



**MINUTES OF MEETING 16th OCTOBER, 2018**  
**In Further Education & Training Centre, Raheen Campus**

**Present:** Cllr. Mary Howard, Chairperson  
Ms. Joan Aherne  
Mr. Tony Brazil  
Mr. Michael Cregan  
Ms. Mary Flanagan  
Cllr. Marian Hurley  
Mr. Sean McMahon,  
Mr. Gordon Mewis  
Ms. Ann Nicholas  
Cllr. Kieran O'Hanlon  
Cllr. Elena Secas  
Cllr. Lisa Marie Sheehy

**In attendance:** Mr. George O'Callaghan, Chief Executive  
Ms. Shelagh Graham, Director of Organisation and Development  
Ms. Mary Troy, Head of Finance  
Ms. Aileen O'Sullivan, Recording Secretary

**1. Apologies/Condolences**

**Apologies:**

Cllr. Michael Donegan  
Cllr. Michael Hillery  
Cllr. Ann Norton  
Cllr. Richard O'Donoghue  
Mr. Donal O'hAinifein  
Mr. Denis O'Brien, Head of ICT & Corporate Services  
Ms. Bernadette Cullen, Director of Schools

**Condolences:**

- Mr. Declan Blackett, Youthreach Co-ordinator, Kilmallock Road Campus, on the death of his brother, Mr. Paul Blackett.
- Family of the late Darragh O'Connell, 6<sup>th</sup> year student in Colaiste Chairáin, Croom.
- Ms. Jean O'Farrell (LCFE) on the death of her sister, Mary Sims.

## **2. Adoption of the Minutes of the Previous Meetings**

Minutes of Meeting held on 11<sup>th</sup> September, 2018, were confirmed and signed on the proposal of Cllr. Marian Hurley, seconded by Ms. Mary Flanagan.

## **3. Matters Arising from the Minutes**

On the proposal of Mr. Tony Brazil and seconded by Ms. Joan Aherne, Cllr. Marian Hurley was elected as Vice Chairperson of Limerick and Clare Education and Training Board.

## **4. Correspondence**

### **Department Correspondence**

<b>CL 0046/2018</b> August, 2018	Home Tuition Grant Scheme 2018 / 2019 (for children without a school place other than children with Special Educational needs).
<b>CL 0047/2018</b> August, 2018	Re: Arrangements for the Election of Staff to Education and Training Boards (ETBs) (2018)
<b>CL 0048/2018</b> September, 2018	Re: Revised Procedures for Suspension and Dismissal of Teachers and Principals.
<b>CL 0049/2018</b> September, 2018	Re: Revised Procedures for Suspension and Dismissal of Teachers and Principals.
<b>CL 0051/2018</b> September, 2018	Re: Revision Of Teacher Salaries With Effect From 1 October 2018.
<b>CL 0053/2018</b> September, 2018	Re: Revision Of Salaries For Special Needs Assistants (SNAs) With Effect From 1 October 2018.
<b>CL 0054/2018</b> September, 2018	Re: Revision Of Salaries With Effect From 1 October 2018 For Clerical Officers And Caretakers Employed In National Schools Under The 1978/79 Scheme And Clerical Officers Employed In Post Primary Schools Under The 1978 Scheme.
<b>CL 0056/2018</b> September, 2018	Re: Revision Of Salaries In Respect Of All Staff Other Than Teachers And SNAs Employed By ETBs With Effect From 1 October 2018.
<b>CL 0057/2018</b> September, 2018	Re: Revision of Salaries of all staff paid directly by a recognised school or ETB with effect from 1 October 2018.
<b>CL 0060/2018</b> September, 2018	Re: Breastfeeding Breaks for Registered Teachers in Recognised Primary and Post Primary Schools.
<b>CL 0061/2018</b>	Re: Guidelines on access to PLC for certain participants in the

24 <sup>th</sup> September, 2018	asylum process for the 2018/2019 academic year.
<b>CL 0062/2018</b> 5 <sup>th</sup> October, 2018	Re: Clarification in respect of Section 5 of Circular 0013/2018 in relation to the NCCA Religious Education syllabus and religious instruction
1 <sup>st</sup> October, 2018	Re: Review Report of the Statutory Investigation into Kildare and Wicklow Education and Training Board.

