limerick	0	241	102	0	84	0	427	0
71790J	Desmond College, Newcastle West, Co. Limerick	67	109	73	0	91	30	370	0
71840V	Colaiste Chiarain, Croom, Co. Limerick	50	363	197	80	150	18	858	90
71850B	Hazelwood College, Drumcollogher, Co. Limerick	0	294	118	21	92	21	546	34
71920T	St. Nessian's Community College, Moylish, Limerick								
71930W	Limerick College of Further Education, Limerick	0	0	0	1186	0	0	1186	1064
76061W	Colaiste na Trocaire, Rathkeale, Co. Limerick	154	113	82	0	109	12	470	0
76070A	Colaiste Iosef, Kilmallock, Co. Limerick	31	174	75	40	139	18	477	80
76073G	Castletroy College, Castletroy, Co. Limerick	0	666	257	0	297	0	1220	0
76075K	St. John Bosco Community College, Kildysart, Co. Clare	0	134	12	0	62	0	208	19
76093M	Colaiste Ide agus Iosaef, Abbeyfeale, Co. Limerick	72	315	157	0	125	17	686	0
76101I	Gaelcholaiste Luimnigh Meal Sior Anraí, Luimneach	0	317	282	0	0	0	599	0
76414G	Thomond Community College, Moylish, Limerick	268	0	80	0	104	41	493	0
	TOTALS	746	3746	1859	1465	1628	190	9634	1464

Some of the highlights during 2016 include:

Opening of Thomond Community College: The official opening of Thomond Community College, Moylish took place on Thursday the 1st of September 2016. Thomond Community College is located in the state-of-the-art, former St Nessian's Community College facility off the Old Cratloe Road. The college is an amalgamation of Salesian Secondary School and St Nessian's Community College that will be run under the auspices of the Limerick and Clare Education and Training Board (LCETB).

Mungret Community College: In November 2016, the LCETB were awarded Patronage of the new Limerick City and Environs (South-West) post-primary school. The school which is to be named Mungret Community College will have temporary accommodation in the current Limerick Educate Together, Mungret Site. When completed, the new Community College for the South West (Mungret, Dooradoyle and Raheen) area of Limerick City will cater for up to 600 pupils. It will be a multi-denominational, co-educational, English-medium Community College.

Reimagining 1916 – a project by students in St Anne's Community College Killaloe was the focus of an exhibition in Limericks Hunt Museum from 10th March to the 18th March. The project was conducted over a period of 16 weeks and involved transition year and 4th year students. The exhibition aimed to promote an ongoing interest in history, through looking at the lives of ordinary citizens, as well as the key figures of the Easter Rising and placed the information in the context of contemporary life.



Further Education and Training

Summary of Further Education and Training Provision in 2016	
During 2016, 27, 451 beneficiaries attended 3,554 courses delivered by the Limerick and Clare Education Board (FET division) across 300 locations in Limerick and Clare	
Part Time Provision Beneficiaries	
Adult Literacy	4276
Back to Education Initiative	4809
Community Education	4456
English for Speakers of Other Languages	1498
Evening Training	1202
FET Cooperation Hours	2038
Intensive Tuition in Adult Basic Education	646
Refugee Resettlement Programme	76
Skills for Work	361
Voluntary Literacy Provision	245
Total number of part time beneficiaries in 2016	19,607
Full Time Provision	
Apprenticeship Training	1011
Bridging and Foundation Training	56
Community Training Centres	218
Justice Workshop	23
Local Training initiatives	512
Post Leaving Certificate	2612
Specialist Training Providers	192
Specific Skills Training	1451
Traineeship Training	306
Vocational Training and Opportunities Scheme	895
Youthreach	568
Total number of full time beneficiaries in 2016	7,844
Course Instances by Career Cluster	
Agriculture, Horticulture and Mari culture	71
Animal Science	10
Art, Craft and Media	106
Built Environment	61
Business, Administration and Management	118
Financial Services	2
Food and Beverage	39
General Learning	2581
Hairdressing, Beauty and Complementary Therapies	39
Health, Family and other Social Services	218
Information Technology	130
Manufacturing	69
Natural Resources	2
Sales and Marketing	10
Sampling Skills	11
Science and Technology	10
Tourism and Sport	39
Transport, Distribution and Logistics	38
Total number of course instances in 2016	3,554

