



## MINUTES OF LIMERICK AND CLARE EDUCATION AND TRAINING BOARD

Held in Further Education and Training Centre, Raheen Campus,  
Raheen Business Park, Limerick V94 CV66

on Tuesday, 24<sup>th</sup> February, 2020 at 4.30 p.m.

**Present:**

Cllr. Kieran O'Hanlon, Chairperson  
Cllr. Liam Galvin  
Mr. Michael Guilfoyle  
Ms. Kate Hehir  
Cllr. Gabriel Keating  
Cllr. Sarah Kiely  
Cllr. Paul Murphy  
Mr. Mark O'Dea  
Mr. Dónal Ó hAinifein  
Ms. Marian Petty  
Cllr. Elena Secas  
Cllr. John Sheahan  
Cllr. Brigid Teefy

**In attendance:**

Mr. George O'Callaghan, Chief Executive  
Ms. Shelagh Graham, Director of Organisation Support and Development  
Mr. Paul Patton, Director of Further Education & Training  
Ms. Mary Troy, Head of Finance  
Ms. Jean Gauton, Finance  
Mr. Denis O'Brien, Head of ICT & Corporate Services  
Ms. Joanne O'Brien, Recording Secretary, Corporate Services

**Apologies:**

Cllr. Clare Colleran Molloy  
Mr. Michael Cregan  
Cllr. Michael Donegan  
Ms. Elaina Fitzgerald  
Ms. Sheila Hickey  
Cllr. Joe Killeen  
Mr. Sean McMahon  
Cllr. Ann Norton  
Mr. Donncha O'Treasaigh, Director of Schools  
Mr. Eamon Murphy, Head of Capital and Procurement

## **1. Condolences**

Votes of Sympathy were passed to the following;

- Mr. Donal O'hAinifein on the death of his mother, Máire Uí Ainiféin.
- Cllr. Sarah Kiely, Board Member, on the death of her mother, Mrs. Aileen Kiely.
- Ms. Siobhan Harding, Administration Staff, Marshal House, on the death of her father, Mr. John Barron.
- Ms Georgina O'Halloran, Limerick School of Music, on the death of her father, Mr John O'Halloran.
- The Family of the late Michele Sanzo, Limerick School of Music
- Mr. Gary Ryan, Castletroy College, on the death of his father, Mr. Greg Ryan.
- Ms. Geraldine Gardiner (Marshal House) on the death of her father-in-law, Mr. John Gardiner.
- Mr. Cyril Deevy (Hospitality Education and Training Centre) on the death of his brother, Mr. Colin Deevy.
- Mr. Mark Hogan, (St. Michael's Community College, Kilmihil) on the death of his father, Mr. Michael Hogan.
- Mr. Donal Enright (Desmond College, Newcastle West) on the death of his brother, Mr. Patrick (Pat) Enright.
- Ms. Brenda Cribbin, Castletroy College, on the death of her father, Mr. Thomas Cribbin.
- Ms. Marian Vaughan, Castletroy College, on the death of her mother, Ms. Peggy Wall.
- Mr. Bernard King, Castletroy College, and Ms. Claire King, Limerick Youth Service, on the death of their brother, Mr. J.P. King.
- Ms. Jean O'Farrell (LCFE) on the death of her sister, Ms. Sylvia O'Shaughnessy.

## **2. Declaration of Conflict of Interests**

Signed by all Members.

