



Limerick & Clare Education & Training Board

Annual Report 2017

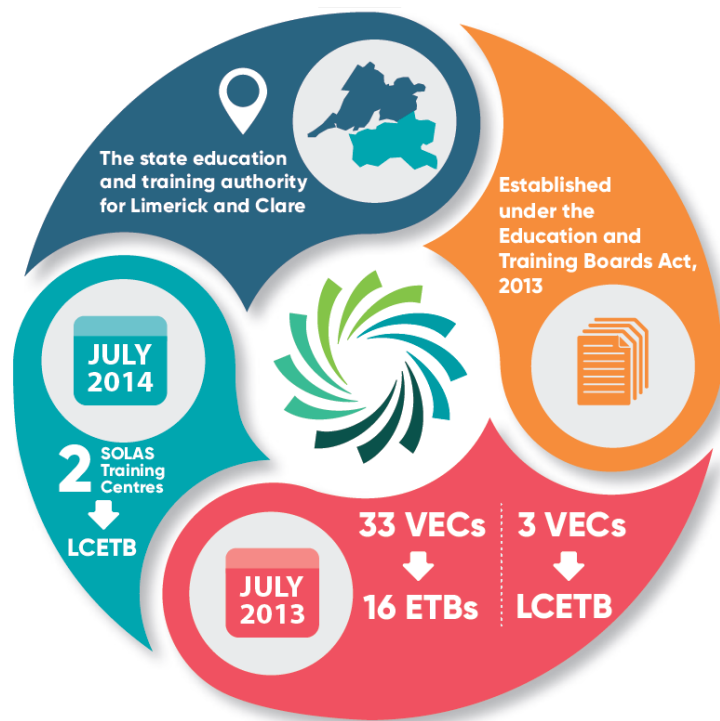




Table of Contents

Title Page	1
Table of Contents	2
Foreword from Chief Executive	3
The Limerick & Clare Education & Training Board	4
1. Function	4
2. Ethics	4
3. Committees of Education and Training Boards	5
4. Board Meetings	5
5. Positive Duty	5
6. Code of Practice for the Governance of Education and Training Boards	5
7. Membership Detail	6
➤ LCETB Membership and Meeting Dates	6
➤ LCETB Finance Committee Membership and Meeting Dates	7
➤ LCETB Audit Committee Membership and Meeting Dates	7
➤ Board Members Expenses and Meetings Attended	8
Organisational Services	9
Financial Summary	11
➤ Finance Strategy	11
➤ Statutory Accountability	11
➤ Sources of Funding	11
➤ Financial Summary for year ended 31st December 2017	12
Schools	13
➤ Enrolments	14
➤ Highlights and Innovation	15
➤ Inspection Reports	17
Further Education and Training	19
➤ Cooperation with other Institutions	22
➤ Partnership	22
➤ Networking Initiatives in 2017	23
Youth Work Function	25
Appendices	
➤ Appendix 1 Limerick & Clare Education & Training Board: Programmes and Services	27



Foreword from Chief Executive

Welcome to the Limerick & Clare Education & Training Board Annual Report 2017 which provides an overview of our provision during the past 12 months. Our reputation is built on the success of our students and the hard work and dedication of our teaching, administrative and support staff who provided us with many reasons to celebrate their outstanding achievements during 2017.

In September 2017, the Limerick & Clare Education & Training Board celebrated the opening in temporary accommodation of our newest post primary school, Mungret Community College which will have an eventual enrolment of 600 students.

In December 2017, the Limerick & Clare Education & Training Board launched the LCETB Strategy Statement (2017 – 2021). Our Strategy Statement is the product of a consultative process which gave opportunities to a wide group of stakeholders to have a say in our future direction and maps out our intended journey over the next 5 years towards achieving our vision to “play a leading role in the provision of high quality education and training”.

The Strategy Statement is a very significant document, not just for all of us within the LCETB but critically, for the communities we serve across Limerick and Clare. It highlights our vision and commitment to education as a key element of economic, social and personal development and clearly defines four key goals which the LCETB will pursue over the next five years, namely:

1. High Quality Student and Learner Experiences
2. Staff Support and Organisational Development
3. Good Governance
4. Partnership

All of us, students, staff, the local community and indeed all stakeholders have a responsibility to work together to ensure that we achieve the outcomes outlined in this strategy statement. These outcomes will result in an Education and Training board which is stronger, more locally responsive and will deliver on-going benefits to within our communities.

In the last 12 months, we have achieved a number of significant outputs across each of these key goals, the highlights of which are detailed in this report. I wish to pay tribute to the members of the Board of LCETB who along with the senior management team and staff throughout organisation continue to give generously of their time and talents in support of building an education and training board of which our students, learners, local communities and stakeholders can be proud.

George O’Callaghan, Chief Executive



Limerick & Clare Education & Training Board

Function of the LCETB Board

The General function of the Limerick & Clare Education & Training Board as stated in the Education and Training Board Act 2013 shall be to—

- a) establish and maintain recognised schools, centres for education and education or training facilities in its functional area,
- b) when directed to do so by the Minister under *section 20*—
 - I. establish and maintain recognised schools in its functional area,
 - II. establish and maintain centres for education in its functional area,
 - III. maintain centres for education or recognised schools in its functional area, and
 - IV. establish, maintain or resource education or training facilities in its functional area,
- c) plan, provide, co-ordinate and review the provision of education and training, including education and training for the purpose of employment, and services ancillary thereto in its functional area in—
 - I. recognised schools or centres for education maintained by it,
 - II. education or training facilities maintained or resourced by it,
 - III. children detention schools,
 - IV. prisons, and
 - V. facilities maintained by other public service bodies,
- d) enter into arrangements with, and provide support services to, education or training providers, in accordance with *section 22*,
- e) establish scholarships in accordance with *section 24*,
- f) adopt a strategy statement in accordance with *section 27*,
- g) adopt an annual service plan in accordance with *section 47*,
- h) cooperate with any body nominated to carry out the internal audit functions under *section 52*,
- i) provide education and training at the request of, and on behalf of, any body which funds training out of money provided to that body by the Oireachtas,
- j) support the provision, co-ordination, administration and assessment of youth work services in its functional area and provide such information as may be requested by the Minister for Children and Youth Affairs in relation to such support, and
- k) assess whether the manner in which it performs its functions is economical, efficient and effective.

Ethics in Public Office Act (1995) and the Standards in Public Office Act (2001)

Each member of the Board of an ETB must comply with the relevant provisions of the Ethics in Public Office Act, 1995 and the Standards in Public Office Act, 2001. The Ethics in Public Office Act 1995 provides for the disclosure of registerable interests by holders of designated directorships and occupiers of designated positions of employment in public bodies prescribed for the purposes of the Ethics legislation. Board members and designated staff are required to provide annual Disclosures of Interests in respect of issues that could materially influence the performance of functions



Committees of Education and Training Boards

Part 5 44.-(1) Subject to section 45, an education and training board may establish committees to-

- a) perform such one or more of its functions as, in its opinion could be better or more conveniently performed by a committee, or
- b) advise it in relation to the performance by it of any of its functions and may determine the terms of reference and regulate the procedure of any such committee.

A committee established under subsection (1) shall consist of not more than 12 members and may, subject to subsection (9) and (12)(c), consist partly of members who are not members of the education and training board concerned.

Board Meetings

1. Schedule 3 :Paragraph 2 (1) of the Education and Training Board Act 2013 - subject to the provisions of this paragraph and section 31 - every education and training board shall hold such and so many meetings, at such times, and in such places as it thinks proper.
2. Schedule 3 : Paragraph 2 (2) Every education and training board shall hold at least one meeting in every 2 months other than the months of July, August and September.
3. Schedule 3 : Paragraph 2 (3) Every education and training board shall hold at least one meeting during the period commencing on the 1st day of July and ending on the 30th day of September in every year.

Minutes are maintained and adopted in support of LCETB Board meetings. Members record of attendance at LCETB Board meetings and details of their expenses are recorded in this report.

Positive Duty

Section 42 of the Irish Human Rights and Equality Commission Act 2014 sets out the Positive Duty required of Public Bodies, including the Limerick & Clare Education & Training Board. The Limerick & Clare Education & Training Board, in performing our function, has regard to:

1. The elimination of discrimination
2. The promotion of equality of opportunity and treatment of our staff and the people to whom we provide services
3. The protection of the human rights of our members, staff and the people to whom we provide services

Code of Practice for the Governance of Education and Training Boards Circular Letter No. 0018/2015

The primary legislation governing education and training boards is the Education and Training Boards Act 2013, which must be observed at all times. The Code of Practice for the Governance of Education and Training Boards Circular Letter No. 0018/2015, whilst it sets out guidelines in certain situations, should be primarily considered as a set of standards for members and staff of the Board. Members and staff are expected to ensure that their activities in relation to the ETB are governed at all times by these standards, in letter and in spirit. Where a Board chooses not to comply with a provision of the code then a full explanation for this course of action should be provided.