A new government and an ever-improving economy brought with them new challenges and opportunities for LCETB FET during 2016. As the number of people on the live register decreased, the LCETB FET had to re-orientate towards providing skills for people in employment, not just skills for employment, as had previously been the case. The first Action Plan for Education was published by the Minister for Education and Skills, Richard Bruton TD, and the National Skills Strategy including the regional skills fora was set up. Of particular note in 2016 were the following highlights:

- At regional level, LCETB FET Division continued to play an active role in strategic fora to identify and respond to local skills needs in Limerick and Clare through the Mid-West Regional Skills Forum, which the LCETB will be chairing in 2017.
- An Interagency framework was signed with the Department of Social Protection (DSP) in June 2016, and a protocol was also signed with the Local Employment Office (LEO).
- In 2016, HETC was awarded the European Framework Quality Management Award (EFQM), the first in the country to get this award. In October 2016, Patrick O'Donovan, T.D., Minister of State for Tourism and Sport, visited the Hospitality Education & Training Centre, and addressed staff and management about the growth of jobs in this sector. A new course, Plumbing Apprentice v4 commenced in April 2016. As part of this apprenticeship, learners will have to complete studies in Communication and Teamwork as well as the core skills subjects.
- In May 2016, the FET Centre – Raheen Campus received approval to provide a new Apprenticeship in Tool Making, which commenced in September 2016.
- The FET Centre – Shannon Campus received approval to provide a new Apprenticeship in Refrigeration & Air Conditioning.
- A new Aircraft Spray Painting Course in conjunction with Eirtech Aviation, Shannon, started in April 2016. The first class qualified in December 2016, a second class is currently underway with a plan to train an additional 200 people over the next 3 years. Early signs of success were evident in the final City and Guilds Audit, resulting in 10 learners receiving certification in January 2017. In 12 months since the initial request to LCETB from the employer, 14 learners are now in permanent skilled employment.
- The new national website for education and training opportunities in FET across Ireland was also launched in 2016 (www.fetchcourses.ie). LCETB now feeds all further education and training courses information into this centralised database, making it easier for potential learners and partner agencies to access up-to-date information.
- The development of an LCETB Integrated Literacy and Numeracy Framework, which will promote a shared understanding of literacy and numeracy in Limerick and Clare, and identifies how it will be enacted at all levels of the organisation.
- The establishment of the LCETB FET Quality Assurance Unit, which works across Limerick and Clare to ensure consistency of quality standards across the service for the benefit of learners.
- The publication of the LCETB FET Integrated Guidance Strategy in 2016 which sets out directions for guidance to be integrated into all FET provision, enabling all FET learners have access to Information and Guidance which support them to access relevant FET courses, sustains their participation and achieve their best personal, social, vocational and career outcomes.
- In 2016 the LCETB, in collaboration with two local authorities – Limerick City and County Council and Clare County Council, provided full time education programmes to over 90 adult learners in Limerick and Clare through the OPMI Refugee Resettlement programme.
- In the first quarter of 2016, the STB staff supported the transfer of training provision for North Tipperary to TETB as part of the Phase 3 transfer process.

Cooperation with other institutions:

Cooperation with other institutions refers to teaching services provided by LCETB to a range of education, training and social service organisations. Following an application process, a range of organisations and projects are allocated teaching hours by the Department of Education and Skills. During 2016, there were a total of 2,038 beneficiaries accessing programmes funded through cooperation hours. The Limerick and Clare Education and Training Board co-operated with a large number of other organisations or institutions through the provision of teaching hours or financial assistance, organisations include:

- Community Training Centres and Workshops
- Limerick Prison
- Cooperation hours through the FET Office in partnership with:
 - Limerick School of Music
 - Catherine McAuley
 - Social Services
 - Ceim Ar Cheim
 - Coisceim
 - Prison Education Unit
 - Limerick Centre Unemployed
 - Youth Projects
 - St. Canice's (Mt. St. Vincent)
 - Learning Hub
 - Cura Social Services Centre
 - Limerick Youth Service
 - Maoin Cheoil
 - Clare Immigrant Service
 - St. Anne's S.E.N.

