



**Minutes of Limerick and Clare Education and Training Board
held in Marshal House, Dooradoyle Road, Limerick (Hybrid)**

19th September, 2023

Present: Cllr. Kieran O’Hanlon, Chairperson
Cllr. Clare Colleran Molloy
Mr. Michael Cregan
Cllr. Michael Donegan
Ms. Elaina Fitzgerald
Mr. Michael Guilfoyle
Ms. Catherine Hehir
Cllr. Gabriel Keating
Mr. Sean McMahon
Cllr. Ann Norton
Cllr. Elena Secas
Cllr. Brigid Teefy
Cllr. John Sheahan

In attendance: Mr. George O’Callaghan, Chief Executive
Ms. Eamon Murphy, Director of Organisation Support and Development
Mr. Donncha O’Treaaigh, Director of Schools
Mr. Paul Patton, Director of Further Education and Training
Mr. Denis O’Brien, Head of Corporate Services & IT
Ms. Joanne O’Brien, Recording Secretary, Corporate Services
Ms. Caroline Hayes, Corporate Services

In absentia: Ms. Sheila Hickey
Cllr. Joe Killeen
Cllr. Paul Murphy
Ms. Marian Petty

1. For Consideration; Apologies/Condolences

Apologies: Cllr. Sarah Kiely
Cllr. Liam Galvin
Mr. Mark O’Dea

A Vote of Sympathy was passed to the following:

- Ms. Anne Hough, Outdoor Education & Training Centre, Kilfinane on the death of her mother, Ms. Biddy Ryan.
- Ms. Ursula Mulchrone, College of Further Education and Training, Shannon Campus, on the death of her father, Mr. Pat Carey.

- Ms. Mary Flanagan, College of Further Education and Training Ennis Campus, on the death of her mother, Ms. Margaret Flanagan.
- Ms. Betty Culligan, St John Bosco, Kildysart on the death of her father, Mr. James Cleary.
- Mr. James Galvin, Colaiste Chiarain, Croom on the death of his father, Mr. Bob Galvin.
- Ms. Caroline Hayes, Head Office, on the death of her mother, Ms. Lorette Dillon and also on the death of her aunt, Ms. Marie Gilroy.
- Ms. Kay Considine, retired staff member, on the death of her mother, Ms. Kitty Saunders.
- Ms. Nicole and Paul Whelan, past and present students, Colaiste Chiarain, Croom on the death of their mother, Ms. Louise Whelan.
- Ms. Ingrid McLaughlin Ennis Adult Education centre on the death of her father, Mr. Thomas Deloughery.
- Ms. Imelda Cahalan, Ennis Adult Education Centre, on the death of her father, Mr. Tim Cahalan.
- Mr. Joe Shortt, Castletroy College, on the death of his father, Mr. Christy Shortt.
- Mr. Eric O'Neill, College of FET Cappamore Campus, on the death of his mother, Ms. Carol O'Neill.
- Ms. Pat McElroy, retired staff member, on the death of her husband, Mr. Harry McElroy.
- Ms. Fiona Oliver, Teacher Prison Education Unit, on the death of her husband, Mr. Greig Oliver.
- Ms. Mary O'Carroll, College of FET Raheen Campus, on the death of her partner, Mr. Ger O'Reilly.
- Mr. & Mrs. Cathy & Ritchie Quin, Castletroy College, on the death of Cathy's Sister, Ms. Ann Plunkett.
- Ms. Trish McGinnis, Desmond College, Newcastle West on the death of her brother, Mr. Johnny Hayes.
- Ms. Frances Smalle, College of Further Education and Training, Raheen Campus on the death of her brother, Mr. David Smalle.
- Mr. Pat Hayes, Colaiste Chiaráin, Croom on the death of his brother, Mr. Duncan Hayes.
- Ms. Nikka Byrne, College of Further Education and Training, Raheen Campus on the death of her Grandmother, Ms. Verette O' Doherty.
- Ms. Elaine Keppel, Head Office, on the death of her mother in law, Ms. Bernadette Keppel.

- Mr. Ger O'Flynn, College of Further Education and Training, Raheen Campus on the death of his mother-in-law, Ms. Mary Butler.
- Ms Evelyn Canty Coláiste Chiaráin, Croom on the death of her father in law, Mr. Patrick Canty.
- Ms. Honore Power College of Further Education and Training, O'Connell Avenue Campus on the death of her sister in law, Ms. Lorraine Power
- Ms. Eva Stenbridge College of Further Education and Training Ennis Campus on the death of her brother in law, Mr. Brian Kelly.
- Mr James O'Shaughnessy Colaiste Chiarain on the death of his aunt, Ms. Mai Ryan.
- The Family of the late Mr. Derren Simon Stockton, Formula Networks.
- The Family of the Late Mr. Gearoid Ryan, College of Further Education and Training, Raheen Campus.
- The family of the late Ms. Brigid Coffey (formerly FET, Mulgrave St. Campus)

2. Declaration of Conflict of Interests

All Board Members confirmed no conflict of interest with any Agenda item.