On the proposal of Mr. Sean Mc Mahon, seconded by Ms. Mary Flanagan, Circular Letters were adopted.

### **OTHER CORRESPONDENCE**

<b>Fr: Department of Heritage and the Gaeltacht</b> 28 <sup>th</sup> September, 2018	Re: Official Languages Act 2003.
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The Minister of State at the Department of Culture, Heritage and the Gaeltacht, Mr. Joe McHugh, T.D. thanked LCETB for the first draft scheme under the Official Languages Act which was forwarded to his offices recently. The Draft Scheme has now been confirmed and shall remain in force for a period of 3 years from the 8<sup>th</sup> October 2018.

Clare County Council wishes to erect a Plaque in remembrance of those who stayed in the Mother and Baby Home in Kilrush. This site now houses the Further Education and Training Centre and approval is required from LCETB.

Approval for the erection of this memorial was proposed by Cllr. Mary Howard and seconded by Cllr. Marian Hurley.

Letter issued from the Department of Education and Skills regarding a Review of Report of the Statutory Investigation into Kildare and Wicklow Education and Training Board. While the report focussed on specific matters relating to an individual ETB the Department asks that all ETBs review the report, examine the practices in place in their own ETB and consider any actions arising from this review. The CE will report if any similar issues arose in LCETB to the Board at the next meeting and the DES will also be informed.

### **5. Chief Executive's Report Incorporating Post Primary Education & Further Education and Training**

#### **EDUCATION REPORT**

##### **Admissions to School Act 2018**

This Act was enacted on 18<sup>th</sup> July and the Minister commenced it on 3<sup>rd</sup> October, 2018.

This Order will deliver a number of broad ranging reforms, which will make it easier for a child to access their local school and fulfils a number of a key actions in the Minister's Action Plan for Education, which aims to make Ireland's education and training service the best in Europe by 2026.

Three of the four provisions will have immediate effect from today. They will end the use of religion as a criteria in school admissions in almost all cases, end admission fees, and provide the Minister with the power to require schools to co-operate in relation to admission. The 2018 Act inserts, amends or repeals certain sections of the

- Education Act 1998,
- Education & Welfare Act 2000,
- Equal Status Act 2000, the Education (Miscellaneous Provisions) Act 2007 and the
- Education for Persons with Special Educational Needs Act 2004.

### **Leading Teaching and Learning and Inclusive Learning**

Based on feedback from Curriculum Leaders (CLs) a session for new CLs was facilitated on Friday 14th September and also for the pilot SENCOs on training for trainers. Further sessions are planned throughout the academic year.

### **Feilte**

The Teaching council Conference was held in Mary Immaculate College on 5<sup>th</sup> and 6<sup>th</sup> October with the Leading Teaching and Learning Team showcasing teacher collaboration at the event. Also presenting were Thomond Community College on a Staff Wellbeing Programme and our Outdoor Education Centres on Outdoor Learning to support PE and Wellbeing in the Junior Cycle.

Ms. Joan Aherne, Cllr. Mary Howard and Cllr. Marian Hurley complimented the event and the fantastic opportunity it was to honour our teachers.

Mr. Sean Mc Mahon, member of the Teaching Council, informed the Board that it was the first time this event was held outside of Dublin. It will be held in Galway next year. He thanked the Chairperson, Vice Chairperson and the CE for attending this event.

### **Leadership Seminars**

A two day seminar was held for teachers who are interested in exploring leadership. This is the second roll out of this programme. Seventy four attended the initial seminar in June while a further 59 attended the October seminars. The Programme was facilitated by the Education Officer and Principals.

### **Principals' Meeting**

A meeting was held on 18th October for all Principals and Deputy Principals and Mr. Seamus Conboy, ETBI, presented on the Exploration of Core Values for LCETB schools. Also considered at the meeting were safeguarding, religious education, the Admission to Schools Act 2018.