Partnership:

In addition to formal cooperation through provision of teaching services, one of Limerick and Clare Education and Training Board's strategic priorities is to work in partnership with the major stakeholders in Limerick and Clare. To this end, the LCETB collaborates with a range of public bodies, voluntary and community organisations. The Limerick and Clare Education and Training Board liaise regularly with the Department of Social protection and are a member of the Local Community Development Committees (LCDCs) of the Local Authorities in Limerick and Clare. The LCETB also works closely with the local Partnership Companies (Clare Local Development Company, West Limerick Resources, Ballyhoura Development and the Paul Partnership) as well as having representation on the Governing Bodies of the Limerick Institute of Technology, The Tralee institute of Technology and the Galway Mayo Institute of Technology.

The LCETB works closely with the Local Authorities in Limerick and Clare on a number of initiatives including:

- The Hospitality Education and Training Centre (HETC): Led by the Limerick and Clare Education and Training Board (LCETB), supported with funding received from Limerick City and County Council, in 2016 the HETC was awarded the European Framework Quality Management (EFQM) Award as a Centre of Excellence. LCETB is the first ETB to be awarded this honour and also the first education and training provider nationally. The objective is to sustain and relentlessly promote excellence in everything from strategic Planning, Management Reporting, Customer Perception, Employee Perception, Process Management, Sustainability and inspiring excellence in others.
- Music Generation Limerick City is managed by Limerick City Music Education Partnership, led by Limerick Education and Training Board in partnership with Limerick City Council, University of Limerick, Mary Immaculate College, Limerick Institute of Technology, Irish Chamber Orchestra, Limerick College of Further Education, Limerick School of Music, Learning Hub Limerick, Oscailt Network of DEIS Primary Schools, DEIS Post-Primary Schools, RTÉ lyric fm, Youth Services, Peter Dee Academy of Music and Redemptorist Music Centre. The project uses the power of music as a means of inclusion where young people from all parts of the city have come together to share experiences and collaborate creatively.
- Music Generation Clare aims to provide inclusive performance and learning opportunities for the young people of Clare. Music Generation Clare is managed by Clare Music Education Partnership, led by Limerick and Clare Education and Training Board in partnership with Clare County Council, University of Limerick, Clare Education Centre and St. Vincent de Paul.
- Learning Limerick: Both the LCETB and the Limerick Local Authority are also members of the Learning Limerick Steering Group which is a partnership forum committed to creating a culture of learning in Limerick. It is made up of statutory, local development, business, and community and voluntary sector partners that have a role in Learning in Limerick. One of the outcomes from the work of the Learning Limerick Steering Group is the Limerick Lifelong Learning Festival. This festival was established to support the range of sectoral networks and groups in their efforts to engage people in positive learning experiences and the Limerick Lifelong Learning Festival is an annual week-long celebration of Lifelong Learning throughout Limerick city and county.

Youth Work Functions

The ETB Act 2013, accords the Limerick and Clare Education and Training Board a statutory function to ‘*support the provision, coordination, administration and assessment of youth work services in its functional area and provide such information as may be requested by the Minister for Children and Youth Affairs in relation to such support*’. The ETB Act 2013, which incorporates the Youth Work Act 2001 provides a legal definition of youth work and outlines the key role of the statutory sector in supporting the development of youth work programmes and services and it’s co-ordination with other services for young people.