## **3. For Adoption: Minutes of Meeting**

Minutes of Meeting held on 17<sup>th</sup> December, were confirmed and signed on the proposal of Cllr. Gabriel Keating and seconded by Cllr. Liam Galvin

#### 4. Matters arising from Minutes

There were no matters arising

#### 5. Correspondence

##### Department Correspondence

CL 0068/2019 4 <sup>th</sup> December, 2019	Re: Revision of Salaries in respect of all staff other than teachers and SNAs employed by ETBs with effect from 1 January 2020.
CL 0069/2019 4 <sup>th</sup> December, 2019	Re: Revision of Salaries of all staff paid directly by a recognised school or ETB with effect from 1 January 2020.
CL 0071/2019 December, 2019	Re: Copyright and other intellectual Property Law Provisions Act 2019 – Matters for Commencement regarding Education.
CL 0072/2019 10 <sup>th</sup> December, 2019	Re: Revised Rates and Thresholds of the Additional Superannuation contribution with Effect from 1 January 2020.
CL 0073/2019 10 <sup>th</sup> December, 2019	Re: Revision of Teacher Salaries with effect from 1 January 2020.
CL 0075/2019 10 <sup>th</sup> December, 2019	Re: Revision of Pay Rates in 2020 for Grant funded School Secretaries, Caretakers and cleaners employed by the Boards of Management of Recognised Primary Schools or by ETB's in community National Schools using Ancillary Services Grant funding.
CL 0001/2020 6 <sup>th</sup> January, 2020	Re: Revisions to the Leaving Certificate Arabic interim syllabus and the introduction of a revised specification for Leaving Certificate Classical Studies.
CL 0002/2020 14 <sup>th</sup> January, 2020	Re: Prescribed Material for the Leaving Certificate English Examination in 2022.
CL 0003/2020 January, 2020	Re: Teacher Fee Refund Scheme 2019.
CL 0004/2020 27 <sup>th</sup> January, 2020	Re: Work Stoppage by TUI Member Teachers - 4 February 2020.

CL 0005/2020 January, 2020	Re: Standardisation of the School Year in respect of Primary & Post-Primary Schools for the years 2020/21, 2021/22 and 2022/23.
CL 0006/2020 29 <sup>th</sup> January, 2020	Re: Diversification of Foreign Languages Provision in The Curriculum.
CL0007/2020 6 <sup>th</sup> February, 2020	Re: Commencement of Certain Sections of The Education (Admission To Schools) Act 2018. - Changes To School Admission Processes.
CL 0008/2020 10 <sup>th</sup> February, 2020	Re: Post-Graduate Diploma Programme of Continuing Professional Development for Special Education Teachers, 2020/202.
CL0009/2020 10 <sup>th</sup> February, 2020	Re: Graduate Certificate in the Education of Pupils on the Autism Spectrum (AS) for teachers working with Pupils on the AS in Special Schools, Special Classes or as Special Education Teachers in mainstream Primary and Post-Primary Schools, 2020/2021.
CL0011/2020 February, 2020	Re: Policy On Gaeltacht Education 2017-2022.
CL0016/2020 18 <sup>th</sup> February, 2020	Re: Framework for Junior Cycle – History in Schools from September 2020 onwards.

On the proposal of Cllr. Liam Galvin, seconded by Cllr. John Sheahan, all Circular Letters were adopted.

## 6. Chief Executive's Report

### Community National Schools

Limerick and Clare Education and Training Board is supporting its two Community National Schools continues - Mol an Óige CNS, Ennistymon, and Raheen Wood CNS, Scariff, as part of the reconfiguration process. A Whole School Evaluation of Mol an Óige CNS, Ennistymon took place in January 2020. The Director of Schools attended the post-inspection evaluation meeting with the school staff and Department of Education and Skills inspectors.

Training for the Boards of Management of both schools is scheduled to take place on Thursday, 27 February 2020.

## Post Primary Schools

### Board of Management Training

Training for Boards of Management has been organised in accordance with guidance from ETBI and in line with the Governance Manual for Schools. Training will be provided over two sessions (details below).