The Code of Practice provides a framework for the application of best practice in corporate governance in education and training boards. Boards are required to confirm to the Minister for Education and Skills that they comply with the up-to-date requirements of the Code in their governance practices and procedures.

Board members and staff of ETBs should be guided by the principles set out in the Code of Practice document in meeting their responsibility to ensure that all of their activities meet the highest standards of corporate governance.



Limerick & Clare Education & Training Board: Membership 2017

Mr.	Sean	McMahon	Member from Bodies as per Section 30 (11) (b) of the Education and Training Boards Act (2013) Chairperson – (August 2017 onwards)
Cllr.	Lisa Marie	Sheedy	Limerick City and County Local Authority: Deputy Chairperson (August 2017 onwards)
Ms.	Joan	Aherne	Staff Representative
Mr.	Tony	Brazil	Member from Bodies as per Section 30 (11) (b) of the Education and Training Boards Act (2013)
Mr.	Michael	Cregan	Member from Bodies as per Section 30 (11) (b) of the Education and Training Boards Act (2013)
Cllr.	Cathal	Crowe	County Clare Local Authority
Cllr.	Michael	Donegan	Limerick City and County Local Authority
Ms.	Mary	Flanagan	Member from Bodies as per Section 30 (11) (b) of the Education and Training Boards Act (2013)
Cllr.	Liam	Galvin	Limerick City and County Local Authority
Ms.	Catherine	Haren de Parra	Parent Representative
Cllr.	Michael	Hillery	County Clare Local Authority
Cllr.	Mary	Howard	County Clare Local Authority
Cllr.	Marian	Hurley	Limerick City and County Local Authority
Cllr.	Gabriel	Keating	County Clare Local Authority
Mr.	Gordon	Mewis	Staff Representative *
Ms.	Ann	Nicholas	Member from Bodies as per Section 30 (11) (b) of the Education and Training Boards Act (2013)**
Cllr.	Ann	Norton	County Clare Local Authority (Chairperson – January to July 2017)
Mr.	Dónal	Ó hAiniféin	Parent Representative
Cllr.	Richard	O'Donoghue	Limerick City and County Local Authority
Cllr.	Kieran	O'Hanlon	Limerick City and County Local Authority
Cllr.	Elena	Secas	Limerick City and County Local Authority (Deputy Chairperson January to July 2017)

* Mr. Sean Kennedy, Staff Representative resigned in June 2017 and was replaced in 2017 by Mr. Gordon Mewis

** Ms. Mary Margaret Vallence resigned in June 2017 and was replaced by Ms. Ann Nicholas in November 2017

LCETB Meeting Dates 2017

17th January 2017
28th February 2017
21st March 2017
11th April 2017
17th May 2017
18th July 2017
19th September 2017
24th October 2017
21st November 2017



LCETB Finance Committee

The Finance Committee has responsibility for reviewing the income/expenditure of the ETB's major contracts and the financial aspects of the education and service plans.

LCETB Finance Committee Members

Mr Tony Brazil (Chairperson)

Cllr. Liam Galvin

Cllr. Mary Howard

Cllr. Kieran O'Hanlon

Mr. Fergus Dunne

LCETB Finance Committee Meeting Dates 2017

03rd May 2017

07th June 2017

13th September 2017

15th November 2017

LCETB Audit Committee

The LCETB Audit Committee is responsible for monitoring the Executive in the carrying out of its functions and provides assurances to the Committee as to the adequacy and effectiveness of the internal control processes.

LCETB Audit Committee Members

Marion Collins – Chairperson

Cllr. Marion Hurley

Cllr. Gabriel Keating

Mr. Sean McMahon (Stepped down before the October meeting when appointed as chairperson of the Board)

Mr. Declan Phillips

Mr. Jimmy Browne

Ms. Kate Haren De Parra (Joined the committee in December 2017)

LCETB Audit Committee Meeting Dates 2017

22nd February 2017

22nd March 2017

03rd May 2017

07th June 2017

28th June 2017

13th September 2017

25th October 2017

13th December 2017



Board Members Expenses and Meetings Attended

Expenses are paid to Board members for travel to Board-related meetings. The aggregate expenses paid to each member in twelve months to the 31st December 2017 are outlined below:

Board Member	Statutory Meetings	Interview Boards	Attendance at Conferences / Seminars	Finance/Audit Committee	Total	No. Board Meetings Attended
	€	€	€	€	€	
Cllr. Mary Howard	354	10,351	422	88	11,214	6
Cllr. Ann Norton*	351	6,467	-	-	6,818	4
Cllr. Kieran O'Hanlon	294	3,904	2,247	-	6,446	7
Ms. Catherine (Kate) Haren De Parra	851	-	2,710	-	3,561	8
Mr. Sean McMahon**	1,474	-	1,247	714	3,435	9
Cllr. Gabriel Keating	683	-	687	909	2,279	8
Cllr. Michael Hillery	994	-	247	-	1,241	7
Ms. Mary Flanagan	345	516	-	-	861	8
Mr. Sean Kennedy	291	-	330	-	620	6
Cllr. Liam Galvin	422	-	-	53	474	8
Cllr. Michael Donegan	435	-	-	-	435	7
Ms. Joan Aherne	45	-	387	-	432	9
Cllr. Lisa Marie Sheehy	353	-	-	-	353	7
Ms. Mary Margaret Vallence	182	-	-	-	182	5
Cllr. Cathal Crowe	39	-	-	-	39	5
Mr. Tony Brazil	-	-	-	-	-	7
Mr. Michael Cregan	-	-	-	-	-	7
Cllr. Marian Hurley	-	-	-	-	-	8
Cllr. Richard O'Donoghue	-	-	-	-	-	5
Mr. Donal O hAiniféin	-	-	-	-	-	3
Cllr. Elena Secas	-	-	-	-	-	8
Total	€7,114	€21,238	€8,276	€1,763	€38,391	

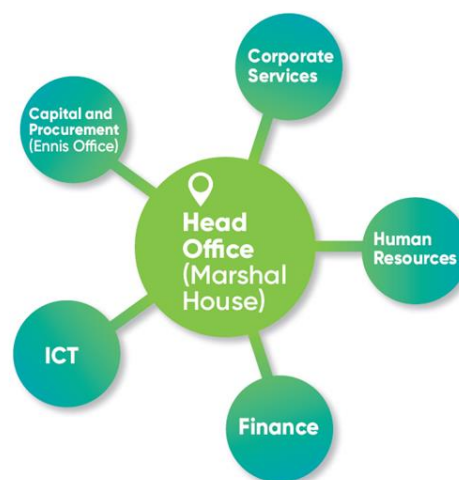
Cllr. Ann Norton* Chairperson of Limerick & Clare ETB January 2017 to July 2017

Mr. Sean McMahon** Chairperson of Limerick & Clare ETB August 2017 to December 2017



Organisational Services

In December 2017, Limerick & Clare Education & Training Board launched its Strategy Statement 2017 - 2021, which will chart the path for our education and training programmes, youth work and other statutory functions over the next five years. It is the product of a consultative process, which gave opportunities to boards of management, staff, learners, learners, parents, community partners and representative bodies of business, industry and employers in Limerick and Clare to have a say in our future direction. It is framed by our vision to enhance the quality of learning and life in our region. This strategy statement also emphasises the role the authority will play in fulfilling the personal, social, economic and employability needs of our community. The authority is committed to the continuous improvement of its services in the context of the Government's Transformation of Public Services Programme. Within the Limerick & Clare Education & Training Board, the Organisational Support and Development Directorate oversees the management of LCETB's resources across the Human Resources, Corporate Services, Finance, ICT and Capital and Procurement Sections.



The role of the Organisational Support and Development Directorate is to lead on the delivery of organisational and strategic administrative initiatives (structures, policy, systems, initiatives and interventions) which enhance the capability of LCETB to deliver on the four goals outlined in the Strategy Statement and ensure best practice in terms of LCETB Corporate Governance. This is done in collaboration with the Schools and FET Directorates.