In fulfilling its statutory functions regarding youth work, the LCETB youth officer team works in partnership with a range of key agencies, both voluntary and statutory, that have a role in the provision of services for young people in the region. Through this process the LCETB promotes and develops youth work, defined in the legislation as a planned programme of education that supports the social and personal development of young people. As a valuable strand of non-formal education the LCETB recognises the strong positive impact that quality youth work programmes and services have on both individuals and communities. The LCETB Youth Services submit a detailed annual progress report to the Department of Children and Youth Affairs on behalf of the Limerick and Clare Education and Training Board.

The youth work sector engages with young people in non-formal settings which complement their formal education experience. Both the Youth Work Act 2001 and the National Youth Work Development Plan 2003-2007, which emerged from an extensive consultation process between the voluntary and the statutory sector, have provided youth work with clearer definition and direction. Section 3 of the Youth Work Act 2001 defines youth work as: ‘*a planned programme of education designed for the purpose of aiding and enhancing the personal and social development of young persons through their voluntary participation, and which is complementary to their formal, academic or vocational education and training; and provided primarily by voluntary youth work services*’. This definition highlights four important dimensions of youth work:

- planned;
- educational;
- based on voluntary participation;
- provided primarily by voluntary youth work services.

The continued development and sustainability of youth work as an educational opportunity for all young people, requires that these dimensions be identified, demonstrated and developed.

LCETB Youth Work Committee: In October 2015 and in accordance with Section 44 of the Education and Training Board Act 2013 the LCETB established the LCETB Youth Work Committee which will make recommendations to the Limerick and Clare Education and Training Board on the performance of its functions under the ETB Act – Section 10

(j) Support the provision, co-ordination, administration and assessment of youth work services in its functional area and provide such information as may be requested by the Minister in relation to such support

(k) Assess the manner in which it performs its functions is economical, efficient and effective.

Chaired by Cllr. Kieran O’Hanlon, the following organisations are represented on the Youth Work Committee.

- Limerick & Clare ETB x 3 Reps
- Limerick Youth Service
- Clare Youth Service

- Irish Girl Guides (non-voting member)
- Foroige (Southern Area Manager) (non-voting member)
- Scouting Ireland
- TUSLA Child & Family Agency
- Limerick City & Co Council
- Clare Garda Division
- Comhairle na nÓg Clare x 2 members (1 voting)
- Comhairle na nÓg Limerick x 2 members (1 voting)
- Limerick City-Wide Youth Forum

An example of areas of work during the 2016 included:

National Quality Standards Framework (NQS) for Services/ Projects:

The National Quality Standards Framework (NQS) aims to ensure that youth work organisations provide quality services to young people. It also provides an opportunity to articulate their practice through the development of a common language within a structured framework. During 2016, the LCETB Youth Work Service has been involved in supporting the NQS across a wide range of youth focussed projects ensuring that core principles and standards were reviewed and areas of progress were documented by the organisation as part of their Continuous Improvement Plan (CIP). LCETB Youth Officers took an active role in agenda setting and meeting preparation, documenting meetings and supporting the projects/organisations. Groups supported in relation to the NQS during this period included the Limerick Youth Service, Foroige, the Clare Youth Service, The Limerick Youth Theatre, the Blue Box Creative Learning Centre, Southill Area Centre, Limerick City CDP – Drugs Education and Prevention Strategy.

National Quality Standards for Youth Clubs/ Groups (NQS)G:

Work in this area included briefing Limerick Youth Service Staff through NQS IT forum and phone conversations with club development workers. Discussions took place with the Clare Youth Service development worker regarding the introduction of the Quality Standards for Volunteer-led Youth Groups. Individual meetings were held with the Scouting Ireland Commissioner and the Regional Girl Guide Commissioner. The Youth Officers attended a Foroige District Council meeting to brief development worker & volunteer leaders. In addition, briefing sessions were provided to all non-affiliated group leaders and email updates and information shots were sent to local clubs.

Administration of Local Youth Club Funded Grant Scheme

The Local Youth Club Grant Scheme is aimed at providing support to youth work activities at local level. Under the scheme, youth clubs and groups in Limerick and Clare are invited to apply for one-off grants to support their development, administration, programme and service costs.

