



**MINUTES OF MEETING HELD ON
22ND JANUARY, 2019**

In FET Centre, Raheen Campus, Raheen Business Park, Raheen, Limerick

Present: Cllr. Mary Howard, Chairperson
Ms. Joan Aherne
Mr. Tony Brazil
Cllr. Cathal Crowe
Cllr. Michael Donegan
Cllr. Liam Galvin
Cllr. Marian Hurley
Mr. Gabriel Keating
Mr. Sean McMahon
Mr. Donal O'hAinfein
Cllr. Kieran O'Hanlon
Cllr. Elena Secas
Cllr. Lisa Marie Sheehy

In attendance: Mr. George O'Callaghan, Chief Executive
Ms. Shelagh Graham, Director of Organisation and Development
Ms. Bernadette Cullen, Director of Schools
Ms. Mary Troy, Head of Finance
Mr. Denis O'Brien, Head of ICT & Corporate Services
Ms. Joanne O'Brien, Recording Secretary

1. Apologies/Condolences

Apologies: Mr. Michael Cregan
Ms. Mary Flanagan
Cllr. Michael Hillery
Mr. Gordon Mewis
Cllr. Ann Norton
Cllr. Richard O'Donoghue
Mr. Paul Patton, Director Further Education & Training
Mr. Eamon Murphy, Head of Capital & Procurement

Condolences:

- Ms. Mary Flanagan, Board Member and Staff Member, Further Education Skills Unit, Clonroad Campus, Ennis, on the death of her aunt, Ms. Brigid McArdle.
- Cllr. Michael Donegan, Board Member, on the death of his brother, Mr. JJ Donegan.
- Ms. Aileen O'Sullivan, Marshal House, on the death of her mother, Mrs. Ursula O'Dowd.

- Ms. Catherine Gleeson, Marshal House, on the death of her father, Mr. Tom Sherlock.
- Mr Eoin Joy, Colaiste Ide agus Iosef, on the death of his sister, Ms Miriam Fitzgerald.
- Ms. Cecilia Madden, Limerick School of Music, on the death of her aunt, Ms Christine Scallan, and her uncle, Mr Joe Scallan.
- Mr. John Nash and family on the death of his wife, Pat (Limerick College of Further Education).
- Mr. Liam Murphy, Principal, Colaiste Ide agus Iosef, Abbeyfeale, on the death of his father in law, Mr. Sarbajit (Saab) Guha.
- Ms. Anita O'Dwyer, St. Michael's Community College, Kilmihil, on the death of her father, Mr. Paschal O'Dwyer.
- Ms. Rose Barry, Marshal House, on the death of her brother-in-law, Mr. Dave Hogan.
- Mr. Kieran Guinane, Caretaker, Colaiste na Trocaire, Rathkeale on the death of his father, Mr. Patrick Guinane.
- Ms. Fiona Daly, St. Anne's Community College, Killaloe, on the death of her father, Mr. Kieran Daly.
- Mr. Conor MacMuiris, Gaelcholaiste Luimnigh, on the death of his father, Mr. Eamon Fitzmaurice.
- Family of the late Ms. Rosemary O'Brien, former teacher, Limerick School of Music.
- Nike Adesiya, Ennis Community College on the death of her mother.
- Ms. Patricia Foley Ennis Community College on the death of her mother.
- Ms. Elizabeth Moroney, Ennis Community College on the death of her father.

2. Adoption of the Minutes of the Previous Meetings

Minutes of Meeting held on 4th December, 2018, were confirmed and signed on the proposal of Cllr. Elena Secas, seconded by Cllr. Marion Hurley.

3. Matters Arising from the Minutes

There was no matters arising.

4. Finance, For Adoption

Due to time constraints the Finance Report was brought forward on the Agenda.

On the proposal of Cllr. Marian Hurley, seconded by Cllr. Gabriel Keating, the Financial Report for January was adopted.

Members of the Board expressed their concern at the cost of charges levied by the banks on ETBs. Following a discussion on same Mr. Tony Brazil advised that it would be an opportune time to meet with the Minister as he is scheduled for a visit to the area shortly. The CE advised that the ETBI was also addressing this issue with the Department and that he would keep Members apprised of any developments.