Working across all four goals, the Organisational Support and Development function aims to deliver increased value to LCETB by further enhancement of sound and coherent policies, systems and engagement processes which ensure that LCETB is compliant with legislation, attracts and retains high quality staff, demonstrates excellence in governance and supports the achievement of LCETBs vision as defined in the Strategy Statement. The success of LCETB has been built on the committed effort of its staff since the amalgamation in 2013 and one of the key themes which emerged from the consultation process to develop LCETB Statement of Strategy was the importance of providing a supportive, collaborative, safe and healthy working environment for all staff. This theme has been



reflected in *Priority Goal 2 – Staff Support and Organisational Development*. The following policies were adopted by LCETB in 2017.

Policy	Date Approved
• Risk Management Policy	17 th January 2017
• Substance Misuse Policy	16 th May 2017
• Educational School Tours, Trips etc.	
• Risk Management Business Plan	13/09/2017 (Audit Committee)
• Social Media Policy	19 th September 2017
• Records Management Policy	
• Records Retention Schedule	
• TCC Literacy Policy	
• TCC Admissions Policy	
• TCC Numeracy Policy	
• TCC Special Needs and Learning Support Policy	
• TCC Student Attendance Punctuality Policy	
• Hospitality and Gifts Policy	25 th October 2017
• LCETB Acceptable Usage Policy	21 st November 2017

Good progress was made with a programme of improvements during 2017 including identifying e-business solutions and reviewing existing processes and LCETB remains committed to the continuous improvement of its services in the context of the Government’s Transformation of Public Services Programme and the recently published policy framework (December 2017), *Our Public Service 2020*. LCETB worked on a number of key themes and initiatives during 2017 including:

- **Development and Publication of the LCETB Statement of Strategy 2017 – 2021.** This was facilitated by an Internal Strategy Development Team led by the Director of Organisation Support and Development. The consultation process involved meetings and focus groups in addition to an online survey targeted at a wide range of internal and external stakeholders.
- Preparation for the enactment of the **General Data Protection Regulation (GDPR)** in May 2018. The GDPR’s focus is on demanding accountability from organisations in how they collect and process personal data
- Implementation of the LCETB statutory obligations under section 21 of the **National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016** (the Vetting Act) in respect of the retrospective vetting of teaching staff, non-teaching staff and others who have not previously been Garda vetted and who undertake relevant work or activities with children or vulnerable persons. This involved ensuring the retrospective vetting of all LCETB staff (teaching staff, non-teaching staff and others) who had not previously been Garda vetted.
- A joint initiative between Organisational Support and Development, the FET and Schools Divisions ensured that over 100 staff members attended workshops facilitated by IPB in Risk Management. The categories of staff who attended were Health and Safety Reps, Ancillary and General Assistance Staff, Woodwork, Technology, Science and Home Economics Learning Practitioners.
- Supporting the roll out of the new **“Child Protection Procedures for Primary and Post-Primary Schools 2017”** including providing guidance and direction for schools in relation to meeting their statutory obligations in relation to Child Safeguarding Statements.
- **Shared Services.** The development of the national shared services framework for ETBs covering the payroll and finance functions continues and in the meanwhile the LCETB continues to use a dual financial system which has operated since the transfer of the Former SOLAS Training Centres in Raheen and Shannon to LCETB on the 1st of July 2014.



Finance Strategy

The objective of the Finance function is to support the Board in the achievement, within budget, of objectives set out in the service plan. Finance support includes decision making support, corporate control of public money, transaction processing and statutory accountability

Statutory Accountability

Strict accountability requirements apply to the Limerick & Clare Education & Training Board. These requirements include the preparation of annual accounts in a format prescribed by the Department of Education & Science and the audit of these accounts by the Comptroller and Auditor General. Financial control systems are in place to ensure compliance with these requirements and to ensure the effective achievement of objectives.

Sources of Funding:

Limerick & Clare Education & Training Board is funded primarily by the Department of Education and Skills (DES) for the delivery of its second level and SOLAS and DES for further education and training programmes. In 2017, funding for particular projects was also provided by other Government Departments and Agencies including:

- Department of Community, Equality and Gaeltacht Affairs
- Department of Social and Family Affairs
- Office of the Minister for Children and Youth Affairs
- Department of Enterprise, Trade and Innovation
- European Union.
- Funds are also raised through charges for services such as tuition fees, rent of rooms and activities at local level.

The Limerick & Clare Education & Training Board is audited annually by the Comptroller and Auditor General (C&AG) who presents a report on the Board's financial stewardship to the Oireachtas. The LCETB's receipts for the twelve months ending the 31st of December 2017 were €143,519,396. Of the total receipts in 2017, €12,932,614 was in respect of the Capital Programme.

Chief Executive's Salary: In accordance with pay scales approved by the Department of Education and Skills, the Chief Executive was paid €146,404 (excluding ER's PRSI) in the year ended 31st December 2017. (This amount is made up of a basic salary of €124,261 and arrears of €22,143). The Chief Executive received domestic travel expenses of €9,530 in 2017 and undertook foreign travel for LCETB business purposes during 2017 for which he received foreign travel expenses of €3,116. The Chief Executive is a member of an unfunded defined benefit public sector pension scheme and the pension entitlements do not extend beyond the standard entitlements available under the scheme.



LCETB Financial Summary for the year ended the 31st December 2017

Limerick & Clare Education & Training Board

Operating Statement for the Year Ended 31st December 2017 *

	Year Ended 31/12/2017	Year Ended 31/12/2016
RECEIPTS	€	€
Post Primary Schools & Head Office Grants	69,177,687	64,383,469
Further Education and Training Grants	52,376,515	50,733,289
Student Support Services Grants	3,000	3,000
Youth Services Grants	2,462,327	2,167,794
Agencies & Self-Financing Projects	6,567,253	6,582,673
Capital Grants	12,932,614	5,718,144
	<u>143,519,396</u>	<u>129,588,369</u>
PAYMENTS		
Post Primary Schools & Head Office	68,947,392	64,176,217
Further Education and Training	50,469,225	52,567,707
Student Support Services	-	44,173
Youth Services	2,427,456	2,162,564
Agencies & Self-Financing Projects	6,645,928	5,611,419
Capital	12,332,326	4,300,862
	<u>140,822,327</u>	<u>128,862,942</u>
Cash Surplus / (Deficit) For Period	<u>2,697,069</u>	<u>725,427</u>
Movement in Other Net Current Assets	<u>(3,272,577)</u>	<u>(681,289)</u>
Accrual Revenue Surplus/(Deficit) For Period	(575,508)	44,138
Revenue Surplus / (Deficit) at 1 January	(80,029)	(154,491)
Revenue Surplus / (Deficit) at 31 December	<u>(655,537)</u>	<u>(110,353)</u>

* Please Note that the LCETB Operating Statement for the year ended the 31st of December 2017 is subject to audit by the C&AG at the time of publication of the LCETB Annual Report for 2017.



Schools

Limerick & Clare Education & Training Board is responsible for the management and operation of eighteen post primary schools in Limerick and Clare (in addition to one large PLC College, Limerick College of Further Education which is funded through Post Primary Section of DES). In 2017 LCETB Schools Enrolment is over 41% of Overall Enrolment Figure for the Region. LCETB schools provide a welcoming and inclusive environment, have a commitment to excellence in teaching and learning, provide strong school leadership, an inviting school culture and are dedicated to ensuring each student reaches their potential.

The Schools Division works closely with both the Organisational Support and Development and the Further Education and Training Divisions to deliver on the four goals outlined in the Limerick & Clare Education & Training Board Strategy Statement. These are:



The overall aim of the schools education services to add value to the individual schools by providing a range of supports to further enhance the student experience. This is achieved through consultation with Principals identification of priority areas, addressing the systemic requirements from the Department of Education and Skills and also through partnership with the key providers from the DES support services such as Professional Development Service for Teachers, Junior Cycle Team, National Council for Special Education Needs and other relevant bodies.

Education Services also provide supports through its in-house support team in the following areas:

- Development of an inclusive policy framework for our students
- Advice and support regarding curricular and educational planning
- Support and guidance of student support teams
- Section 29 Appeals
- Parental complaints process
- Support with School Self-Evaluation and School Improvement Plans
- Support for students at risk
- Supporting student voice
- Training and support for Boards of Management



Individual schools are supported by the LCETB to enhance their role in communities by increased collaboration and communication with all stakeholders including students, parents, local sporting, community and voluntary organisations. Programmes on offer in our LCETB Post Primary Schools include:

- Junior Certificate
- Transition Year Programmes
- Leaving Certificate
- Leaving Certificate Vocational Programme
- Applied Leaving Certificate Programmes

Subjects on offer through the schools' curriculum include science, technology, engineering, maths, (STEM) languages, humanities and arts at both Junior and Senior levels. A focus on the holistic development of our students involves encouraging engagement in extra-curricular activities including sport, drama, music, science, entrepreneurship, debating and multimedia projects.