The Scheme supports voluntary youth work activities with young people, priority being given to clubs/groups with members between the ages of 10-21 years. To be considered eligible, clubs/groups must be volunteer-led. Applications will not be accepted from both local and county/regional structures of the same organisation. Sports clubs are not eligible for funding under the terms of this scheme.

Partnership in Youth Work: Key strategic partnerships engaged in during 2016 which will continue to have a very important influence on Youth Work in the coming years including:

- Youth Officers Munster Cluster Group



- Creative Communities as part of City of Culture,
- Moyross Board of Management – Board member
- Member of the Evaluation team for Social, Health, Education Programme (SHEP) Limerick
- Member of the evaluation team for Fitness through Football
- Strengthening Families Steering Committee County Limerick
- Co. Limerick Hospital Voluntary and Community network
- Project Steering Committees and Interagency networks
- Membership on Comhairle na nÓg steering group

APPENDIX 1

LIMERICK AND CLARE EDUCATION AND TRAINING BOARD PROGRAMMES AND SERVICES:

LCETB: CORPORATE SERVICES

- Limerick and Clare Education and Training Board: Head Office Limerick (Corporate Services, ICT, Human Resources, Finance)
- Limerick and Clare Education and Training Board: Clare Office (Procurement)

LCETB: POST PRIMARY SCHOOLS:

1. Colaiste Ide agus Iosef, Abbeyfeale, County Limerick
2. Colaiste Mhuire, Askeaton, County Limerick
3. Castletroy College, Castletroy, County Limerick
4. Colaiste Chiarain, Croom, County Limerick
5. Hazelwood College, Dromcollogher, County Limerick
6. Colaiste Iosaef, Kilmallock, County Limerick
7. Desmond College, Newcastlewest, County Limerick
8. Colaiste na Trocaire, Rathkeale, County Limerick
9. Mungret Community College, Co. Limerick,
10. Thomand College, Moylish, Limerick City
11. Gaelcholaiste Luimnigh Sir Harrys Mall Limerick City
12. Ennis Community College, Ennis, Co. Clare
13. Ennistymon Vocational School, Ennistymon, Co. Clare
14. St. Joseph's Community College, Kilkee, Co. Clare
15. St Michael's Community College, Kilmihil, Co. Clare
16. St. John Bosco, Kildysart, Co. Clare
17. Scariff Community College, Scarriff, Co. Clare
18. St. Anne's Community College, Killaloe, Co. Clare

LCETB: OUTDOOR EDUCATION CENTRES:

1. Burren Outdoor Education Centre, Co. Clare
2. Kilfinane Outdoor Education Centre, Co. Limerick

LCETB: YOUTH WORK:

1. Youth Officer, Limerick City
2. Youth Officer, Co. Clare
3. Youth Officer, Co Limerick

LCETB: MUSIC GENERATION:

1. Music Generation, Limerick
2. Music Generation, Clare

LCETB: COOPERATION WITH OTHER INSTITUTIONS

1. Limerick Prison Education Unit
2. Ceim ar Cheim
3. Co-op Hours through FET Office including Limerick School of Music, Catherine McAuley, Limerick Social Services, Coisceim, Limerick Centre Unemployed, Youth Projects, St. Canice's (Mt. St. Vincent), Learning Hub, Cura Social Services Centre, Limerick Youth Service, Maoin Cheoil and Clare Immigrant Service

LCETB: TRAINING CENTRE PROVISION:

1. Limerick Training Centre, Raheen Business Park, Limerick.
2. Shannon Training Centre, Shannon industrial Estate, Shannon, Co Clare

LCETB FET: Full Time Provision

PLC Provision

1. Limerick College of Further Education (LCFE)
(Outreach location in Cappamore College)
2. Ennis Community College
3. Ennistymon Vocational School
4. Organic College, Dromcollogher
5. Colaiste Iosaef, Kilmallock
6. Colaiste Chiarain, Croom
7. St. Joseph's Community College, Kilkee