4. Correspondence

Department Correspondence

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| CL 0082/2018
December, 2018 | Re: Planning and Building Unit, Department of Education and Skills: Cost Limits for Post-primary School Buildings. |
| CL 0083/2018
December, 2018 | Re: Curriculum-related developments at Senior cycle with particular reference to school years 2019/20 and 2020/21, including the discontinuance of Leaving Certificate Agricultural Economics. |
| CL 0084/2018
December, 2018 | Re: Replacement of Pension Related Deduction (PRD) by Additional Superannuation Contribution (ASC) and the Rates and Thresholds of the Additional Superannuation Contribution with Effect from 1 January 2019. |
| CL 0085/2018
December, 2018 | Re: Payment of Tool Allowance to Craft Workers. |
| CL 0001/2019
9 th January, 2019 | Re: Special Leave for teachers who are members of Voluntary Search and Rescue Organisations and are called-out on a Search and Rescue Operation. |

On the proposal of Cllr. Liam Galvin, seconded by Cllr. Marian Hurley, Circular Letters were adopted.

5. Chief Executive's Report Incorporating Post Primary Education & Further Education and Training

The CE advised Members of the immediate resignation of Ms. Ann Nicholas. The Board paid tribute to Ms. Nicholas for her contribution to the Board and noted that the CE has written to Aontas, the nominating body, for replacement nominee.

EDUCATION REPORT

Leading Learning and Teaching Working Group

A working group meeting was held on 14th November ninety visits to schools were provided by the team to our schools in 17/18 with support for School Self-Evaluation, DEIS and Assessment. There is a focus for 18/19 on the dissemination of work of Curriculum Leaders at school level and also a pilot student engagement project in Colaiste Chiarain Croom and Ennis Community College. Training for trainers sessions for digital leaders were delivered on 18th October and on 26th November and January 14th with further sessions planned.

SEN Task Group

The work of the six pilot post primary ETB schools in mapping provision in line with Circular 0014/2017 Special Education Teaching Allocation will be evaluated by Dr Johanna Fitzgerald Mary Immaculate College entitled

Leading a Whole School Strategic Response to Inclusive and Special Education in Post-Primary Schools: Review of a Pilot Project in Six Post-primary Schools. Further updates on this project will be provided.

Local Creative Youth Partnership

LCETB was one of only three ETBs to be awarded a pilot local creative youth partnership from the Department of Education and Skills. The Department of Education and Skills will host a meeting with the Department of Children and Youth Affairs and the Department of Culture, Heritage and the Gaeltacht to discuss the Creative Ireland programme and next steps for Local Creative Youth Partnerships on Thursday 7 February.

EAL Classes for newly arrived migrants and Syrian refugees

The classes are run in partnership with Limerick Youth Service. Limerick and Clare ETB are providing two hours every Saturday for a tutor to deliver two classes in Limerick Youth Service in conjunction with the DAY (Diversity and Youth) project. The classes engage 10 young people (14-18 years).

The classes were run as a pilot last year and following a positive review, it was agreed that ongoing English language lessons for some of the migrant youth are vital to their wellbeing and their integration. The benefits of these classes are wide ranging and include improvement in young people's ability to engage with their peers, adults, and the wider community. In addition, the young people are becoming more comfortable and confident in their own abilities and consequently, in their mainstream school settings. Furthermore, some of these young people have experienced significant trauma and need to be signposted to mental health and counselling supports once they have an achieved sufficient level of English to allow them to engage in such services. Limerick Youth Service have facilitated this as part of their service.

The classes recommenced in November 2018 and are delivered to two groups. The first group are very creative and are starting to write a bit. Discussions are taking place to link them with a drama teacher and support them to write a script. The second group are very eager to learn and mostly want help with homework and college applications and want to understand how the education system works here. The programme is due to continue until May 2019.

BT Young Scientist Winners

Gaelcholáiste Luimnigh	Students involved:	Seoda Ní Chaoimh agus Muireann Ní Shé
	Title of Project :	Anti-Antibiotics!: Staidéar ar Úsáid Antaibheathaigh i gContae An Chláir / A Study On The Use of Antibiotics In County Clare
	Category:	Group - Social & Behavioural
	Award:	Maximum Integrated Award (trophy & blue ribbon)
	Teachers involved:	Maria Ní Chionfhalaidh
	Students involved:	Elaine Ní Treasaigh, Eva McMahon agus Clodagh Hannon
	Title of Project :	(Seacht n-uaire thar an teorainn! Imscrúdú ar leibhéal Alúmanam i soláthar uisce Luimnigh) Seven times above the limit! A study into Aluminium levels in Limerick water supply
	Category:	Group - Biological and Ecological
	Award:	Highly Commended (green ribbon)
Desmond College, Newcastlewest	Teachers involved:	Ciara Ní Dhrisceoil
	Students involved:	Ciara Brouder
	Title of Project :	Safety Harness Attachment to Prevent Suspension Trauma
	Category:	Technology
	Award:	Special Award - The Portwest Workplace Safety Award

The CE paid tribute to all schools who not only won awards but for their participation also.