### **Hazelwood College**

On Tuesday, 9<sup>th</sup> October, Hazelwood College hosted a "Celebrating Us" – a fun filled day where every member of the school community, students and staff received training in CPR. The initiative was coordinated by Ms. Michelle Herbert, a science teacher in the college who

suffered a cardiac arrest while playing a camogie match on 9<sup>th</sup> October, 2016 and who was fortunate that there were trained persons in attendance who were equipped with the necessary skills to save her life.

### Colaiste Chiarain Croom

Contractors are on site as of 9<sup>th</sup> October for construction of new school.

### Colaiste Mhuire, Askeaton

Mr. Morgan Heaphy has been appointed as Principal of Colaiste Mhuire Askeaton.

### Gaelcholaiste Luimnigh

Congratulations to Gaelcholáiste Luimnigh student Bronagh Dollard who has been selected as a player for the Ireland U17 Women's Basketball team.

### Youth Work

LCETB was granted a total of in excess of €216,000 Youth Capital Funding Scheme 2018 which is very welcome news for the projects involved and will greatly enhance the quality of the facilities for young people. A special word of thanks to our youth officers and the Youth Work Committee for the progress in implementing our Youth Work Plan.

ETB	Project	Grant Approved	Total Grants Provided
Limerick & Clare	Clare Youth Engagement and participation Project CYEPP Spv	€20,000.00	€216,205.31
	Loobagh Area Youth project	€20,000.00	
	Rathkeale Youth project	€18,471.00	
	East Limerick Youth Project- Castleconnell	€19,870.00	
	Sports Partnership	€15,813.00	
	West End Youth Centre	€18,500.00	
	Limerick Scout County (SPY)	€20,000.00	
	Blue Box Creative Arts Therapy Centre	€10,242.21	
	Limerick Youth Service City Disadvantage	€20,000.00	
	Limerick Youth Service (YPFSF) Interim Traveller Project	€12,302.60	
	FAI - Community Development Officers Programme	€7,500.00	
	North side Family Resource Centre - Follow your Dream	€20,000.00	
	Southill Area Centre	€13,506.50	

## **FURTHER EDUCATION AND TRAINING REPORT**

### **Youthreach**

#### **FET Centre O'Connell Avenue, Campus**

A new subject, Agriculture and Horticulture, has been introduced to the Leaving Certificate Applied Programme. This subject will be delivered in partnership with Pallaskenry Agricultural College for practical elements, with a view to promoting careers in Agriculture.

A print media campaign was developed in order to boost community awareness of the Youthreach programmes in Limerick City with collaboration and support of Patrick Hogan, Communications and External Relations Specialist.

The centre has teamed up with DELL in Raheen to enter the "national schools robotics challenge". This will involve the building and programming of a robot which will have key cross curricular links with Maths, IT and Engineering. This Youthreach Centre will be the first centre in the country to compete in this national competition.

#### **FET Centre – Hospital Campus**

Links have been established between Youthreach Hospital and the Youth Development Officer (NEETs), Ballyhoura Development Limited resulting in referrals to programme. The Youth Development Officer has also followed up with past Youthreach learners who are not engaged in Education or Training.

A new bus has been purchased for the FET Centre, Hospital Campus with the support of Limerick and Clare Education and Training Board and the JP Mc Manus Benevolent Fund. The centre delivers a bus service for Youthreach learners across east Limerick. The minibus has been branded with LCETB Logo and Art work. It will serve as a great promotional tool as it travels around the country side for the FET Division.

Youthreach Hospital completed its Centre Evaluation and Improvement Plan.

With the support of Limerick and Clare Education and Training Board there has been huge investment in the Hospital Campus. As part of the Tidy Towns competition Youthreach Hospital received the Best Overall Award in recognition of the ongoing improvements to the landmark building and continued engagement with Tidy Towns.

Once again the Youthreach Centre was a main hub for the Hospital Arts and Culture Festival which took place from 12<sup>th</sup> – 16<sup>th</sup> of September 2018. The building was illuminated at the beginning of the Festival in the Light into Darkness parade. A lantern memory parade and a photography exhibition were also hosted in the centre.