VTOS

1. VTOS - Limerick City
2. VTOS- Scariff
3. VTOS - Kilrush
4. VTOS – Ennis
5. VTOS - An T-ionad Glás
6. VTOS – Kilmallock
7. VTOS – Shanagolden

Youthreach

1. YR - Limerick City Centre
2. YR - Limerick City Northside
3. YR - Limerick City Southside
4. YR - Miltown Malbay
5. YR – Shannon
6. YR - Tuamgraney
7. YR - Kilrush
8. YR - Ennis
9. YR – Hospital
10. YR – Shanagolden

LCETB: Part Time Provision:

ADULT LITERACY (including ESOL, ITABE, SFW, DEIS)

1. Literacy - Limerick City
2. Literacy - Co Clare
3. Literacy - Co Limerick West – Newcastle West
4. Literacy - Co Limerick East – Kilmallock

BTEI

1. BTEI - Limerick City
2. BTEI - Co Clare
3. BTEI - Co Limerick West – Newcastle West
4. BTEI - Co Limerick East – Kilmallock

Community Education

1. Community Education - Limerick City
2. Community Education - Co Clare
3. Community Education - Co Limerick West
Newcastle West
4. Community Education Co Limerick East –
Kilmallock

Adult Education Information & Guidance Service

1. AEIGS Limerick City
2. AEIGS County Limerick
3. AEIGS County Clare



APPENDIX 2

Limerick and Clare Education and Training Board Capital and Procurement Report 2016

The Department of Education and Skills approved various Summer Works and Devolved Grants (including Emergency Works Scheme) during 2016.

Capital and Procurement 2016	
Abbeyfeale Community Education Centre	Sale of Land at Clash, Abbeyfeale: Approval received from the Department of Education in July 2016 for the disposal of land to St. Ita's Voluntary Housing Association.
Coláiste Mhuire, Askeaton	Emergency Works: DES Approval for Universal Access Works (Lift) received March 2016. Work completed Sept 2016 by Premier Lifts under the Supervision of Healy Partner Architects.
Castletroy College	Emergency Roof Repairs: Following competitive tender process, roof repairs to the gutter on the gym hall completed by Paddy Treacy Ltd. under the supervision of Tom Sheahan Architect.
Croom, Coláiste Chiaráin	Devolved Project: Notification of Decision to Grant planning permission received in November 2016 Emergency Works: Electrical & Mechanical Upgrade' completed by Fergal Warren Mechanical Contractors & O'Keefe Electrical under the Supervision of Moloney Fox Consultants. Temporary Accommodation: Installation and Fit-out of Home Economics, Science & Parent Rooms completed by Castlecabin, Justin Herbert & Shaw Scientific under the Supervision of Aecom Consultants.
Newcastle West, Desmond College	Devolved Project: Planning Permission Granted in April 16 with DAC & Fire Certs granted on 17th June 16. Tender for Contractor published on eTenders on 18th November 2016 with successful Contractor due to commence on site in early 2017.
Hazelwood College, Dromcollogher	Devolved Project: Following publication of Tenders for Contractor on eTenders on 17th June 2016, Conack Construction appointed. Extension to school commenced on site on 3rd October 2016 with completion date of Autumn 2017.
Ennis Community College	Devolved Project: Application for Planning permission was lodged with Clare County Council in Sept. 2016. The Council requested further information in Nov. 2016.
Ennistymon Vocational School	Emergency Works@ Following competitive tender process, roof repairs completed by Guerin & Considine Ltd. under the supervision of P. Coleman Engineers. Temporary Accommodation/Lease: Sanction received from the Department of Education and Skills for additional PLC Art Room for 3 years with lease commencing in February 2016.
Further Education & Training Centre, Raheen Business Park Campus, Limerick	Fabric Upgrade : The upgrade of the external fabric of the roof was completed by Monami in February 2016 under the supervision of Noel Kerley Architects.
Gaelcoláiste, Luimnigh	Devolved Project: Purchase of site for new school development completed in March 2016. Invitation to Tender for Design Team published on etenders on 15th September, 2016 with appointment of Design Team finalised in October 2016.
St Anne's Community College, Killaloe	Major Devolved Project: Following the receipt of Tenders for the appointment of a contractor to undertake the construction of the stand-alone extension was 25th November. 8 tenders were received. Glenman Corporation Ltd awarded the contract.
Colaiste Iosaef, Kilmallock	Major Devolved Project: Procurement of Contractors: Tenders for appointment of Contractors published on etenders (Pre-Qualification) September 2016 with process expected to conclude with appointment of successful Contractor in early 2017. Enabling Works Contract completed during the summer.
Limerick College Of Further Education	Emergency Works Roof: Following competitive tender process, a major roof refurbishment project is ongoing. PBC Limited are undertaking the works under the supervision of Michael Williams Architects.
Scariff Community College	Emergency Works Roof: Following competitive tender process, roof refurbishment was completed by Jobren Construction Limited under the supervision of Quinn Architects.
St Patrick's Comprehensive College, Shannon	Devolved: Following completion of competitive tender process, Conack Construction appointed as contractor and commenced on site in June 2016.