Gaelcholaiste Luimnigh

Fifteen students who were selected in a nationwide competition will deliver TED-Ed Club presentations at the Mansion House on Tuesday, January 22, as part of the Houses of the Oireachtas programme commemorating the 100th anniversary of the First Dáil.

Gaelcholáiste Luimnigh is delighted that one of its Fifth Year pupils, Megan Ní Laighin, has been selected for this special occasion. The students, all aged 16 to 17, have spent many hours preparing their presentations as part of 13 TED-Ed Club lessons, formally known as explorations, under the guidance of their teachers and Parliamentary Education Officer Conor Reale. The presentations began at 1 p.m. in the Round Room of the Mansion House, the venue for the first public sitting of Dáil Éireann on 21 January 1919. Following the event, the students' presentations were available for viewing on the TED-Ed Clubs channel on YouTube

and on Oireachtas TV. Their chosen topics include the power of democracy, the impact of social media and mobile phones, challenges in mental health services, coping with stress, sexual identity, and the relevance of education in the real world. Two speakers made their presentations in Irish.

“The calibre of the students’ presentations is simply outstanding and will be inspiring to all those who hear them. These are brave, empathetic, intelligent and insightful young people with powerful messages,” said Ceann Comhairle Seán Ó Fearghaíl TD. “There can be no better way to commemorate the first hundred years of Dáil Éireann than to highlight voices of future leadership in our country as these students surely represent.”

Thomond Community College

Beauty & the Beast

In December, Thomond CC students took to the stage in a wonderful production of Beauty & the Beast. Under the direction of teacher Aidan O’Connell, assisted by Christine Dunne, the students performed to a packed hall of delighted primary students for the matinee show, followed by two fantastic evening shows for the public.

Global Schools Visit

‘Global Ireland’ is an ambitious government programme to double Ireland’s impact in the world by 2025. The programme was launched by the Taoiseach, Tánaiste, and Ministers of Enterprise, and Culture in June 2018. ‘Global Ireland’ sets Ireland’s global footprint into three broad areas, how we trade, the bilateral and multilateral partnerships we build, and our wider contribution to the world. The ‘Global Schools’ programme is a means of engaging second-level students across the country in the three central elements of ‘Global Ireland’.

On January 10th Thomond Community College was the 1st school in Limerick and one of only 20 schools nationally to host a Global Schools Delegation. Captain Brian Lynch of the Defence Forces and Mr Donal Cronin from the Department of Foreign Affairs & Trade spoke of Ireland’s role in the wider world. Students heard about the work of Irish Embassies abroad, Irish bilateral & multilateral partnerships, the UN, and Ireland’s peacekeeping history. After an excellent Q&A session, a copy of the UN Charter was presented to the school. It was accepted on behalf of the school community by Principal Norma O’Brien, Cllr Kieran O’Hanlon, Chairperson of the Board of Management, Ms Christine Moloney, vice-chairperson of the Parents’ Association and Aisha Garba & Aimee Williams senior and junior chairs of the Student Council. Captain Lynch then raised the UN flag at the school.

Thomond CC students say “No” to single-use plastic water bottles

Students from 2nd Yr Oak took on the issue of single-use plastics as their CSPE project. They carried out research and surveyed the school community on attitudes towards the continued use of plastic water bottles. The majority of the students surveyed were in favour of getting rid of the single-use plastic water bottles. Principal Norma O’Brien took these findings on board and during the Christmas holidays, water fountains were installed in the General Purpose Area. Students all received a reusable plastic bottle that they can fill with cool, filtered water during the school day. The 2nd Yr students are delighted with the outcome of their work and the benefits for students and the environment. Ms. Joan Ahern advised the Board that this was a very successful project in Thomond Community College and asked for consideration of the roll out of this across the organisation. This was agreed.