Limerick & Clare Education & Training Board schools continue to attract a significant cohort of post-primary students and during the school year 2016/ 2017, total student enrolment was up by 192 students on enrolments for the previous academic year.

Limerick & Clare Education & Training Board Enrolments on 30 th September 2016							
Schools	JCSP	Junior	Senior	PLC	LCVP	LCAP	Total
70830N Ennis Community College, Ennis, Co. Clare	88	157	94	130	36	33	538
70840Q Ennistymon Vocational School, Co. Clare	16	122	18	20	57	0	233
70860 St. Michael's Community College, Kilmihil,	0	115	38	0	69	0	222
70880F St. Joseph's Community College, Kilkee,	0	83	13	27	53	0	176
70900I Scarriff Community College, Co. Clare	0	244	70	0	90	0	404
70901K St. Anne's Community College, Killaloe.	0	299	191	0	70	0	560
71700F Colaiste Mhuire, Askeaton, Co. Limerick	0	241	102	0	84	0	427
71790J Desmond College, Newcastle West, Limerick	67	109	73	0	91	30	370
71840V Colaiste Chiarain, Croom, Co. Limerick	50	363	197	90	150	18	868
71850B Hazelwood College, Dromcollogher.	0	294	116	34	92	21	557
71930W Limerick College of Further Education,	0	0	0	1064	0	0	1064
76061W Colaiste na Trocaire, Rathkeale, Limerick	154	113	82	0	109	12	470
76070A Colaiste Iosaef, Kilmallock, Co. Limerick	31	174	75	80	139	18	517
76073G Castletroy College, Castletroy, Co. Limerick	0	666	257	0	297	0	1220
76075K St. John Bosco Community College, Kildysart.	0	134	12	19	62	0	227
76093M Colaiste Ide agus Iosaef, Abbeyfeale.	72	315	157	0	125	17	686
76101I Gaelcholaiste Luimnigh Meal Sior Anraí.	0	317	282	0	0	0	599
76414G Thomond Community College, Moylish	268	0	80	0	104	41	493
TOTALS	746	3746	1857	1464	1628	190	9631



Limerick & Clare Education & Training Board Enrolments: 30th September 2017 and Projections September 2018

Schools	Actual 30/09/17	Projected 30/09/18
70830N Ennis Community College, Ennis, Co. Clare	525	566
70840Q Ennistymon Vocational School, Ennistymon, Co. Clare	258	270
70860W St. Michael's Community College, Kilmihil, Co. Clare	218	224
70880F St. Joseph's Community College, Kilkee, Co Clare	128	130
70900I Scarriff Community College, Scarriff, Co. Clare	406	417
70901K St. Anne's Community College, Killaloe, Co. Clare	549	553
71700F Colaiste Mhuire, Askeaton, Co. Limerick	418	427
71790J Desmond College, Newcastle West, Co. Limerick	339	344
71840V Colaiste Chiarain, Croom, Co. Limerick	840	804
71850B Hazelwood College, Dromcollogher, Co. Limerick	539	513
71930W Limerick College of Further Education, Limerick	1081	1081
76061W Colaiste na Trocaire, Rathkeale, Co. Limerick	480	470
76070A Colaiste Iosaef, Kilmallock, Co. Limerick	449	441
76073G Castletroy College, Castletroy, Co. Limerick	1213	1224
76075K St. John Bosco Community College, Kildysart, Co. Clare	201	197
76093M Colaiste Ide agus Iosaef, Abbeyfeale, Co. Limerick	695	733
76101I Gaelcholaiste Luimnigh Meal Sior Anraí, Luimneach	613	634
76414G Thomond Community College, Moylish Park Moylish Limerick	489	519
76476F Mungret Community College	92	215
TOTALS	9533	9762

Highlights during 2017

New Community College in Mungret

Following participation in the Department of Education patronage process for new schools in the Limerick Area, LCETB was awarded patronage of a New Non-Designated Community College in Mungret on 3rd November 2016. Information evening for prospective students was held in late 2016 with well in excess of six hundred people in attendance. Mr. Liam O'Mahoney was appointed as Principal of the new school in Mungret in February 2017. The enrolment night for the school took place on Tuesday 28th February. The Interim Management Board met for its first meeting on Wednesday 22nd February and immediately started work on mission statement, uniform and policies. The temporary accommodation for the new school will be located on the current Limerick Educate Together, Mungret site.

Ninety two students enrolled through the Limerick Common Application System for September 2017. An Interim Management Board was established and received training from LCETB regarding its role. The Interim Board met monthly to progress issues such as school uniform, policy framework and development of extra-curricular activities. The temporary accommodation for the new school will be located on the current Limerick Educate Together, Mungret site. Mungret Community College opened to students on Tuesday, 29th August. It was a significant achievement from date of announcement of patronage to have the school up and running to receive students in September 2017. Tribute must be paid to all involved in supporting this milestone in the development of Mungret Community College. There was significant media coverage of the opening. The new Board of Management has been



established and the school is actively working to ensure that students who live in the area have an opportunity to complete their post-primary education in the local community.

Strategy Statement for LCETB: Consultation sessions on the development of the Five year strategic plan for LCETB were held in March and April 2017 with students, parents and Boards of Management. Sessions with school senior management Teams were also facilitated. All consultation sessions informed the overall development of the Strategy Statement.

Principals' Forum Meeting: As a community of schools, the Director of Schools facilitates a number of meetings during the academic year to address new emerging areas and plan for the implementation of new curriculum, policies and procedures. The role of LCETB's Education Services is to add value to the work already undertaken by schools across our community. The following were the dates of the meetings in 2017: 24th January, 27th April 13th June, 11th September & 24th November. As part of this process, a number of topics were addressed including educational planning, timetabling and curricular planning for the new Junior Cycle, managing critical incidents in schools, New National Council for Special Education Resource Allocation Model, SNA Training, LCETB Strategy Statement, Policy Development, Children First Guidelines, Training Calendar, Year Head Training, The draft training programme for SNAs was discussed and agreed. Other areas addresses were the new Junior Cycle and planning for 17/18.

To support Principals with the challenges of leadership and management a **Moving Through Conflict** training programme on mediation skills was delivered in November and December 2017. Further supports are planned

Induction Programme for New Principals and Deputy Principals: Since February 2016 there have been nineteen new appointments to our Senior Management Teams in our schools. An induction programme is planned for mid-August 2017 with additional sessions at the planning stage. An induction programme was provided for seventeen new appointments to our Senior Management Teams across our schools on 17th & 18th August. Further sessions and supports are planned.

ETBI National Induction Programme for Principals and Deputies: A National Induction Programme for newly appointed Principals and Deputies was held in Mullingar on 26th and 27th September. There were one hundred and thirty new appointments to Principals and Deputies across ETB Schools. Further sessions are planned.

Special Education Teaching: The Department of Education and Skills in September 2017 introduced a new Special Education Teaching Model as per Circular 0015/2017. The model of allocation moves away from the requirement for students to have a psychological assessment to where the resources are allocated to the students with the greatest need. To support LCETB schools in attaining the vision of inclusive education as outlined in the EPSEN Act 2004 "to provide that people with special education needs shall have the same right to avail of, and benefit from, appropriate education as to their peers who do not have such needs," a task group was established with Education Services personnel, LCETB, Principals, NCSE, Mary Immaculate College and Limerick Education Centre.

SNA Training: As part of the supports for students with special education needs a Special Education Needs Working Group with Principals and Education Services staff has developed a training calendar for Special Needs Assistants. In 2016 a survey of training needs with SNAs was conducted and the training calendar has been addressing the areas identified. Training has been provided as follows:

- An induction programme for new SNAs,
- Adult and Paediatric CPR/AED Training,
- Management of Common Childhood Illnesses on Thursday 22nd June this is part of the on-going training plan.



A series of five Workshops for SNAs was facilitated in Limerick and Clare Education Centres in September & October addressing areas such as Code of Practice for SNAs, Understanding Challenging Behaviours, Child Protection and Anti Bullying Guidelines.

ASD Special Classes Interagency Best Practice Seminar: LCETB has three schools with ASD Provision a good practice seminar in partnership with Kerry ETB was held for Post Primary Schools with ASD Units on Friday, 20th October. Schools with ASD provision shared their experiences of providing quality learning experiences for students and there was an opportunity to explore the possibility of a partnership approach to support services such as Speech and Language, Occupational Therapy in the provision for ASD students with HSE disability services.