#### **FET Centre - Tuamgraney Campus**

This centre has its full allocation of learners at the start of the 2018-2019 Academic Year. The centre does not have to advertise as part of recruitment strategy as positive feedback from parents and word of mouth seems to bring new learners to the door.

This year all learners start the week by swimming and using the gym at the Lakeside Hotel Killaloe for an hour and a half every Monday morning. This has had a very beneficial effect on the day ahead and results in improved concentration in other classes. Classes have had 100% attendance every Monday in September so the revised 2018-2019 timetable is working well.

Youthreach Tuamgraney will undertake an overnight in the Burren Outdoor Education Centre in October 2018.

The Internal Audit Unit is currently conducting an audit of Youthreach Centres in Limerick and Clare Education and Training Board.

## **VTOS**

### **FET Centre - Kilmallock Road Campus**

VTOS KRC made substantial efforts to recruit new learners for 2018-2019. VTOS KRC currently have 216 learners enrolled but this figure will fluctuate throughout the year. 60 learners celebrated their Junior Certificate results in October. They would also have achieved QQI Awards Levels 3-4.

VTOS KRC has endeavoured to provide flexible solutions to timetabling to suit the diverse and extensive learning needs of learners. There are IT, English Language, Literacy, Numeracy, psychological supports required for the majority of learners. Woodwork classes are being provided in order to give a practical dimension to provision, which suits non-academic learners and provides them with a practical skill.

VTOS KRC has been successful in two international ERASMUS+ partnerships led by the Austrian partner.

The RISE Project (Realising Integration through Social Enterprise) involves Austria, Belgium, Germany, Greece, Romania, Portugal and Ireland will focus on enabling learners to upskill in the area of social enterprise. The DEMOS Project (Democracy & Equality Matters for Our Society) involves Austria, Ireland, Romania, Germany, Sweden, Poland, Finland, Bulgaria, Czech Republic and will focus on developing democratic values and practices. The duration is two years for both projects.

All part-time programme and VTOS co-ordinators met on the 2<sup>nd</sup> October 2018 for an informative input from the Active Inclusion Support Service, the Employer Engagement Support Service, the Communications and External Relations Team and Apprenticeship Manager in Raheen. This was followed by a very impressive tour of Raheen Campus.

### **FET Centre – Scariff Campus**

VTOS Scariff held an art exhibition of learners work in Scariff library. The exhibition opened on Wednesday 5<sup>th</sup> September 2018 in Scariff library & continued until 15<sup>th</sup> September.

The exhibition was from learners of the VTOS Programme in the Further Education and Training Centre, Scariff Campus. The exhibition included learners work from Ceramics, Drawing, Painting, Design, Embroidery and Combined Materials. These subjects are being studied at QQI Level 5.

## **Community Education**

**Limerick:** 82 courses in 34 community venues have started so far this term. These comprise long/short courses with subjects including Horse Care, Gardening, Yoga, Health and Beauty, Woodcraft, Basic IT, Drama, Creative Writing, Art and Craft.

A new online form for Community Education has been developed and embedded in the Learning and Skills website. [Learning and Skills Communities](#). Community groups that have an allocation of tuition hours complete this form when they are ready to start a new course. The information on the completed forms is used to generate contracts for Tutors and to update PLSS. This replaces a similar form which had been in place since 2011 on the LCAES website.

**Co. Clare:** Community Education has 57 courses up and running right throughout the county since the 1<sup>st</sup> September 2018. Courses range from Horticulture, IT, Stainglass, Mindfulness, Local History, Personal Development, Drama, Wood Craft and Cookery.

10 participants from the Clarecastle Men's Shed are attending a basic cookery class at the FET Centre, Clonroad Campus every Tuesday night, while 10 more from the Clare Men's Shed Network are attending a Wood Craft course on a Monday afternoon at the Skills Unit on the Gort Rd. Sixmilebridge Men's Shed are also active coming together every Tuesday night with tutor Gerry Ruane working on stain glass projects.