FET Division

Youthreach

FET Centre – Kilmallock Road Campus

Evaluation Report produced for LLN Sub-group on feasibility of rollout of ETBI Initial and Ongoing assessment of Adult Literacy and Numeracy guidelines. Audit completed of all FET Initial Assessment processes, and procedures in place. Analysis report remains to be completed. Continued engagement with Learning Limerick, and enhanced collaboration between all partners to promote lifelong learning as a key to local and regional growth and development. A session was facilitated with SMART Limerick Digital Inclusion Sub-Group to support them in identifying terms of reference and Plan of Action.

Programme Development Action Planning process finalised and Action Plan 2019-2021 produced. VTOS Limerick City has been supported to review external context, and provision for better alignment of provision to labour market. Policy update produced to communicate key policy developments in the FET sector to all staff.

The FET Professional Development Action Plan 2019-2021 will be launched over the coming weeks. The plan was developed between June and December 2018, by a cross section FET working group with representatives from full and part time provision. The plan will guide the FET Division's work in the area of professional development over the coming three years. We are currently developing our PD Calendar for 2019 which includes very interesting initiatives in areas of strategic priority such as Integrating Language, Literacy and Numeracy, TEL, QA e.g.- Level 6 Teaching English to Speakers of Other Languages programme- targeted at those who need to upskill in the area ESOL or for those currently delivering ESOL and who would like a qualification.

Six places are being funded on the Level 6 and the 7 Technology Enhanced Learning programmes. These are part of the national suite of pilot programmes to upskill staff in the area of TEL. A series of learner and staff Mental Health and Wellbeing workshops, and Children First related training for designated liaison people are to be held in the New Year.

Following up monitoring progress on last year's LCA 2 class shows, participants are now in full-time employment, and have progressed onto further education programmes within LCETB; with one in Engineering and one in ICT. A special programme has been developed for one student (with complex needs), in Junior Cycle, to maximise his time spent at the Centre, and tailored around his ability, with one-one learning support provided in key subject areas. A team teaching initiative embraces SPHE for the Junior Cycle class, including a cross-curricular link with Arts & Craft. As part of Childcare and Community Care studies programme, the centre is developing a module in special needs education. As part of this programme a community link is being explored to foster links with the senior citizens attending the Area Centre, Southill. Learners will get an opportunity to meet and gain experience working with this client group. Inputting to FARR and PLSS as appropriate has been done, with report completion on behalf of the Centre to the FET Annual Report 2018.

FET Centre – Shanagolden Campus:

Staffs are working on a PR project, by using vacant shop windows in Shanagolden town to display Shanagolden FET Campus programmes which are open to the public, and use as future promotional use. A coffee morning in support of Adapt House was open to the public and VTOS learners, and proved very successful. Contact with the local social welfare officer has been made, to give enrolled learners who are over 18, notifications of different programmes running in 2019. Continuous literacy and numeracy supports for individual learners are monitored, and support given for any learner experiencing learning difficulty in Leaving Cert Applied. Also, the centre advocate is supporting learners in Leaving Cert Applied Year 2 for

progression in 2019, and QA held CPD in Assessment of Learning as part of delivery for QQI level 3-5. All staff have received CPD from the ICT teacher on how to navigate Staff Connect, and updated PLSS and FARR initial plan for 2019 with Ray O'Brien and management team has also been completed.

FET Centre – Watch House Cross Campus:

Enrolment is currently ongoing for all courses. WRAT assessments are continuing for new learners. A Fire Warden training course was attended by two staff members in November. Christmas dinner was held at the centre on 19th December. Students participated in Work Experience programme during first two weeks of December 2018, and it was a success as new employers have been sourced. Co-ordinators attended FAAR/PLSS planning session in Kilmallock Road in December, and Youthreach management team meeting in November.