Student Support Team: Support and Supervision Meetings with the individual student support teams in our schools were facilitated by the Psychological Support Officer with the teams continuing to be proactive in supporting students at risk. The student support team co-ordinators met twice in 2017 (April and December).

A **Student Support Team Conference** for student support team members in recognition of their commitment of supporting students at risk of self-harm and mental health issues was held in the Radisson Blu Hotel on the 23rd May. The conference focused on key concerns identified across the region which included the following: strategies to assess/support students presenting with anxiety, depression and family dynamics such as blended families, eating disorders and attachment issues. Bronagh Starrs, BA Dip Psychotherapy MIAHIP, a therapist with expertise in this field facilitated the skills based workshop aimed at equipping participants with skill to assess, plan an intervention and evaluate the outcome focusing on: Relational Assessment, Anxiety & Depression and eating Disorders. In particular it focused on complex student behaviours impacted by the pressures of home life, social media and an individualist culture which have created a pronounced increase in psychological struggle for young people. Work is at an advanced stage on the development of Critical Incident Materials.

New Junior Cycle: Our schools are participating and hosting the Cluster Based Continuous Professional Development provided by the Junior Cycle Team to Support Implementation of Junior Cycle Framework feedback from the sessions has been positive. Further sessions are planned for the roll out of the new Junior Cycle.

Leading Learning and Teaching Framework: LCETB's Leading Learning and Teaching Framework continues to support schools in continuously improving the quality of learning experiences for our students. Individual visits to schools to support SSE, DEIS and the quality framework for schools LAOS were provided to all schools. Sessions for the Curriculum Leaders across our schools were facilitated on 19th January and 21st September to support the sharing of good practice and networking.

Inspection Reports

Date	School	Inspection
31/05/2017	Ennis Community College	Whole School Evaluation
13/09/2017	Castletroy College	Whole School Evaluation
30/09/2016	Coláiste Íde agus Iosef, Abbeyfeale, County Limerick	Physical Education
07/12/2016	Coláiste Mhuire, Askeaton, County Limerick	Home Economics
06/06/2017	Ennistymon Vocational School Ennistymon Co. Clare	Design and Communication Graphics & Technical Graphics
09/02/2017	St Joseph's Community College, Kilkee, Co. Clare	Mathematics
30/09/2016	St Joseph's Community College, Kilkee, Co. Clare	Materials Technology (Wood) & Construction Studies (MTWCS)
16/06/2017	Coláiste Iósaef f Kilmallock Co. Limerick	Mathematics
06/06/2017	St Michael's Community College Kilmihil Co Clare	Design and Communication Graphics & Technical Graphics



Partnership between LCETB and PDST: As part of the partnership agreement between the Professional Development Service for Teachers (PDST) and LCETB supports for the SPHE and CSPE co-ordinators in our schools were provided. Schools designate a teacher with competence in the area, who act as Coordinator for the year. A meeting of Coordinators took place in Marshal House on November 28th. The purpose of the meeting is to commence planning for the changes which are coming down the track and to equip coordinators with the skills required to lead this initiative. As part of the collaboration, workshops for SPHE co-ordinators across our schools were held on the 30th & 31st January in the South Court Hotel. Further sessions are planned.

The areas covered were;

- Aims and Objectives of SPHE
- Rationale for teaching SPHE
- Methodologies in teaching SPHE
- Experiential learning approach in the delivery of SPHE
- Resources and web-sites useful for SPHE
- Course content for 3 year SPHE at JC
- Time allocation for teaching of SPHE
- CPD available from PDST for SPHE teachers

Board of Management Training: Training for the newly established Board of Management of Thomond Community College was facilitated by the Director of Schools and Ms. Mary Garvey on Wednesday 15th February further training is planned.

- A session for Principals and Deputies was facilitated by the Director of Schools and the Board of Management Trainers on 23rd November 2017 the following areas, the New Junior Cycle, Wellbeing, School Self-Evaluation, Looking at Our Schools, Special Education Teaching Model and Board Self-Evaluation. Materials for circulation and presentation to Board of Managements have been agreed and will be delivered by Schools' Senior Management in individual schools. In 2017, Limerick & Clare Education & Training Board and the Mid-West Regional Skills Forum developed an innovative STEM Alliance pilot project, the first of its kind in Ireland, involving over 30 companies across Limerick and Clare and 19 post-primary schools. This industry-led project aims to encourage young people to become engaged and interested in STEM (Science, Technology, Engineering and Mathematics), and will deliver a programme involving the Authority's Schools, Further Education and Training (FET) Centres, including Youthreach and PLC in the region. It will lead the way in developing a framework delivering on national education policy that could be adopted by initiatives and fora across Ireland and Internationally. Examples of the activities will include: -
 - The 'Adopt a schools' strategy will pair industries with schools where learners in the schools will greatly benefit from regular 'Meet a scientist/engineer/mathematician/IT expert' visits (in their schools and on-site visits to industry), where the learners develop relationships with experts in the STEM area.
 - Encourage learners, teachers and parents to get involved in a variety of STEM initiatives led by industry and educational institutions across the region for example Limerick for Engineering, Limerick for IT, the Limerick and Tipperary Festival of Science, Engineers Week, Code Week etc.
 - Establishing relationships with STEM business and industry (through Limerick 4 Engineering and Limerick for IT network), schools, Youthreach, Further Education and Training (FET) Centres, and higher-level institutions, and the wider STEM community and thus fostering a culture of collaboration for professional learning in STEM education.
 - CPD (Continuous Professional Development) for Career Guidance and teachers in the STEM disciplines delivered by STEM professionals in a variety of industrial settings.



Further Education and Training

The Further Education and Training Act 2013 established SOLAS to manage, co-ordinate and support the delivery of an integrated Further Education and Training strategy by the 16 Education and Training Boards (ETBs). The work of LCETB Further Education and Training (FET) Division is underpinned by the strategic direction set in the SOLAS Further Education and Training Strategy (2014 – 2019) and the SOLAS Corporate Plan (2017 – 2019). This work is operationalized locally through LCETB FET Division Strategic Framework 2015-2020 and the LCETB Strategy Statement 2017 – 2021.



Within this context and working closely with a range of partners including SOLAS, the DES, the DEASP, Enterprise and Community Partners, LCETB FET Division delivers a suite of programmes (both full-time and part-time) in over 300 locations in Limerick and Clare. The Director of FET works closely with both the Director of Schools and the Director of Organisational Support and Development to deliver on the four goals outlined in the Limerick & Clare Education & Training Board Strategy Statement.



During 2017, the Further Education and Training Division had a very busy and successful year during which a total of 25,092 Beneficiaries attended 2,645 course instances across 300 locations in Limerick and Clare. In 2017, 6,982 certs were issued by QQI to FET Learners in 33 centres in Limerick and Clare, i.e. 1,567 received major awards and 5415 received component awards. In all, 71% of FET learners who fully completed their course achieved accreditation.



Summary of FET Provision in 2017

25,092 FET Beneficiaries in 2017	
Part Time Provision	
Adult Literacy Groups	2846
ESOL	892
ITABE	241
BTEI	2719
Skills for Work	470
Community Education	4160
Evening Training	4137
Cooperation Hours	1967
Specialist Training Providers	225
Justice Workshops	23
Refugee Resettlement Programme	95
Total Part Time Provision	17775
Full Time Provision	
Apprenticeship	1258
Traineeship	289
Bridging and Foundation Training	29
Community Training Centre	239
Local Training Initiative	313
Post Leaving Certificate (PLC) Provision	2702
Specific Skills Training	998
VTOS	898
Youthreach	591
Total Full Time Provision	7317

Fields of Learning:

Agriculture, Horticulture & Mariculture	15	Hairdressing, Beauty & Complementary Therapies	30
Animal Science	11	Health, Family other Social Services	136
Arts & Crafts	39	Information Technology	17
Built Environment	70	Management	1
Business, Administration	102	Manufacturing	32
Core ICT	48	Media Graphics Communications	25
Core Personal	933	Research and Education-Training	2
Engineering	6	Sales & Marketing	14
Engineering (Electrical)	7	Science and Technology	2
Engineering (Mechanical)	51	Security, Guarding & Emergency Services	19
Engineering (Transport)	24	Skills Sampling, General Learning & Core Personal	11
Entrepreneurship	3	Sport and Leisure	24
Financial Services	8	Tourism	9
Food and Beverage	20	Transport, Distribution & Logistics	61
General Learning	915	Web Development & Design	10



As part of its annual planning and reporting process, the FET division produce a comprehensive Annual Report which is submitted to SOLAS. A selection of highlights from the 2017 annual report includes the following:

In 2017, Limerick & Clare Education & Training Board went through an **extensive rebranding process**. Since its amalgamation in 2013, and the transfer of the SOLAS training centres in 2014, significant work had been undertaken internally to communicate our work. However, there was still confusion with the general public and external stakeholders. This led us on a journey to update and communicate our name, and a new single corporate identity for our provision and core business: Limerick & Clare Education & Training Board. A key component of this is brand guardianship to ensure it was consistently applied across all marketing/communications collateral and all our locations. As a result all FET Campuses received a new sign in line with the corporate brand.