3. For Adoption;

Minutes of Meeting of Limerick and Clare Education and Training Board, held on 23rd May, 2023, were adopted on the proposal of Cllr. Gabriel Keating, seconded by Mr. Sean McMahan.

4. For Consideration; Matters arising from the Minutes

The Chairman congratulated Mr. Eamon Murphy, Director of Organisation Support and Development on his recent appointment and wished him every success in his new role.

The Board paid tribute to Mr. Donal O'hAinifein whose tenure as a member of the Board ceased on 31st August 2023 as a parent Representative and this coincides with Boards he was nominee on. The Board agreed that the CE would write formally to Mr. O'hAinifein to thank him for his contribution to the Board.

Mr. Sean McMahan proposed Donal to the Board of Ennis Community College. This was seconded by Cllr. Ann Norton and unanimously agreed by the Board.

Standalone Gaelcholaiste in Ennis. The Department of Education are conducting a review of all Irish education nationally and any decisions would be made in context of this review.

Gaelscoil Mhichil Ennis. An Bord Pleanála granted permission for extension.

The Board noted that there was a significant number of students yet to receive school transport and that this was an issue of concern and was replicated nationally. The CE advised that there was a difficulty with Bus Éireann securing drivers and buses to fill the routes!

The Limerick and Clare REALT Team has recommended weekly meetings to address the enrolment and transport of children requiring school places in Limerick and Clare.

Members were also advised that the Director of Schools had sent requests to alternative transport companies for local students and that this proposal had been accepted by the Department of Education.

5. Governance:

- a) Risk Management
No matter raised.

6. Correspondence

Department Correspondence

CL 0024/2023 9 June 2023	Re: Home Tuition Grant Scheme 2023/2024 Special Education Component.
CL 0026/2023 25 May 2023	Re: Recruitment of Special Needs Assistants (SNAs) – Supplementary Assignment Arrangements for the 2023/2024 school year.
CL 0027/2023 25 May 2023	Re: NQF Level 9 Graduate Diploma in Social Personal and Health Education/Relationships and Sexuality Education (SPHE/RSE) Programme 2024.
CL 0028/2023 25 May 2023	Re: Arrangements for the implementation of the Framework for Junior Cycle with particular reference to the school year 2023/2024.
CL 0029/2023 30 May 2023	Re: Brief absences for Staff other than persons employed as Teachers and Special Needs Assistants employed in Education and Training Boards.
CL 0030/2023 10 August 2023	Re: Home Tuition Grant Scheme- Maternity Related Absences Component.
CL 0031/2023 10 August 2023	Re: Home Tuition Grant Scheme for children without a school place.
CL 0032/2023 28 th August, 2023	Re: Supervision and Substitution Scheme – Opt-In for Principals and Deputy Principals with effect from 1 September 2022 (or date of appointment, if later).
CL 0033/2023 21 June 2023	Re: Carer’s Leave Scheme for Special Needs Assistants employed in Recognised Primary and Post Primary Schools.
CL 0034/2023 24 July 2023	Re: DEIS Delivering equality of opportunity in schools action planning and grant allocation for all DEIS schools.
CL 0035/2023 3 August 2023	Re: Teacher Supply Post Primary: Teaching Hours Extension Scheme 2023/24.
CL 0036/2023 August 2023	Re: Child Protection Procedures for Primary and PostPrimary Schools (revised 2023).

Education and Training Boards Ireland (ETBI)

ETBI
27th July, 2023

Re: Annual Conference in Cork City Hall, 27th and 28th September,
2023.

7. For Consideration; Chief Executive's Report Incorporating;

Responding to the needs of Ukrainian Families displaced by War Regional Education and Language Teams (REALT)

Regional Education and Language Teams (REALT) are hosted by the regional education and training boards around Ireland and staffed by regionally based education support personnel. REALT will also support schools in the area to meet the needs of these children as they emerge, to advise and support the Department of Education in developing new capacity where required, and to coordinate the provision of education services to schools and families across their defined area.