Local History classes are taking place in several venues throughout the county with 3 new locations been added this term, Inagh (Inagh National School), Lisdoonvarna (Mary Immaculate Secondary School) and Obair Newmarket on Fergus.

Personal Development and Health and Wellbeing classes are taking place in Flagmount, Scariff, Ogonnelloe, Tuamgraney, Kilmihill, Kilmurray McMahon, Shannon, Ennistymon, Ennis, Carrigoran Kilrush, Killaoe and Miltown Malbay.

Several courses have been planned for FET Centre in Miltown Malbay from Crafts to Costume Making and Mosaics.

Community Education in Clare worked in partnership with Ennis Day Hospital to create a mosaic piece for their reception area to welcome service users, staff and visitors to their centre.

### **Core Skills**

**Co. Clare: Upskilling Staff:** In conjunction with QASS, three days of in-service has been completed with all part-time tutors across the county. Inputs on Data Protection, Class Administration, QQI work and many other aspects of teaching have been covered. Two days of CPD was provided for new Resource Workers also.

**Employment Skills:** Partnered with CLDC to recruit for Skills for Work for the first time around the County, 2 groups formed to date.

**My Baby and Me:** Additional pilot funding from SOLAS has been provided to Core Skills to reach young parents. A promotional video has been developed and launched on social media to reach parents under 25. Six courses will start during the week of 15<sup>th</sup> October in Kilrush, Kilkee, Shannon, Scariff, Ennis and Ennistymon. These consist of eight two hour classes where parents attend with their babies once per week. Fliers, posters and a radio advertisement have also been developed.

**Heritage Course:** Awarded Creative Ireland funding to run a second **Reading your local Landscape** course in Miltown Malbay following the successful pilot in East Clare earlier this year. There was huge interest in the course, with 45 learners turning up for the introductory talk. Two extra courses will be provided to accommodate all.

**Asylum Seekers Lisdoonvarna:** As well as attending Core Skills classes in Lisdoonvarna, the new Asylum Seekers have been welcomed into Ennis and Ennistymon so that they may avail of a broader range of classes. The Department of Justice was lobbied for transport and a bus is being provided twice a week on a pilot basis.

### **BTEI**

#### **Limerick City: Maths for STEM – Collaborative Initiative with University of Limerick**

The Back to Education Initiative in Limerick City launched a Maths for STEM Level 5 Certificate in collaboration with University of Limerick in September 2018. This follows on from a successful Leaving Cert Maths joint initiative, which ran in 2016 and 2017. The Maths for Stem course is aimed at anyone who is interested in improving their competency & knowledge in Mathematics, potentially with a view to progressing to programmes in the Science, Technology, Engineering & Mathematics (STEM) disciplines. Most importantly the award is recognised by UL as equivalent to Higher Level Leaving Certificate Mathematics for mature learner applicants, for entry to relevant Science & Engineering degree programmes. Limerick and Clare ETB is one of a small number of ETBs in the country running this 30 credit course, and is tapping in to the shortage of STEM skills in the region. It is hoped that numbers attending will grow over the coming years and that it will become a vital educational initiative in creating Pathways for Learners to 3<sup>rd</sup> Level and STEM careers.

#### **Education Unit Limerick Prison**

This centre features in the IPEA (Irish prison Education Association) stand at the FEILTE Festival that takes place in Mary Immaculate College, on 5<sup>th</sup> and 6<sup>th</sup> October, displaying



photographs of public artworks designed/produced by LCETB art teachers in the prison, sited in the prison grounds (two metal sculptures) and in the prison (stained glass in the circle door; stained glass window in the prison chapel).

These public art pieces are a result of effective partnership between LCETB teachers working in the prison and the Irish Prison Service.

## **Music Generation**

**Limerick City:** Music Generation Limerick City (MGLC) started the academic year this September with a Culture Night performance showcasing the new Music Generation band and performances from teenagers from the Limerick Voices Programme.