A new **Further Education and Training website** was launched in November 2017 (www.learningandskills.ie) exploring the scope of the Authority's provision across Limerick and Clare and targeting Learners, Communities and Enterprise. It is built on Word Press platform, is mobile responsive and integrates capability with all key social media platforms. One of the key features of the website is an integrated facility that enables potential learners to search all FET courses being offered by Limerick & Clare Education & Training Board.

In September 2017, Limerick & Clare Education & Training Board launched a **FET Enterprise Engagement Framework 2017 – 2020**, following extensive consultations and planning discussions by a cross-service Planning Team, comprising key managers across FET part-time and full-time provision, as well as FET Information, Recruitment and Guidance Support Service Coordinators. This coherent and collaborative approach to enterprise engagement will enhance our effectiveness, raise the FET profile with key partners and employers, and result in positive outcomes for learners and the regional economy.

An **Enterprise Engagement Support Service (EESS)** was set up to build up connectedness across the FET Division on Enterprise Engagement, and provide a centralised point of contact to broker the range of FET provision and services to employers. It will facilitate on-going dialogue with employers, employees, skills fora, in responding to identified skills and training needs in the region. The service will harness regional skills intelligence to enable skills development opportunities through apprenticeships, traineeships and QQI provision.

Apprenticeships and Traineeships: In 2017, there were 1258 beneficiaries on FET apprenticeships and 289 beneficiaries on traineeships. Registration figures showed an increase of 32%, with a pointed 141% increase in the number of female apprentices between 2016 and 2017. Limerick & Clare Education & Training Board was the first ETB to commence the new **National Level 6 Apprenticeship Commis Chef Programme** through the Hospitality Education and Training Centre.

Following on from the launch of the **FET Technology Enhanced Learning Action Plan (2017-2020)**, an implementation team was set up to support and monitor new TEL developments across the FET provision. The team decided to establish two TEL sub-groups to drive the implementation of the TEL Action Plan. Sub-group 1 work on actions focused on Staff and Learners digital capacity whilst the focus of Sub-group 2 is on innovation and collaboration.

The integration of LLN into mainstream FET provision is the main focus of **the FET Language, Literacy and Numeracy Framework (2017-2020)**. The newly set up LLN Implementation team will initially focus on identifying assessment tools to be used across FET provision, and plans for a suite of LLN CPD for all FET staff. In 2017, several initiatives were piloted to integrate LLN into mainstream programmes and the FET Literacy services provided literacy, numeracy and study skills supports to the apprenticeship provision in the FET Centres, Raheen and Shannon Campuses, with very positive outcomes for all involved.



In 2017, Limerick & Clare Education & Training Board continued to chair the Learning Limerick Steering Group, a multi-sectoral partnership group committed to advancing Limerick as a Learning Region. In September 2017, **Limerick was one of 16 other cities, including just five others from Europe, to receive the UNESCO Learning City Award** at the third International Conference on Learning Cities, in Cork.

Cooperation with other Institutions

Cooperation with other institutions refers to teaching services provided by LCETB to a range of education, training and social service organisations. Following an application process, a range of organisations and projects are allocated teaching hours by the Department of Education and Skills. During 2017, there were a total of 1,967 beneficiaries through cooperation hours. The Limerick & Clare Education & Training Board co-operated with a large number of other organisations or institutions through the provision of teaching hours or financial assistance. Organisations include Community Training Centres and Workshops, Limerick Prison Education Unit and the Limerick School of Music. Cooperation hours were provided in 2017 through the FET Office in partnership with a range of groups including Catherine McAuley School, Limerick Social Services, Ceim Ar Cheim, and Coisceim, various Youth Projects including the Limerick Youth Service, Maoin Cheoil, the Clare Immigrant Service and St. Anne's Special School in Ennis.

Partnership

In addition to formal cooperation through provision of teaching services, one of Limerick & Clare Education & Training Board's strategic priorities is to work in partnership with the major stakeholders in Limerick and Clare. To this end, the LCETB collaborates with a range of public bodies, voluntary and community organisations. The Limerick & Clare Education & Training Board liaise regularly with the Department of Social protection and are a member of the Local Community Development Committees (LCDCs) of the Local Authorities in Limerick and Clare. The LCETB also works closely with the local Partnership Companies (Clare Local Development Company, West Limerick Resources, Ballyhoura Development and the Paul Partnership) as well as having representation on the Governing Bodies of the Limerick Institute of Technology, The Tralee institute of Technology and the Galway Mayo Institute of Technology.

The LCETB works closely with the Local Authorities in Limerick and Clare on a number of initiatives including:

- The Hospitality Education and Training Centre (HETC): Led by the Limerick & Clare Education & Training Board (LCETB), supported with funding received from Limerick City and County Council. The Hospitality Education and Training Centre received an award at the Irish Accommodation Service Institute in Wexford in January 2017. The award recognises those who are driving high standards within the Hospitality industry and the judging criteria focused on the hygiene standards, cleanliness and tidiness of the applicant buildings. HETC also won the Excellence in Local Government Awards in November 2017, in partnership with Limerick City and County Council for their Regeneration Programme: Model of pathways to employment in the hospitality and catering industry. Excellence in Local Government Awards showcase best practice in local government and recognise the skills, hard work, innovation and enthusiasm within local government.
- In the Hospitality & Tourism Sector, discussions and meetings took place with General Managers and Owner Managers in the Hospitality sector to determine future skill needs in the region. As a result a new Hospitality Training Network was established to include the Hospitality Training Centre, Irish Hotels Federation and the RAI. From meetings held to date, skills training in areas covering HR, Compliance, Digital Skills, Conflict Management, Leadership and Management have been identified.



- Music Generation Limerick City was established in 2013 and is managed by Limerick City Music Education Partnership, led by Limerick Education and Training Board in partnership with Limerick City Council, University of Limerick, Mary Immaculate College, Limerick Institute of Technology, Irish Chamber Orchestra, Limerick College of Further Education, Limerick School of Music, Learning Hub Limerick, Oscailt Network of DEIS Primary Schools, DEIS Post-Primary Schools, RTÉ lyric FM, Youth Services, Peter Dee Academy of Music and Redemptorist Music Centre. The project uses the power of music as a means of inclusion where young people from all parts of the city have come together to share experiences and collaborate creatively.
- Music Generation Clare was launched on the 8th of November 2014 and aims to provide inclusive performance and learning opportunities for the young people of Clare. Music Generation Clare is managed by Clare Music Education Partnership, led by Limerick & Clare Education & Training Board in partnership with Clare County Council, University of Limerick, Clare Education Centre and St. Vincent de Paul.
- Learning Limerick: Both the LCETB and the Limerick Local Authority are also members of the Learning Limerick Steering Group which is a partnership forum committed to creating a culture of learning in Limerick. It is made up of statutory, local development, business, and community and voluntary sector partners that have a role in Learning in Limerick. The purpose of Learning Limerick is articulated in its new Learning Limerick Strategic Plan 2018 – 2022: Helping to Grow Limerick as a Learning Region, which was launched in November 2017. One of the flagship activities of Learning Limerick is its annual Learning Festival, which took place in April 2017 for the 7th consecutive year
- At regional level, Limerick & Clare Education & Training Board chaired the Mid-West Regional Skills Forum in 2017 (MSRSF previously chaired by UL and LIT), which enhances the profile of the FET sector with many partners and businesses.