#### Spring 2020

<b>Cluster Group: West Limerick Area</b> <ul style="list-style-type: none"> <li>● Coláiste Íde agus Iosef, Abbeyfeale</li> <li>● Coláiste Mhuire, Askeaton</li> <li>● Coláiste na Trócaire, Rathkeale</li> <li>● Desmond College / Gaelcholáiste Uí Chonba, Newcastlewest</li> <li>● Hazelwood College, Dromcollogher</li> </ul>				
Date	Venue	Topic	Duration	Board Members
10 March 2020  7.00 pm to 8.30 pm	Newcastlewest, Co. Limerick.	<ul style="list-style-type: none"> <li>● Role of the Chairperson &amp; Secretary</li> <li>● Effective Meetings-minutes &amp; reporting</li> </ul>	30 minutes <b>(6.30 pm - 7.00 pm)</b>	Chairperson & Secretary
		<ul style="list-style-type: none"> <li>● Legislative Roles &amp; Responsibilities of the BoM</li> <li>● Child Protection</li> </ul>	90 minutes	All Board Members including Chairperson & Secretary
<b>Cluster Group: Limerick City Area</b> <ul style="list-style-type: none"> <li>● Castletroy College, Castletroy</li> <li>● Coláiste Chiaráin, Croom</li> <li>● Gaelcholáiste Luimnigh, Sir Harry's Mall</li> <li>● Mungret Community College, Mungret</li> <li>● Coláiste Iósaef, Kilmallock</li> <li>● Thomond Community College, Moylish</li> </ul>				
Date	Venue	Topic	Duration	Board Members
10 March 2020	Castletroy, Co. Limerick.	<ul style="list-style-type: none"> <li>● Role of the Chairperson &amp; Secretary</li> <li>● Effective Meetings-minutes &amp; reporting</li> </ul>	30 minutes <b>(6.30 pm - 7.00 pm)</b>	Chairperson & Secretary

7.00 pm to 8.30 pm		<ul style="list-style-type: none"> <li>Legislative Roles &amp; Responsibilities of the BoM</li> <li>Child Protection</li> </ul>	90 minutes	All Board Members including Chairperson & Secretary
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**Cluster Group: Clare Area**

- Ennis Community College / Gaelcholáiste an Chláir, Ennis
- Ennistymon Vocational School, Ennistymon
- Scariff Community College, Scariff
- St. John Bosco Community College, Kildysart
- St. Joseph's Kilkee, Kilkee
- St. Anne's Killaloe, Killaloe
- St. Michael's Kilmihil, Kilmihill

Date	Venue	Topic	Duration	Board Members
11 March 2020	Ennis, Co. Clare	<ul style="list-style-type: none"> <li>Role of the Chairperson &amp; Secretary</li> <li>Effective Meetings- minutes &amp; reporting</li> </ul>	30 minutes <b>(6.30 pm - 7.00 pm)</b>	Chairperson & Secretary
7.00 pm to 8.30 pm		<ul style="list-style-type: none"> <li>Legislative Roles &amp; Responsibilities of the BoM</li> <li>Child Protection</li> </ul>	90 minutes	All Board Members including Chairperson & Secretary

**Limerick and Clare Education and Training Board Schools sweep the boards at the BD StemStars Awards**

Three Limerick and Clare Education and Training Board Schools won the top three prizes and shared in €20,000 at the BD STEM Stars Competition on Friday, 6 December 2019. BD, the global medical technology company, based in Limerick's National Technology Park in Castletroy, awarded over €24,000 in STEM funding prizes to seven secondary schools across Limerick and Clare as part of the BD STEM Stars Competition. Thomond Community College was crowned winner of the day and awarded €10,000 in STEM funding. Gaelcholáiste Luimnigh came second and third prize went to Desmond College.

## **BT Young Scientist 2020**

The BT Young Scientist & Technology Exhibition took place at the RDS in Dublin, from the 8th to 11th of January.

A total of 14 projects from Limerick and Clare Education and Training Board post-primary schools qualified, with seven of our schools represented. Of these, a number succeeded in winning impressive prizes at the exhibition including Castletroy Community College, Mungret Community College and St. John Bosco Community College, Kildysart, Co. Clare.