**Energy Management Project:**

The Limerick and Clare Education and Training Board is committed to promoting the use of sustainable energy across our schools and centres. During 2016, the following was achieved in relation to energy management:

- SEAI Monitoring & Reporting 2016 returns for LCETB compiled and inputted on Public Service Monitoring and Reporting portal.
- Energy awareness training completed in March 2016.
- Energy Audit reports completed in January 2016.
- Draft Business Plan issued in April 2016.
- Work is on-going to implement LCETB energy strategy.

LCETB General Procurement Projects 2016:

The LCETB Capital and Procurement Section continue to deliver organisation wide value for money procurement outcomes for all LCETB sites in Clare and Limerick throughout 2016. The range of general procurement activity has grown year on year and now incorporates a substantial contract management role for staff in the management of OGP and LCETB-led contracts. The demand for supplies and services requested by LCETB sites not covered by the Office of Government continues to escalate as new building projects near completion and refurbishment works at some existing sites create additional demand for supplies and services. In addition to the impact of capital works on the procurement pipeline there is a continuing demand across the ETB for supplies and services in categories such as ICT, facilities management, school equipment and furniture, print services and concessionary catering. The value of individual contracts for goods and services during 2016 ranged from low value quotations in excess of the LCETB €5,000 threshold to contracts valued at national and EU level thresholds and included the following projects:

Category	Location
Supply of Home Economics Room Equipment	Coláiste Chiaráin, Croom, Co. Limerick
Supply of Science Room Equipment	Coláiste Chiaráin, Croom, Co. Limerick
Supply of Temporary Accommodation	Coláiste Chiaráin, Croom, Co. Limerick
Supply of Cabling	LCETB
Painting of External Walls	Abbeyfeale Community Education Centre, Abbeyfeale, Co. Limerick
Provision of Print and Copy Management Services for LCETB	LCETB
Provision of Concessionary Catering Services	Thomond Community College, Limerick
Provision of Print Services	Limerick College of Further Education, Limerick
Supply of School Furniture	Limerick College of Further Education, Limerick
Supply of School Lockers	St. Anne's Community College, Killaloe, Co. Clare
Supply of Cabling	FET Campus, Kilrush, Co. Clare
Supply of iPads, Mac Book, Apple TV	Limerick School of Music, Limerick
Provision of Concessionary Catering Services	LCETB (FET Division)
Provision of Personnel Placement Services	LCETB
Supply of a Ride-on Floor Cleaner	Castletroy College, Castletroy, Limerick



The Office for Government Procurement:

The OGP in collaboration with its sector partners continued their sourcing operations throughout 2016, the following is a list of frameworks using direct drawdown or mini-competition put in place by OGP and activated by LCETB Capital and Procurement Section in 2016. In addition LCETB Capital and Procurement Section continue to monitor and manage all OGP contracts activated by LCETB, these include the following:

Category	Supplier	Status
Stationary & Office Supplies	Office Depot	New Contract Commenced Q3 2017
Office Paper	Antalis	Contract Extension to May 2018
Janitorial Supplies	Bunzl	15 th Dec. 2015 – 14 th June 2018
Notebooks/Tablets/PCs	Mobile Voice/Data Multi-Supplier	LCETB Capital/Procurement and ICT Departments
Advertising(Print)	Media Vest	2 nd Dec. 2016 – 1 st Dec. 2020
Bulk Fuels	Topaz/Flogas	1 st August 2013 – 31 st July 2017
ICT Consumables		Currently in Standstill (Direct Drawdown)
Energy	Airtricity Bord Gais	May 2017– ongoing 1 st June 2015 – 3 years
Fuel Cards	Topaz	1 st Feb. 2014 – 31 st Jan. 2018
Pest Control Services	OGP Framework	Mini Competition to be carried out by OGP 01/12/2015 30/11/2017 LCETB Drawdown 2017
Legal Services Framework	OGP Framework	Mini Competition/ Direct Drawdown 29/08/2016 28/08/2018 LCETB Drawdown 2017
Record Management Services Framework	OGP Framework	Mini Competition 02/12/2016 01/12/2018 LCETB Drawdown 2017
Elec Goods(White Goods & Small Appliances)	OGP Contract	D.I.D. Electrical 01/06/2016 28/04/2019
Mailroom Equipment and Associated Services	OGP Framework	Multiparty Framework 15/04/2016 14/04/2018
Portable Fire Equipment	OGP Framework	Multiparty Framework 11/07/2016 10/07/2019 LCETB Drawdown 2017
Waste Management	OGP Framework	Greenstar 01/03/2015 28/02/2018 ACTIVE
Sanitary Hygiene Services	OGP Framework	Cannon Hygiene Ireland – Direct Drawdown 06/01/2017 06/01/2020 Active from 20/03/2017
Commercial Cleaning Services	OGP Framework	Multiparty Framework
Window Cleaning Services	OGP Framework	Multiparty Framework
Fixed Voice and VoIP	OGCIO Framework	Multiparty Framework 17/07/2014 16/07/2017
Desktop & Notebook Computers & Associated Services	OGP Framework	Multiparty Framework 01/03/2016 30/09/2017
Tier 1 SAN	OGP Framework	Multiparty Framework 26/04/2016 25/04/2018
Servers-Associated Equipment & Services	OGP Framework	Multiparty Framework 26/04/2016 25/04/2018

**ETB Sector Procurement Network:**

The LCETB Capital and Procurement Section continue to be active participants at the ETB Sector Procurement Network throughout 2016. Key sectoral initiatives and achievements during the year include the following:

- Two new EU Directives - 2014/24/EU the “Classical” and the Utilities Directive 2014/25/EU were transposed into Irish law in May 2016 under Statutory Instrument No.284 of 2016. These Regulations cover public procurement in the public service and in the utilities sector. The changes to these regulations are aimed at streamlining public procurement processes, ensuring delivery of better value for money outcomes and facilitating greater access for SME participation in public procurement opportunities.
- These changes will have considerable impact for ETB sector procurement staff as electronic means of communication become the norm for all procurement activity. ETBs will be required to move to full electronic tendering before October 2018. In advance of these changes information and training sessions were provided for ETB sector procurement personnel during 2016 and included updates on the new Directives, eTenders, working with the revised OGP template documents and Corporate Procurement Planning.
- The School Books Framework Tender was published in October 2016 with a closing date for tenders of December 7th 2016. In advance of this closing date a bidders briefing was held in ETBI for Publishers, School Book Suppliers and ETB sector procurement personnel to provide support and information to all interested tenderers. The briefing provided an opportunity for bidders to engage with the sector, highlight their concerns and in addition also provided an opportunity for ETB sector procurement personnel to gain understanding and insight on how the school books market operates in Ireland.