Networking Initiatives in 2017

- **FET/DEASP Response to Economic Black spots - Enterprise Engagement Training:** As a result of the CSO data released on unemployment black spots in Limerick, the FET Division and DEASP collaborated for an initiative in St. Munchin's North side, Limerick City, which has one of the highest areas of deprivation and unemployment in the City. A QQI Level 5 Hairdressing Entrepreneurship Programme was organised in St. Munchin's Community & Enterprise Centre, targeting 15 participants comprising a combination of CE Scheme participants and jobseekers. Additional supports were given by the FET Information, Recruitment and Guidance Support Service and Literacy Service. Work experience in hairdressing salons was also an integral part of the training.
- **Feeding Ireland's Future:** This initiative has brought Irish companies in the retail and food industry together with the Department of Social Protection to offer pre-employment skills training to young unemployed people between the ages of 18 and 24. In collaboration with Intreo and Wyeth Nutrition, a "World of Work" seminar took place in FET Centre, O'Connell Avenue Campus, in March 2017. This initiative provided a unique opportunity for participants to engage directly with HR and Industry professionals, to benefit from their expertise, and experience first-hand the variety of roles available in the food and retail sector.
- **The FET Centre, Shannon Industrial Estate Campus,** in conjunction with local Aircraft Maintenance Company, Lufthansa Technik, has developed a new Structures repair course to meet sector demand. Welding also continues to be a popular course with both learners and employers; placement into full-time employment is at 90%.



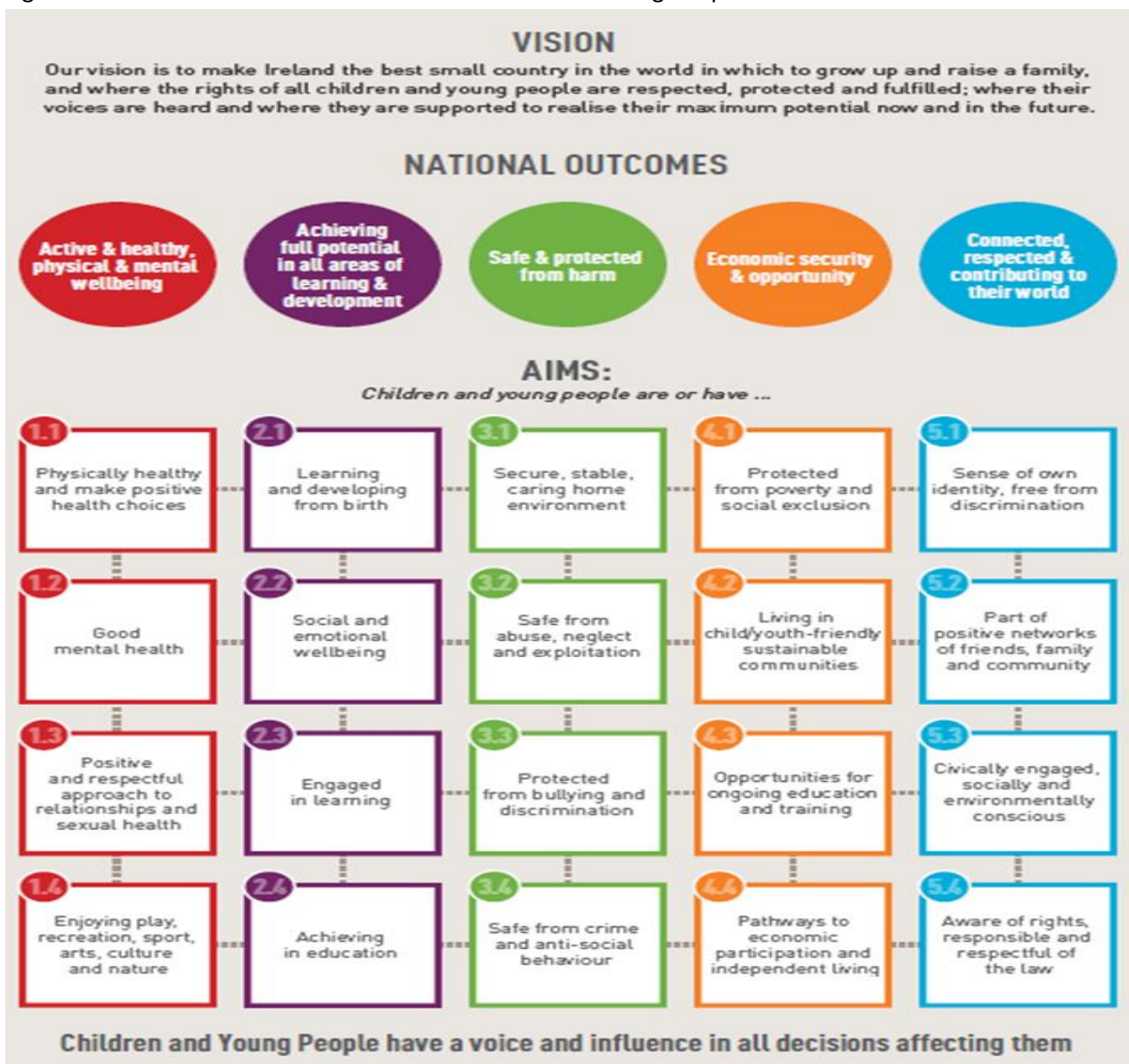
- In the FET Centre, Kilmallock Town Campus, the **Baalbek Hub was launched, as a new community Co-Working Space**. The aim of this initiative is to engage with local enterprise and provide a space in the Centre for six to eight business people/ entrepreneurs/ start-ups to work from.
- Once again **Diageo, 'Learning For Life'** collaborated with the Hospitality Education & Training Centre for the delivery of a Bar Operations Course in 2017. It aims to equip young people with hospitality industry skills, providing real employment opportunities and facilitating future job growth. HETC are the only centre in the country that Diageo are working with at this time. The 2016 Bar Operations Course proved a **great success with 76% employment rate for this group**.
- **P.A. Boot camp** - Troy Studios, Limerick Screen Training Ireland and the FET Division, in partnership with Universal Cable Productions, hosted a P.A. Boot camp training programme for new industry entrants. This renowned Boot camp is **not a course, but rather job-training**, as a two-day intensive, real-world programme designed to give participants a full and practical understanding of the role of Office, Set and Location Production Assistant. As part of the programme, participants also completed a one-day Health & Safety programme offered by BECTU, and accredited under the BBC/BECTU/PACT/Skillset Production Safety Passport Scheme.
- **The Defence Forces Employment Support Scheme (DFESS)** is a strategic collaboration between the Department of Defence, the Department of Social Protection, and the Defence Forces & ETBs. The course was launched in Sarsfield Barracks in May 2017, with 14 participants, aged 18-24. The scheme encompasses a training provision of ten weeks duration, consisting of approximately four weeks of military-oriented training by the Defence Forces interspersed with 6 weeks of education-oriented training organised and delivered through the FET Centre, Raheen Campus. Certification is gained in: Safe pass – delivered on behalf of Limerick & Clare Education & Training Board in the Tralee Training Centre; HACCP – delivered & issued by the Defence Force Catering Corps; Attendance Certificate for Basic Medical Training - delivered by Defence Forces; STEPS Provision - Certificate of completion and QQI Level 5 Certificate in Information and Administration 5N1389 – Limerick & Clare Education & Training Board.



Youth Work Function

The development of the Youth Work Provision in the Limerick & Clare Education & Training Board is under the remit of the Director of Schools. The ETB Act 2013, which incorporates the definition of youth work as set out in the Youth Work Act 2001, outlines the key role of the statutory sector as one of supporting the development of youth work programmes and services and promoting greater co-ordination with other services for young people. The statutory function of the Limerick & Clare Education & Training Board, as set out in the Act, is to ‘support the provision, coordination, administration and assessment of youth work services in its functional area and provide such information as may be requested by the Minister for Children and Youth Affairs in relation to such support’.

Better Outcomes, Brighter Futures – the National Policy Framework for Children & Young People 2014-2020 has a vision for “Ireland to be one of the best small countries in the world in which to grow up and raise a family, and where the rights of all children and young people are respected, protected and fulfilled; where their voices are heard and where they are supported to realise their maximum potential now and in the future.” To achieve this vision the Framework describes five outcomes, the realisation of which for all children and young people, must direct policy across government. The National Outcomes for Children and Young People¹ are summarised below.



¹ Department of Children and Youth Affairs (2014) Better Outcomes, Brighter Futures: the National Policy Framework for Children & Young People (2014-2020). Government Publications: Dublin. Available at: http://dcya.gov.ie/documents/cypp_framework/BetterOutcomesBetterFutureReport.pdf



LCETB Youth Work Committee

In October 2015 and in accordance with Section 44 of the Education and Training Board Act 2013 the LCETB established the LCETB Youth Work Committee which will make recommendations to the Limerick & Clare Education & Training Board on the performance of its functions under the ETB Act – Section 10

- (j) Support the provision, co-ordination, administration and assessment of youth work services in its functional area and provide such information as may be requested by the Minister in relation to such support*
- (k) Assess the manner in which it performs its functions is economical, efficient and effective.*

The LCETB Youth Work Committee met in February, May, September and December, 2017. Chaired by Cllr. Kieran O’Hanlon, the following organisations are represented on the Youth Work Committee.