Castletroy Community College

Title: Bin Buddy – A SMART Sorting Bin

James O Malley and Cathal O Mara (Junior Technology category)

Winners of Environmental Protection Agency special prize and Overall Runner-up Group

Created 'Bin Buddy', a smart sorting bin that recognises and sorts waste into recyclables and compost. The boys created a data set of more than 22,000 images and used code to train the bin to recognise recyclables and compostable waste. The bin comes equipped with a camera to snap a picture of the waste. That image is then sent to a Raspberry Pi computer and, using image recognition software, can move a chute at the bottom of the bin. Two motors connected move the chute in the direction of the correct waste bin and drop the trap door; and the piece of waste falls into the correct compartment in the bin.

Title: A Plastic for Our Planet – Toward a Sustainable Biodegradable

Orna Collins (Junior Chemical, Physical and Mathematical category)

Winner of 2nd place in Junior Chemical, Physical and Mathematical category

Create a sustainable biodegradable – a plastic for our planet. Orna created a bioplastic entirely from food waste and contrasted this bioplastic to blended bioplastic films from two other start sources (potato starch and corn starch). Glycerol was used as a plasticiser to decrease the plasticity and viscosity of the material; and eggshell ground and coffee grounds were used as biofillers to increase the strength and elasticity of the material. The mechanical properties of the bioplastics produced were examined under the following categories – tensile strength, degree of stiffness, water absorption and biodegradability.

Orna was selected from over 10,000 students as the winner of the Broadcom MASTERS at the 2019 Sci-Fest National Final and as a result will take her project to Anaheim, California in May where she will exhibit and compete against students from all over the world at the International Science and Engineering Fair.

Title: C.B.A. – Crash Barrier Ambulance

Joe Kelly (Intermediate Technology category)

Designed and 3D printed model of an ambulance which mounts the crash barrier to get to an accident on the motorway quicker, if it is blocked by traffic or other obstacles. The ambulance has been designed with adaptations which allow it to drive, if necessary, along the barrier on the central reservation of a motorway. The prototype has been designed with the use of hydraulics to raise the ambulance high enough so as to travel over the central barrier. A 3D printed model has been created to show how this would work. This design would require the adaptation of a standard ambulance to allow it to be raised and lowered by 1.2m when required.

Highly commended and Display ribbon

Title: VAR AI – Efficient Intelligent Decisions

Liam O Mara (Intermediate Technology category)

An AI based video assisted refereeing system that removes ambiguity from refereeing decisions using pose estimation to understand interactions between hurlers during a tackle. The VAR AI system has three main components; the tackle classifier, the user interface and the referee's smart wrist-watch. To create the tackle classifier, firstly a dataset consisting of high tackles and accepted tackles was compiled using points generated by a human pose estimation algorithm. The interface passes an image into a python classifier program which returns a decision. A radio frequency transceiver attached to the referees wrist-watch and the interface allows two-way communication to send a decision on a tackle, request attention, overrule or flag a potential concussion.

Limerick and Clare Education and Training Board would like to thank the Limerick and Clare based companies who support the exhibition with very generous special prizes across a wide range of specialisms including Analog Devices, Cook Medical, Johnson and Johnson, Limerick for Engineering, Regeneron and the University of Limerick.

A summary of the schools, number of projects and titles of the successful projects are outlined in the table below;

<b>School</b>	<b>Project Title and Number of Projects</b>
St. John Bosco Community College	Slurry Pit Laser Saves Lives
Desmond College / Gaelcholáiste Uí Chonba	1. Bernoulli's Principle from "Whooh – Haah" to Hurling 2. iScope - The Design and Development of an Enhanced Digital Stethoscope for Remote Auscultation 3. Exercise is the "KEY"
Mungret Community College	1. To Investigate the Attitudes of Irish Secondary School Students Towards Global Catastrophes 2. Are you Cancer Aware?
Gaelcholáiste Luimnigh	1. Le h-antaibheathach nó gan antaibheathach sin í an Cheist
Coláiste Chiaráin	1. Comestibles 2. App to identify poisonous mushrooms and plants