FET Centre – Newcastle West Campus

The Newcastle West Campus of Limerick and Clare ETB, were pleased to have the opportunity to be involved in *THE HEALTHNIC PROJECT: Healthy and Ethnic Diet for Inclusion*, in conjunction with IT Tralee, who led the project. The project was funded by the European Commission Greek National Agency I.K.Y (within the Erasmus+ Programme, Co-operation for Innovation & the Exchange of Good Practices). The experience proved to be very valuable, not only for the learners, but also for the contribution of work given by NCW Campus, with regard to adult education and lifelong learning. The role of the campus was a central one, as the venue and learners were provided by same. The project was co-ordinated by one of the campus teachers, Alex McKillican. Facilities were provided by NCW campus, which allowed the adult learners, under the guidance of the main facilitator, to cook food, and develop and record the digital stories. The digital stories were used to document that experience. The learners who took part on the project came from a diverse cultural background. They included people from Eastern European countries such as Russia, Moldova, and Lithuania. There was also a Portuguese and Brazilian learner who took part in the project along with a small cohort of Irish learners.

FET Centre - Kilrush Campus

West Clare Youth Reach held their very successful annual Christmas carol singing, at Regina House in December. West Clare learners also organised a Christmas Market sale, Coffee Morning and Christmas raffle with a grand total of €430 raised for Kilrush Peer Support Centre and also in aid of Mental Health Awareness.

FET Centre - Kilmallock Town Campus

FET Centre Kilmallock Town Campus had new windows, doors, insulation and heating installed during September to November. A grant received from SEAI, and support from the FET Division enabled this work to be completed. Learners and staff at the centre have noticed a considerable improvement in the heating and management are delighted with the cost savings.

FET Centre – O'Connell Avenue Campus:

LCA2 learners attended the national skills and craft apprenticeship fair in Raheen Training Centre. Learners also attended the "Crashed Lives" accident seminar ran by the National Ambulance service and Limerick Fire Brigade. LCA 1 learners also completed their first work experience block. Dell robotics kits have been delivered to the YR O'Connell Avenue centre, and training on building them has commenced. This is the only centre in the country to provide such an activity. LCA 2 learners also attended St Munchin's community centre as part of an investigation they were performing. Christmas exams were completed by all class groups, and learner reports sent to learners, parents and guardians. A major food and clothing drive was run by the centre for the SVP Christmas appeal, which resulted in two pallets of goods being

collected for this charity. A Christmas party run by the learners was held for the Daughters of Charity residents.

FET Centre – Tuamgraney Campus

This term East Clare Youthreach will be planning to make college and course visits in consultation with learners. The centre plan is to attend upcoming open days over the coming months. Mid-term reviews with staff and learners will take place in February. This is a valuable exercise in giving feedback to learners to allow for individual planning on the programme while still mid-way their learning. The CEIP process went well in December, with all staff involved, in Administration and Financial Management, Record Keeping, Health and Safety, Premises, Teaching and Learning, Initial Assessment, Induction and Review, Learning Assessment and Certification and Language, Literacy and Numeracy. Evidence of good practice for each area was recorded as were areas for improvement, agreed actions, persons responsible and timeframe. This information has now been transferred into East Clare Youthreach CEIP timeframe for actions 2018-2019. Feedback from employers was very positive during the last round of work experience placements in November for Year 1 group. Two employers were very happy with the learners, and are continuing to employ them at weekends with the likelihood of Summer work in the coming months, and one employer said that the learner was a credit to the Youthreach programme, and rated her very highly in doing the tasks given as part of the work experience.

VTOS

FET Centre - Kilmallock Road Campus

VTOS, in conjunction with Youthreach O'Connell Avenue, organised an information session at the INTREO offices in Henry Street in order to boost recruitment. The DEASP are in close co-operation regarding this very positive initiative. With low unemployment rates, many of the learners, particularly the long term unemployed Irish nationals are presenting with personal, social and behavioural issues. Psychological supports must be considered for the VTOS programme going forward. VTOS is also working closely with the Active Inclusion Unit.

A number of teachers continue to actively promote the use of Moodle in their delivery (TEL). VTOS has met with Triona Lynch and Maud Baritaud, regarding a planning day in January that will inform curriculum/programme development for 2019-2020.

VTOS held a most successful Christmas concert in the Library in KRC, assisted by Music Generation. Staff and learners provided the acts.

Further work placements are now being organised for Retail, Office Administration, Art Craft Design and Care Skills. Newsletters have been produced for both EU Erasmus+ projects: DEMOS and RISE. There is ongoing communication with the partner countries. The partnership with the DEASP has been consolidated and further collaboration will take place in 2019.