- LCETB x 3 Reps
- Limerick Youth Service
- Clare Youth Service
- Irish Girl Guides (non-voting member)
- Foroige (Southern Area Manager) (non-voting member)
- Scouting Ireland
- TUSLA Child & Family Agency
- Limerick City & Co Council
- Clare Garda Division
- Comhairle na nÓg Clare x 2 members (1 voting)
- Comhairle na nÓg Limerick x 2 members (1 voting)
- Limerick City-Wide Youth Forum

In fulfilling its statutory functions regarding youth work, LCETB youth officer team works in partnership with a range of key agencies, both voluntary and statutory (see below) that have a role in the provision of services for young people in the region.

Other highlights during 2017 included:

During 2017 – the LCETB made a number of applications for additional projects to the Department of Children & Youth Affairs who complemented the LCETB youth officers on the quality of the applications and stated that the projects were in the top five of the projects submitted nationally. Additional Youth Work Projects Awarded to LCETB during 2017 included:

- A new Sample Value for Money Service has been approved for the Garryowen area of Limerick City. Limerick City and County Council & PAUL Partnership have identified the area as very disadvantaged and not benefiting from reinvestment, not part of regeneration -20.70 (Haase Pratschke) deprivation. There is also recognition of a lack of services with eight hundred young people under the age of 18 living in the area. A tendering process will be put in place for this new project.
- LCETB has been awarded an augmentation to the Croom Foroige Youth Project has been operating since May 2000 as a one worker project contrary to best practice guidelines for youth projects which recommends two worker projects. Project deals with a significant number of students who are at level 2/3 Hardiker (at risk) model. The funding will be used to increase the project to a two worker project



APPENDIX 1

LIMERICK & CLARE EDUCATION & TRAINING BOARD PROGRAMMES AND SERVICES:

LCETB: CORPORATE SERVICES

- Limerick & Clare Education & Training Board: Head Office Limerick
 - (Corporate Services, ICT, Human Resources, Finance)
 - Limerick & Clare Education & Training Board: Clare Office (Capital and Procurement)

Post-Primary Schools

Community Colleges

Castletroy College, Castletroy, Limerick
Coláiste Chiaráin, Croom, Co. Limerick
Coláiste Íde agus Iosef, Abbeyfeale, Co. Limerick
Coláiste Iósaef, Kilmallock, Co. Limerick
Coláiste Mhuire, Askeaton, Co. Limerick
Coláiste na Trócaire, Rathkeale, Co. Limerick
Desmond College, Newcastle West, Co. Limerick
Ennis Community College, Ennis, Co. Clare
Ennistymon Vocational School, Ennistymon, Co. Clare
Gaelcholáiste Luimnigh, Sir Harry's Mall, Limerick
Hazelwood College, Dromcollogher, Co. Limerick
Mungret Community College, Mungret, Co. Limerick
Scariff Community College, Scariff, Co. Clare
St. Anne's Community College, Killaloe, Co. Clare
St. John Bosco Community College, Kildysart, Co. Clare
St. Joseph's Community College, Kilkee, Co. Clare
St. Michael's Community College, Kilmihil, Co. Clare
Thomond Community College, Moylish Park, Limerick

Community Schools²

John the Baptist Community School, Hospital, Co. Limerick
Kilrush Community School, Kilrush, Co. Clare
St. Caimin's Community School, Shannon, Co. Clare
St. Patrick's Comprehensive School, Shannon, Co. Clare

Further Education College

Limerick College of Further Education (includes outreach location in Cappamore)

Outdoor Education Centres

Burren Outdoor Education Centre, Co. Clare
Kilfinane Outdoor Education Centre, Co. Limerick

Youth Work

Youth Officer, Limerick City
Youth Officer, Co. Limerick
Youth Officer, Co. Clare

Music Education Provision

Limerick School of Music
Music Generation Limerick City
Music Generation Clare
Maoin Cheoil an Chláir³

² Under the co-patronage of the authority

³ Funded through Cooperation with Other Institutions



Training Services Provision

FET Centre - Raheen Campus, Raheen Business Park, Limerick
FET Centre - Shannon Industrial Estate Campus, Shannon Industrial Estate, Shannon, Co. Clare
LCETB Hospitality Education and Training Centre, LEDP, Roxboro, Limerick

Full-Time Provision

PLC - Post-Leaving Certificate

Coláiste Chiaráin, Croom, Co. Limerick
Ennis Community College, Ennis, Co. Clare
Ennistymon Vocational School, Ennistymon, Co. Clare
FET Centre - An t-Ionad Glas (Organic College), Dromcollogher, Co. Limerick
FET Centre - Kilmallock Town Campus, Co. Limerick
St. Joseph's Community College, Kilkee, Co. Clare

VTOS - Vocational Training and Opportunities Scheme

FET Centre - An t-Ionad Glas (Organic College), Dromcollogher, Co. Limerick
FET Centre - Clonroad Campus, Ennis, Co. Clare
FET Centre - Kilmallock Road Campus, Limerick City
FET Centre - Kilmallock Town Campus, Co. Limerick
FET Centre - Kilrush Campus, Co. Clare
FET Centre - Scariff Campus, Co. Clare
FET Centre - Shanagolden Campus, Co. Limerick

Second-Chance Education & Training Youth Provision

Youthreach

FET Centre - Clonroad Campus, Ennis, Co. Clare
FET Centre - Kilmallock Road Campus, Limerick City
FET Centre - Kilrush Campus, Co. Clare
FET Centre - Hospital Campus, Co. Limerick
FET Centre - Miltown Malbay Campus, Co. Clare
FET Centre - O'Connell Avenue Campus, Limerick City
FET Centre - Shanagolden Campus, Co. Limerick
FET Centre - Shannon Smithstown Campus, Co. Clare
FET Centre - Tuamgraney Campus, Co. Clare
FET Centre - Watch House Cross Campus, Limerick City

Community Training Centres

Limerick City - under the auspices of Limerick Youth Service
Ennis - under the auspices of Clare Youth Service

Part-Time Provision

Literacy, BTEI - Back to Education Initiative, Community Education, Skills for Work

FET Centre - Abbeyfeale Campus, Co. Limerick
FET Centre - Clonroad Campus, Ennis, Co. Clare
FET Centre - Kilmallock Town Campus, Co. Limerick
FET Centre - Kilrush Campus, Co. Clare
FET Centre - Newcastle West Campus, Newcastle West, Co. Limerick
FET Centre - O'Connell Avenue Campus, Limerick City
FET Centre - Scariff Campus, Co. Clare
FET Centre - Shannon Town Centre Campus, Brú na Sionna, Co. Clare



Cooperation with Other Institutions⁴

Catherine McAuley School
Céim ar Chéim
Clare Immigrant Support Centre
Coiscéim
Cura (Parent and Teen Support, Limerick Social Services Centre)
Learning Hub Limerick
Centre for the Unemployed
Limerick Prison Education Unit
Limerick School of Music
Limerick Youth Service
Maoin Cheoil an Chláir
St. Anne's Special School
St. Canice's Special School (Mt. St. Vincent)

Social Services

Irish Wheelchair Association
MS Society
Deaf Community Centre
Deaf Hear
Le Chéile, Limerick Mental Health Association
Rehabcare
Belfield Day Care Centre
Alzheimer Society
5B University Hospital Limerick
Brothers of Charity
Iniscara Day Centre

Disadvantaged Community Youth

Ballynanty Garda Youth Diversion Project
Community Substance Misuse Team
Garryowen Community Development Project
Limerick City Community Development Project
Limerick City Sports Partnership
Our Lady of Lourdes Youth Centre
Southill Area Centre
Southside Youth Initiative
Kileely 3 o'clock School

Information, Recruitment and Guidance Support Service (IRGSS)

IRGSS Limerick City and County, FET Centre - O'Connell Avenue Campus, Limerick City
IRGSS County Clare, FET Centre - Clonroad Campus, Ennis, Co. Clare

FET Development Support Services

Quality Assurance Support Service, FET Centre - Clonroad Campus, Ennis, Co. Clare
Research & Development Support Service, FET Centre - Kilmallock Road Campus, Limerick
Enterprise Engagement Support Service, FET Centre - Raheen Campus, Limerick

⁴ Information based on 2017/18