MGLC returned for the fourth year to a very successful weekend of delivering workshops at the Clonakilty International Guitar Festival.

The Creative Centre is now running five days a week with a massive increase of numbers from last year. The Mental Health and Wellbeing Programme continues to grow, with current and planned projects in Schools, Limerick Prison, UCH and Community Service Centres.

MGLC has resumed work in 16 National Schools, 12 Secondary Schools and 4 Youthreach Schools for what is the largest programme that have been run. This will culminate in the 5<sup>th</sup> annual Schools Summit in Thomond Park next June.

## **Music Generation**

**Clare:** A wide range of programmes kicked off the week commencing 17<sup>th</sup> September. These included a new 25 week National School Music Enrichment Programme which is now in 17 national schools, a new 10 week Artist in Residence Programme which is in 4 secondary schools and a 25 week Programme in all four Clare based Youthreach centres which is tied in with the QQI Level 3 Music Appreciation Course.

The Ennis Instrumental Hub has expanded and now caters for 61 learners in fiddle, guitar, concertina, bodhrán and ukulele every Wednesday after school. Planning for the new instrumental hubs in Ennistymon and Killaloe is also well under way with them due to start on 8<sup>th</sup> October and 10<sup>th</sup> October respectively. The Creative Hub is also due to recommence shortly on Saturday mornings in the Clare Youth Service building on Carmody Street, and expressions of interest are currently being accepted for the new Music Generation Clare band and a new Harp Programme.

## **Enterprise Engagement Support Service**

### **Mid-West Apprenticeship App**

A new innovative Apprenticeship App was launched by the Mid-West Regional Skills forum in association with Limerick Clare Education and Training Board (LCETB) on Tuesday 25<sup>th</sup> September at the Institute of Guidance Counsellors post primary careers event in the University of Limerick. The purpose of the Apprenticeship App is to assist learners and learners make informed decisions on their future career pathways by linking apprenticeship programmes with participating employers.

A free standing 32 inch digital touch screen was hired to showcase the App and it proved extremely effective. National TV coverage and local and national media captured the interaction of learners as they worked on the interactive app.

## **Explore Programme**

A Department of Education & Skills and Regional Skills initiative targeting older 35+ employees in the manufacturing sector with low or no digital skills. The project is currently ongoing and the

objective is to increase participation in Lifelong Learning by employees arising from continuous technological changes. Explore involved both onsite and offsite engagements by participants who all obtained an ipad as part of their digital learning. A Module on Health & Wellbeing was also included over the course of the programme delivery.

Total Participants	54
Participating Employers	18
Multinationals	5
SMEs	12
Micro Enterprise	1
Participating Groups	5
Male	48
Female	6

**Enterprise Engagement Support Service** convened a meeting in July of companies interested in Level 6 Associate Professional Software Developer two year Apprenticeship. Johnson and Johnson are working on a pilot programme with Limerick and Clare Education and Training Board in the delivery of a Software Apprenticeship/Traineeship.

### **European Skills and Apprenticeship Week**

Enterprise Engagement Support Service in consultation with the Mid West Regional Skills Forum will host a Mid West Apprenticeship and Traineeship Careers Showcase on Tuesday 6<sup>th</sup> November in the South Court Convention Centre.

Exhibitors will include national association such as CIF, IHF, Engineers Ireland, IBEC, SOLAS and DEASP together with local and regional education providers. Target audience includes Guidance Counsellors, Senior Cycle Students, Career Changers and Parents. The event is to target the registration numbers by Government for post 2016 Non Craft Apprenticeships. These are set at 944 with only 180 new registrations to the end of August.

Enterprise Engagement Support Service has linked with DES Limerick to invite a number of local schools to the event and funding has been provided by DES for transport.

### **Hospitality Education and Training Centre**

The Diageo Bar Operations and Licensed Trade have gained 15 attendees and the Supervisory Management Programme started on 17<sup>th</sup> October with 24 registered, finish date is 30<sup>th</sup> May. There is a one day release programme, current Duty Managers & HODs. Managers will be paid for day attendance, due to space each hotel will facilitate a meeting room with meals provided as Hospitality have no room. Induction will be on first day in Hospitality with Fáilte Ireland opening and the Shannon Branch of IHF.