The REALTs (Regional Education and Language Team) initially focus on ensuring that children are assisted to find school places when they are ready to engage with the school system. The REALT Team support existing services and coordinate the following work areas:

- Assist families and schools with accessing information on school places for Ukrainian children and young people who have moved into the area.
- Assist families and schools with accessing information on the availability of School Transport Scheme services for Ukrainian children and young people who have moved into the area.
- Assist families and schools with accessing resources and supports for additional capacity, wellbeing, language, and educational needs.
- Assist with work around staff supply, including where required, English for Speakers of Other Languages (ESOL) tutors to address language needs of Ukrainian children, young people, and their parents/guardians, through liaison with ESOL Coordinators in the ETBs (Education and Training Board) (Education and Training Board) (Education and Training Board).
- Align current school capacity with the placement of Ukrainian families, as much as possible.
- Identify additional capacity within their geographic areas to prepare for situations where demand may exceed available school capacity, and work with the Department and other organisations as necessary with a view to making this additional capacity available.
- Liaise with other local coordinating structures that may be established to coordinate the delivery of public services for Ukrainian families.

Structure

The REALTs are hosted and administratively supported within the ETBs.

Each REALT consists of a network of other key agencies, including:

- Tusla Education Support Service (TESS)
- NEPS (National Educational Psychological Service) regional personnel
- NCSE (National Council for Special Education) regional personnel
- Management body local nominees
- and other key partners as appropriate

In addition, the REALTs will collaborate closely with people from a range of other services, depending on the needs of the children arriving in Ireland and the challenges faced by schools. These agencies and bodies may include:

- Teacher support services, including PDST (Professional Development Service for Teachers) and JCT (Junior Cycle for Teachers) (Junior Cycle for Teachers)
- Education Centre Network
- Local county councils/authorities

Limerick and Clare REALT

The Limerick and Clare REALT Team has recommenced weekly meetings to address the enrolment of children requiring school places in Limerick and Clare.

The REALT Team provided English language classes and social emotional lessons to Ukrainian children and their families who were rehoused in Third Level Student Accommodation Centres in University of Limerick and Mary Immaculate College during the summer months. Both the University of Limerick and Mary Immaculate College waived the fees of room rental for these classes.

Up to 2,000 Ukrainians stayed in third level student accommodation centres in Limerick city from June to August. They were mostly new arrivals. Different agencies and voluntary groups invited some of the children and adolescents to attend summer camps and the REALT team organised English language lessons in two locations at Punches Hotel and Mary Immaculate Campus. The lessons were three hours per week and took place over a 4-week period.

The groups were organised according to age and English language proficiency. The programme was designed to be interactive and to support the children when enrolled in national or secondary school. Overall, the feedback was positive, and families were grateful for the lessons provided.

Aisling Wheeler REALT ESOL (English for Speakers of Other Languages) has organised an information session: EAL in Schools to take place on 26 September between 4 to 5pm at Clare Education Centre, Ennis. The primary aim is to look at ESOL materials, the teaching of English to speakers of Slavic languages and to look at the Common European Framework of Reference for Languages (CEFR).

In addition, a mentoring service with a group of ESOL tutors from Limerick Clare Education Training Board are available to mentor post-primary teachers who are new to teaching ESOL. Limerick Clare Education Training Board REALT has compiled and developed ESOL resources which are available on www.lcetb.com. All schools will receive a newsletter outlining English language supports available.

The Department of Education can confirm that as of 10 August, 15, 625 Ukrainian pupils have been enrolled in schools across Ireland. Out of that figure, 10,141 of these pupils have been enrolled in primary schools while 5,484 have been enrolled in post-Primary schools. Current data indicates an enrolment rate of 88% among Ukrainian children aged 5 to 18.

August 2023		
County	Primary	Post-Primary
Clare	581	344
Limerick	328	207

Information for parents in Ukrainian and Russian on accessing school places is available on www.lceb.ie

The REALT Team for 2023/2024 comprises the following.

Name	Role	Nominating Organisation
George O'Callaghan	Chief Executive	Limerick and Clare Education and Training Board
Donncha Ó Treasaigh	Director of Schools	
Aobhán Haverty	Adult Education Officer	
Deirdre Honan	REALT Coordinator	
Aisling Wheeler	REALT ESOL Coordinator	
Miriam Gleeson	Senior Educational Welfare Officer	TUSLA
Dan O' Shea	Regional Manager	
Vacant		CPSMA (Catholic Primary School Management Association)
Alan Cunningham	Post-Primary Principal	ACCS (Association of Community and Comprehensive Schools)
Mona Hynes	Post-Primary Principal	JMB (Joint Management Body)
David Quinn	Primary Principal	Educate Together (Ennis)
Richard Egan	Senior Psychologist	NEPS
Gerard Hogan	Regional Manager	NCSE
Stephanie Ryan	Regional School Transport Manager	Bus Éireann

ETBI (Education and Training Boards Ireland) Middle Leaders Summer School

The Schools Division of Limerick and Clare Education and Training Board played a leading role in the organisation of the second annual national Summer School hosted in University of Limerick called 'Supporting Middle Leaders: Nurturing leadership for a changing world'

The residential summer school was developed for API/APII and middle leader post holders.