VTOS continues to hold weekly staff meetings to review and plan provision. The co-ordinator, assistant co-ordinator and guidance counsellor meet regularly to plan new programmes. VTOS has currently identified a number of strands that will be included in a QA Action Plan for 2019, and discussed at the FET Planning day in KRC on January 11th.

Kilmallock VTOS learners and staff participated in a Christmas flower arranging workshop which was facilitated by one of the current VTOS learners. It was a fantastic opportunity for staff and learners to learn a new skill, and to take home a self-made Christmas gift.

FET Centre - Ennis Campus

Ennis VTOS had their annual awards presentation in the Old Ground Hotel Ennis, on Friday 14th Dec 2018. A total of 68 Learners received QQI certification, from Level 3 to Level 6 on the NFQ. This was the first year that a Level 6 Special Purpose Award in Regional and Local Tour

Guiding was offered, and 4 Learners graduated. Other Major Awards delivered were Business Administration, Community Care, Graphic Design, and Tourism with Business. The annual awards are a great opportunity for current and former learners to meet and share stories. It is a highly motivating event for both staff and learners, as learner stories are delivered discussing progression to employment, and further or higher education, and the positive impact that Ennis VTOS has had on their lives.

Fet Centre – Kilrush Campus

2018 was a busy year for the FET Kilrush Campus with expansion of the provision offered to Learners. VTOS continued with courses in Healthcare, Childcare and Business; in addition the Shannon Training Centre established a course 'Employability Skills' offering learners an introduction to construction skills and woodwork. After an introductory course learners were enrolled to a Level 3 QQI programme progressing to Level 4 in the Autumn. Learners were offered the opportunity to enrol on an evening ARC welding course in the Shannon Training Centre, with transport provided two evenings a week from Kilrush. In 2019 learners are progressing to the next phase, TIG to be followed by MIG. A Delivery Driver course was offered for the first time in Kilrush. All places were taken up and learners were given the opportunity to gain a full driver license. All of these initiatives are to be continued in the coming year.

The Kilrush Maritime Programme commenced Nov 2018. This course will run over a period of 36 weeks, and seeks to equip learners with the nautical and boat handling skills enabling them to seek work in the Maritime Industry.

Community Education

FET Centre – O'Connell Avenue Campus:

A process review of Community Education Provision in Limerick City was carried out in 2018, and the report of the review was launched and presented to Community Education tutors and representatives from community organisations on Dec 18th. Freelance consultant Sinead Doody, carried out the review, which explored the resourcing, planning and delivery of Community Education in the City to inform and strengthen its future development. The review involved extensive consultation with key stakeholders, including learners, community education providers, tutors, FET Division staff and management. The strengths and challenges of community education in the City were identified, and fifteen recommendations were made to strengthen provision. These included developing a framework document which charts the strategic direction of community education, putting in place a Memorandum of Understanding with community education partners, creating an areas-based planning and application model, ensuring resources are aligned to workload and priorities; strengthening evidence-based planning, reinforcing outcomes, tracking and creating, and resourcing specialist community education outreach roles.

BTEI

Thanks to LCETB, BTEI Limerick City, Joe Kiely has reached his goal to become a Professional Chef. Joe always enjoyed cooking at home and started his learning journey and to 'dip his toe' in the profession, by completing a Level 3 Cookery course. His short term goal was to see 'will I be able' and 'will I like it', as he had concerns about going back to study. The small class sizes and individual attention Joe got from his tutors was an important support for Joe. He progressed onto the BTEI Level 4 Culinary class and his confidence developed as he discovered he had the ability. He always made best use of the support and advice of his tutors and guidance counsellor, and when ready, he researched course options, narrowed down his choices. With the support of his guidance counsellor he made a successful application through CAO, to the Level 6 Culinary course in LIT. Joe has realised his goal of graduating with a Culinary Arts Certificate in 2018, and is now enjoying his new role as a Restaurant Chef Manager.

Music Generation

Limerick City: Music Generation Limerick City (MGLC) finished out 2018 with two showcases. The first was partnered with Limerick Arts Office in December to launch the Limerick busking festival. Over 30 young people came and performed at the showcase for the opportunity to record a song at the Music Generation Creative Centre.

MGLC held a second performance to showcase the hard work of the young participants from the Saturday Limerick Voices program. This concert was held in The Coach House in Culture house. Thirteen acts performed original compositions created within the MGLC program.