Castletroy College	<ol style="list-style-type: none"> <li>1. Crash Barrier Ambulance</li> <li>2. VAR AI-Efficient Intelligent Decisions</li> <li>3. A Plastic For Our Planet -Toward A Sustainable Biodegradable</li> <li>4. Bin Buddy - A Smart Sorting Bin</li> </ol>
Ennistymon Vocational School	Bliss Code

### **Meetings, Training and Supports for post-primary schools**

Support seminars and training were provided to post-primary personnel in the following areas;

- Digital Clusters training and community of best-practice Day 2
- Student Support Team Coordinators meeting
- Meeting of Parents/Guardians Advisory Group
- Meeting of Special Education Needs Advisory Group
- Meeting of Risk Register and Safeguarding Advisory Group
- Timetabling of Junior Cycle Wellbeing Seminar for school principals
- Leading Inclusive Learning, Teaching and Assessment (LILTA) Cluster Day 2

### **Google Educator Group Ireland**

Limerick and Clare Education and Training Board has been selected by Google Education to establish the first Irish Google Educator Group. Google Educator Groups (GEGs) are communities of educators who learn, share, and inspire each other to meet the needs of their students through technology solutions, both in the classroom and beyond. GEGs provide a platform for educators to collaborate with one another, allowing them to help each other best meet the needs of students with Google solutions. GEG activities take place both online and offline.

### **Positive Parenting Talks for Parents**

Limerick and Clare Education and Training Board has organised two talks for parents - Positive Parenting which will be delivered by psychologist and author, Shane Martin, for parents and guardians of students attending Limerick and Clare Education and Training Board community colleges.

Limerick and Clare Education and Training Board is delighted to organise its first ever evening specifically for parents/guardians of students attending its 18 post-primary schools on a topic that is extremely relevant. The talks will be an excellent opportunity for parents/guardians to explore what science has uncovered about developing the types of relationships with our children that are healthier, happier and more resilient. The focus will be on simple, yet powerful, practices to enhance the relationship with your child/children.

Shane Martin is an outstanding keynote speaker with exceptional expertise in working with people in the area of wellbeing, empowerment and happiness. He is a Chartered Psychologist of the Psychological Society of Ireland and is author of the best-selling book *Your Precious Life - How to Live it Well*. Shane is passionate about looking to empower people to enhance the quality of their

lives. The no-nonsense, practical ideas explored in his book will be delivered at the event in his customary animated and humorous style.

Shane introduces his audiences to evidence-based strategies linked to greater health and happiness. This is an opportunity to step outside the circle, remove yourself from the 'noise' of life and consider the most important things and how we can achieve them. The hope is that the material will uplift and inspire change in your life but, even more importantly, inspire you to incorporate it into your home, workplace and community.

### **Local Creative Youth Partnership (LCYP)**

Local Creative Youth Partnership (LCYP) is a pilot initiative under the Creative Ireland Programme's Creative Youth Plan to expand cultural and creative creativity at a regional level, with a total of €300,000 divided equally between the three ETBs of Limerick and Clare, Kerry and Laois/Offaly.

Limerick and Clare Local Creative Youth Partnership (LCYP) Steering Group reports to Limerick and Clare Education and Training Board, the Department of Education and Skills and Creative Ireland in the design and delivery of a Creative Youth programme for the region.

The LCYP programme is funded by Creative Ireland and is drawn down by LCETB through the Department of Education and Skills.

The second meeting of the members of the steering group, the coordinator and Director of Schools took place on 22 January 2020 in the Library in Scariff, Co. Clare.

An update on the projects for 2020, arising from the findings of the consultation process and 'voice of the child' were outlined for the committee which include:

- 1. A Day in the Life of Rathkeale:** A photographic exhibition in Rathkeale Arts Centre in February.
- 2. Call and Response:** A Celebration of Youth creativity to take place in several locations over the first three weekends in July with events planned for Scattery Island, Limerick City, Ennis, Shannon, Foynes, Rathkeale, Croom, Kilrush and Kilkee. Groups from Clare Youth Service, Limerick Youth Service, Foróige, Youthreach and from youth arts organisations to be involved.
- 3. A visual art exhibition:** An exhibition of significant scale is now at planning stage with Clare's three Youthreach centres in Ennis, Scariff and Kilrush. The Artistic Director of Glór in Ennis has enthusiastically offered the centre's full exhibition spaces for the month of October, with an official opening planned for October 9th.