Kilkee Bay Hotel: 11 unemployed from live register are on specific training, i.e. Culinary, CT, Hospitality and Bar Operations.

Level 9 Food & Nutrition UL started on the 12<sup>th</sup> September. Preparation has started for 8 trainees in Traineeship and Apprenticeship to travel to France next year for work placement for 3 weeks. This links in upskilling Action 2 Management employees upskilling with qualification of Level 6 on completion.

Action 4 links to supporting Limerick University in completing a Level 9 module with the University learners to complete their full award at Level 9.

Mr. Tony Brazil complimented LCETB on this initiative and the fact that 11 unemployed were now coming of the Live Register. Cllr. Mary Howard mentioned the need for Breakfast Chefs

in the Ennis area. The CE informed members that if the Local Enterprise Board approach us we can do something for them.

## **6. Finance, For Adoption**

On the proposal of Cllr. Kieran O'Hanlon, seconded by Mr. Michael Cregan, the Financial Report for October was adopted.

The Finance Officer informed the Board that we will be subject to significant bank charges from Allied Irish Banks who will be imposing a 4% charge for any monies held in our account.

The members felt that these charges be highlighted with ETBI.

## **7. For Adoption – Board of Management Minutes**

On the proposal of Mr. Sean McMahon, seconded by Ms. Joan Aherne, the following Board of Management Minutes were adopted.

- a. Castletroy College
- b. Ennistymon Vocational School
- c. Colaiste Chiarain, Croom

## **8. For Approval – Youth Work**

- a. On the proposal of Cllr. Lisa Marie Sheehy, seconded by Cllr. Elena Secas, the LGBTI and Grant Applications were approved.

Mr. Sean McMahon thanked staff for the quick turnaround in processing applications. Closing date was the 30<sup>th</sup> September and the money has to be spent by the 31<sup>st</sup> December.

- b. Youth Work Committee- consideration of proposed questions to be raised with DCYA in respect of the timelines for once-off youth grant schemes

Mr. Sean Mc Mahon acknowledged the allocation of €216,000 to LCETB but raised concerns about the timelines imposed by the Department from the date of informing the ETBs about the Scheme to the date that the monies received must be spent. This is placing immense pressure on staff and volunteers to meet these deadlines.

Ms. Mary Flanagan told the Board that this is a capital grant that is used to do repairs to structures which house our children. Volunteers are trying to do a lot with very little. It is hard to get contractors to do small jobs. Tenders have to issue and all paperwork in place which is hard to do within the timeframe given.

Cllr. Kieran O'Hanlon endorsed the view of the YWC and proposed that this matter is left in the hands of the CE to communicate these concerns to the DCYA.

**9. Any other Business with the permission of the Chairperson**

Cllr. Kieran O'Hanlon asked CE about Contract Workers in the LCETB and how many we had currently.

The CE informed the Board that we do have agency workers but they vary from time to time. The provision of our services necessitates their employment and their terms and conditions are similar to staff in LCETB.


Mr. Sean McMahon raised the issue of parking at LCETB premises. The CE informed the Board that there is no entitlement to parking and the provision of such depends on the location. There is no obligation on the ETB to provide parking for staff, guests or visitors.

Mr. Michael Cregan requested that the CE write to the Board of Management, Management and Staff for their participation for the positive MLL report on Colaiste na Trocaire.

Cllr. Marian Hurley, in her capacity as delegate, enjoyed the ETBI Annual Conference. She specifically mentioned Ms. Shelagh Graham, Director OSD, for her excellent presentation on Strategic Planning. Ms. Joan Aherne seconded this.

Next meeting: Tuesday 20<sup>th</sup> November at 4.30 p.m. in Further Education & Training Centre, Raheen Campus.

(Signed) GEORGE O'CALLAGHAN,  
Chief Executive.

Signed:   
Chairperson of meeting held on 4<sup>th</sup> December 2018