Clare: Registrations are currently being accepted for Music Generation Clare's new harp programme which starts on Saturday 19th January. A few new learners have also signed up for the instrumental hubs in Ennis, Ennistymon and Killaloe, which all resume from Monday 14th January.

A CPD session for all Music Generation Clare tutors and Youthreach Coordinators took place on Friday 4th January, facilitated by Joseph Lynch, LCETB Education Support Services. The session dealt specifically with how to deal with difficult teenagers in educational settings. Participants gave excellent feedback for the session, and have requested a follow up session to take place around Easter time.

Enterprise Engagement Support Service

Screen Industry Education Forum:

LCETB met with screen industry participants at the Screen Industry Education Forum on 19th November, which brought stakeholders, education and training providers and policy influencers together. The event focused on the skills development challenges and opportunities of the screen sectors in Ireland, to include Film, TV, Animation, VFX, Games and AR/VR. This was in response to the strategy for the *Development of Skills for the Audio Visual Industry in Ireland, 2017*. Screen Training Ireland has also been rebranded as Screen Skills Ireland. Discussion panels covered best practice, skills needs, education landscape and education and industry collaborations. LCETB is developing Media Skills Training in partnership with GRETB and Rigging Skills Training in conjunction with Troy Studios and LOETB.

Learning City Conversations Festival Forum:

The 2018 UNESCO networking event was held in Cork City Hall, on 21st November, which LCETB presented at. Discussions concerning the Irish and International perspectives on Lifelong Learning, shared experiences regarding 'Learning Cities' impact and the successes of partnership approaches prevailed. Limerick is part of a five city consortium of Learning Cities in Ireland, and LCETB chair the Limerick Learning City working group.

National Review of Career Guidance:

The National Review of FET Career Guidance event took place on 24th November, which was attended by LCETB personnel. The value of the current FET Guidance database was acknowledged and FET Guidance strategy reviewed. Currently, the review has not yet been released. The AEGI's plan to widen its remit, and GDPR was also discussed on the day.

Enterprise Engagement Action Planning:

The SOLAS action planning workshop event for LCETB took place on 26th November, and highlighted the progress and advancement of Limerick and Clare as Enterprise Engagement Support Service, and the wider EE team. The 2017-2020 framework informs activities and relationships; and partnerships with enterprise and related groups are being developed and strengthened continuously in areas such as:

- Limerick ICT Skills Forum
- STEM Alliance
- Limerick for Engineering
- European Vocational Skills Week – Apprenticeship Showcase
- Mid-West Regional Enterprise Action Plan
- Skills to Advance – FORA and Planning
- Limerick for Hospitality
- Limerick for Retail

9. Any other Business with the permission of the Chairperson

Cllr. Liam Galvin highlighted his concern re quorum for ETB Meetings and stated that this was not working. Following general discussion on this, the Board also expressed its concern on the issue of reduced travel and subsistence for Members and expressed concern at filling vacancies on the various boards as a result of these reductions. The CE advised that only one Board meeting for LCETB had to be rescheduled due to lack of quorum but that other ETBs were struggling with this. However he did advise that the new Minister was very proactive but rates of travel etc. was a policy issue and that public representatives should contact their respective Ministers in this regard.

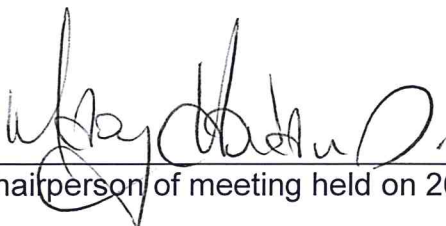
With regard to attendance at meetings, Cllr. Lisa Marie Sheehy stated that it was imperative that Members contact staff in Marshal House if they are not attending meetings and to give as much notice as possible.

There was a short video presented to Members on the progress to date on the New School in Croom Project. This was welcomed by all but concern was expressed at the lack of progress on access road. The CE advised that this was a Council issue and urged elected representatives to support a resolution of this matter.

Members expressed their satisfaction with progress to date on the new Gaelcholaiste site but concern was expressed with purchase of adjacent lands for access to “Pa Healy Road”. The CE advised that another option was currently being pursued and he would keep Members apprised of any developments.

Next meeting: 26th February, 2019.

(Signed) GEORGE O’CALLAGHAN,
Chief Executive.

Signed: 
Chairperson of meeting held on 26th February, 2019.