In addition to the three public facing projects, a range of smaller scale programmes are continuing in a number of locations: youth groups in Kilrush, Garryowen, St. Mary's and Abbeyfeale are connected to the LCYP programme.

### **Youthwork**

The Youth work team is implementing the new targeted youth funding scheme entitled, UBU – Your Place Your Space, which provides over €38.5 million for youth services.

The scheme aims to provide services that support young people to develop the personal and social skills required to improve their life chances. These include services covering health, education, employment and social connectedness. The scheme targets young people who are marginalised, disadvantaged, or vulnerable. Limerick and Clare Education and Training Board's Youth Work

team are excited to be involved in rolling out the new scheme with our community and voluntary partners.

The goals of the scheme are to;

1. provide young person-centred, community-based and out-of-school youth services to young people in need of support.
2. ensure that each layer of the governance structure adds value to the direct work with young people". In the context of the UBU funding scheme, these layers include DCYA, Education and Training Boards (ETBs) and funded organisations.

The Youth work team has held two briefing sessions in February to our Community and Voluntary partners who are funded under the old schemes. In excess of sixty participants including managers, youth workers etc. attended the briefings.

Limerick and Clare Education and Training Board Youth Work Team are delighted to announce the provision of a Summer Youth Work Programme Grant Scheme.

The scheme is intended to provide a programme of activities for young people over the Summer months, aged 10 to 21 with a particular focus on young people who are at key life transition stages. The programme will be needs-led and respond to the young peoples' needs and interests. Funding will be made available for the delivery of projects using youth work methodologies that increase young people's personal & social development, competencies and engagement in pro-social activities. The scheme is now open for applications.

### **Section 29 Appeal**

- A Section 29 Appeal regarding a permanent exclusion of a student was received. This permanent exclusion was cancelled due to a bereavement and is being rescheduled.
- Three Section 29 Appeal Applications were received in respect of non-enrolment.

### **FET Division**

#### **PLC / VTOS / SST**

##### **VTOS Kilmallock Road Campus**

- VTOS KRC delivered a twelve-week Contact Centre Operations course (QQI Level 5) following consultation with Turas Nua and Intreo. Eight of the learners achieved employment in December with the Arise Company in Limerick.
- Teachers are coming up with creative solutions in working with the at-risk, hard-to-retain learners in VTOS. This process is supported by the AISS worker, Greg Dillon.

##### **VTOS Kilmallock Town Campus**

- Standalone fibre broadband went live in mid-December and faster upload and download speeds was very much evidenced.
- A group of Art learners attended a sketching workshop in December. The event involved working with Joseph Lennon (Artist), who had a castles of Limerick photographic exhibition.

## SST – Shannon

- Successful launch of the Construction Ground Work and Garden design course in FET centre Kilrush.

## Apprenticeship / Traineeship

### Shannon T/Ship

- First class of Aircraft Spray Painters qualified on new City and Guilds NVQ level 3 Aircraft Surface Finishing qualification. All successful learners were offered a contract of employment with the host employer, International Aerospace Coatings.
- Third Refrigeration and Air Conditioning course started on time in the new R&AC workshop. Shannon is the only location in the country that delivers phase 2 of the R&AC apprenticeship.
- Shannon took ownership of a CFM Gas Turbine Engine, to be used in the training of phase 2 aircraft engineers.

### Hospitality

- Hospitality won the Chef of the Year 2020
- 12 medals in Silver and Gold in other culinary categories
- Participants were from traineeship/apprenticeship classes

## Part-Time Provision

### Core Skills

#### BTEI Clare

- In Collaboration with the GAA, a QQI Level 5 Exercise and Fitness programme is being delivered in Ennis since January in the FET centre, Clonroad and practicals will be held at a GAA venue.

### Clonroad Campus

- Four groups of heritage learners travelled to The Museum of Country Life in Mayo in December as part of a Creative Ireland, National Museum of Ireland and Clare County Council partnership initiative with Core Skills in Clare.
- The December promotional and fundraising 'Growing through Learning Event' in Scariff town was very successful with eight learners setting up the event stall, providing refreshments and selling goods they created. They raised €845 for Palliative Care Suites at Raheen Community Hospital.
- The Amber Flag, a mental health initiative designed by Pieta House to help promote positive mental health within the educational system and beyond, was launched at the Further Education and Training Centre, Clonroad Campus, Ennis.

## **Community Education and Training**

### **FET Centre O'Connell Avenue Campus**

- 139 courses started since Jan 1st in 36 community venues including 13 DEIS schools.
- Introduced Learner Attendance Tracker to Tutors and provided 1 CPD workshop on how to use it.
- Community education classes in Moyross have resumed in the newly refurbished and enlarged Community Enterprise Centre. Three rooms have been designated for community education in the CEC. The Moyross Adult Education group with membership from the CEC, the resident's association, creche and school, co-ordinates the provision of community education in the area.

## **Evening Provision**

### **LCFE Night School**

- LCFE Night school enrolled 1629 students and ran 112 courses with 60% accredited courses and 40% Hobby Courses in Sept 2019. LCFE also hosted an Excel training day for Unity Credit Union employees at Raheen Training Centre.
- LCFE Night School assisted Limerick Sports Development with their wish to recruit hard to reach learners for what they titled Boxing Clever which involved the delivery of three modules – Exercise & Fitness QQI L5, Community Addiction Studies QQI L5 and Boxing (Cert of Attendance).
- LCFE Night School established the first Regional Tour Guiding Course in the Limerick City area. This initiative has allowed LCFE Night School to forge tangible relationships with Shannon Heritage, Limerick Civic Trust and Limerick County Council who sponsored some of the learners.
- Prison Education
- Book Launch "Free Voices"- collaboration between Limerick Writers Group and Limerick Prison Education Unit, collection of short stories and poetry composed by male and female students and launched in the prison on Friday 13th December.
- New initiative "Through the Eyes of the Child" – Led by Bedford Row and incorporating the Education Unit, this is a new, fresh approach to parenting skills for those in custody.
- 3 charities benefitted from crafts created in the Education Centre – 1. Children's Hearts Ireland (through Crumlin Hospital) 2. Limerick Animal Welfare and 3. Milford Hospice

## **Support Services**

- Active Inclusion
- Music Generation Clare
- A successful application to the Active Inclusion Support Services (AISS) fund has enabled Music Generation Clare's Creative Hub to continue every Saturday from 11am to 1pm in the Music Studio in the Clare Youth Service (CYS).
- This is a free programme aimed at teenagers to get together and get musically creative, but is especially aimed at young people living in nearby unemployment blackspots such as Cloughleigh in Ennis.

- The musical process here is whatever the students want it to be; the tutors' guide the students, helping them create the music they want to make and get a taste of what it is like to be in a full time band.

## **Hospitality**

- HETC hosted the Annual Christmas Party for the Senior Citizens in the local community with 75 attendees.
- In December, Christmas Cooking classes were held in Ennis in the new kitchen Campus, huge success and had to turn down numbers as course filled very quickly.
- Information, Recruitment & Guidance

## **EESS**

- Following job loss announcements in Shannon, Information and Career Planning Session set up for Avara 3 days in January and Molex 4 days in January.
- EESS and IRG attended an Information day with Avara In December and February.
- Appointment of new Information Officer at O'Connell Avenue Campus
- The Information Recruitment and Guidance service (IRG) set up a focus group with the Prison Education Unit. This focus group will establish links for assisting prisoners as they exit the prison system and turn to education and training.

## **Enterprise Engagement**

### **EESS**

- LCETB/Mid-West Regional Forum presented to Freight Companies Cluster at the Radisson Hotel on 3 December. Round table discussions on education and training needs, requirements in the logistics sector. LCETB will promote and deliver Warehousing, Freight Forwarding and other logistics programmes in 2020.
- As part of Budget 2020 Government assigned £300 million under Human Capital Initiative to support Higher education providers in development of future skills needs. LCETB will be involved in discussion and application with UL and LIT re pathways to higher education options. Meeting scheduled for February 27th.
- EESS co-ordinated launch of 'Inspire: Women for Engineering' on February 7th in LIT with 400 students in attendance.

## **Hospitality**

- HETC have started training for staff in the HSE
- HETC won in Helsinki best business in the Culinary Apprenticeship

## **Professional Development**

### **Hospitality**

- The first Commis Chef Programme finished in November with a gala event of a mock wedding attended by the two boards of Commis Chef and Chef De Parte and employers.
- HETC started the second Commis Chef Apprenticeship 2 year programme with a full class and a wait list
- Limerick University students finished in December Food & Nutrition Level 9 modules delivered by HETC

## **7. For Appointment –**

### **a. Nominees to Boards of Management**

The following nominees were unanimously adopted for appointment to the various Boards of Management :

- Colaiste Mhuire, Askeaton: Mr. Ciarán Crowe and Mr. Jim Twohig
- Colaiste Chiaráin: Mr. Plunkett Hayes, Mr. Richard O'Donoghue, Ms. Catherine Kennedy
- Gaelcholáiste Luimnigh: Cllr. Joe Leddin, Cllr. Michael Begley
- Limerick College of Further Education and Training: Mr. Joseph Coleman, Mr. John Nash
- Ennis Community College: Cllr. Mary Howard
- Raheen Wood Community National School: Ms. Jennifer Skillen, Mr. Terry Twomey.
- Mol an Óige Community National School: Mr. Denis Barry, Mr. Conor Byrne

### **b. GMIT Governing Body Membership 2020-2025**

Following robust discussion re membership wherein Members noted the request for Gender balance, the Board nominated Cllr. Paul Murphy to the Governing Body of GMIT.

## **8. Finance Report**

### **a) Finance Report**

The Head of Finance presented the Financial Report and on the proposal of Cllr. John Sheahan, seconded by Cllr. Gabriel Keating, the Financial Report was adopted.

### **b) On the proposal of Cllr. Kieran O'Hanlon, seconded by Cllr. Elena Secas, the 2019 Service Plan was adopted.**

The Board Members paid tribute to the Finance Officer and her team on the work involved.

## **9. For adoption, Board of Management Minutes**

- a) Colaiste Chiarain, Croom
- b) Colaiste na Trócaire, Rathkeale
- c) Mungret Community College
- d) St. John Bosco Community College, Kildysart

- e) Castletroy College
- f) Gaelcholáiste Luimnigh
- g) Thomond Community College
- h) Desmond College, Newcastle West
- i) Scariff Community College
- j) St. Joseph's Community College, Kilkee
- k) Colaiste Ide agus Iosef, Abbeyfeale
- l) Ennistymon Vocational School
- m) St. Anne's Community College, Killaloe
- n) Ennis Community College
- o) Colaiste Iosaef, Kilmallock

On the proposal of Cllr. John Sheahan, seconded by Mr. Dónal Ó hAinifein the Board of Management Minutes were adopted.

#### **10. For Approval: Protected Disclosure Policy**

On the proposal of Cllr. Liam Galvin, seconded by Cllr. John Sheahan, the policy was approved.

#### **11. Confirm date of next meeting**

Next meeting was confirmed for 4.30 p.m. on Tuesday, 24th March, 2020.

George O'Callaghan  
Chief Executive.

Signed:



Chairman of Meeting held on 19<sup>th</sup> May, 2020