The aims of the programme were:

- To support middle leaders in their professional leadership journey
- To support middle leaders in reflecting about themselves as leaders in educational settings
- To offer a deeper understanding of leadership in a school setting
- To promote discussion and debate about relevant areas of education in Ireland
- To provide opportunities for networking among middle leaders

The event was opened by Chief Executive of Limerick and Clare Education and Training Board, Mr. George O'Callaghan and featured speakers such as -

- Professor Patricia Mannix McNamara
- Professor Stephen Kinsella
- Dr. Zachary Walker
- The Department of Education Inspectorate

Such was the success of this summer school, ETBI has decided to make it an annual event in the University of Limerick.

Community National Schools

Enrolments in all our Community National Schools continue to increase. The provision in Glenroe is proving to be extremely successful and popular in the local community to accommodate the growing pupil population in the area. Glenroe has an enrolment of 38 students as of 1 September 2023. A Special Class has opened in Raheenwood Community National School. Mol an Óige Community National School has enrolled several children (all school grades) from Ukraine.

Schools received the latest advice and updates in relation to relevant Department of Education Circulars and procedures as well as Limerick and Clare Education and Training Board policies.

Post Primary Community Colleges and Community Schools

All principals and Deputy Principals attended an in-person meeting on 22 August 2023 in preparation for the reopening of all schools at the end of August. Both the Schools and OSD (Organisation Support & Development) Divisions as well as the HSE (Health Service Executive) and Narrative 4 made presentations at the meeting to help prepare schools for the new academic year.

Newly appointed Deputy Principals

Limerick and Clare Education and Training Board has confirmed the appointment of two deputy principals to two of its schools in Limerick.

Mr. Éanna Kennedy took up the second Deputy Principal role in Mungret Community College and Mr. Donal Doody was appointed as the second Deputy Principal in Thomond Community College.

Mentoring

A mentoring programme for all newly appointed deputy principals will commence on 20 September and will be facilitated by the Director of Schools. The programme provides for existing principals and deputy principals working closely with the newly appointed principals and deputy principals.

Leaving certificate Results

Students across Limerick and Clare Education and Training Board schools performed extremely well in the Leaving Certificate of 2023. Schools reported extremely high numbers of students achieving their preferred courses. Congratulations to all students and staff who supported students through several years of challenging circumstances including Covid 19.

Erasmus+ Funded Project -Limerick and Clare Education and Training Board Schools Division and Mary Immaculate College, Limerick.

The Schools Division and the Faculty of Education in MIC (Mary Immaculate College) are currently engaged in a European Commission initiative of 16 new Erasmus+ Teacher Academies, which will benefit from €22.5 million from the Erasmus+ budget over three years to provide teachers at all stages of their careers with learning opportunities that include mobility, learning platforms and professional communities. The IDEAL Futures Teacher Academy will develop a range of professional development activities and a collaborative digital hub to provide opportunities for educators to develop as future digital educational leaders. It will support pre-service, in-service teachers and educational leaders. They will be able to consider the challenges facing education in the future, and develop a vision based on their individual beliefs and the needs of their school communities, through collaboration with the wider education and technology sector. They will be supported to simultaneously solve specific challenges in digital educational leadership and acquire the necessary skills and expertise through formal online professional development.

The IDEAL Futures Teacher Academy will develop a range of professional development activities and a collaborative digital hub to provide opportunities for educators to develop as future digital educational leaders. It will support pre-service, in-service teachers and educational leaders. They will be able to

consider the challenges facing education in the future, and develop a vision based on their individual beliefs and the needs of their school communities, through collaboration with the wider education and technology sector. They will be supported to simultaneously solve specific challenges around digital educational leadership and acquire the necessary skills and expertise through formal online professional development. The main objectives are to:

- support high quality collaboration between ITE Universities, Teacher PD providers, Teacher employment organisations, Policy Makers, and Educational Technology providers
- identify the key challenges, problems and dilemmas facing pre-service and in-service teachers in a digital era in the context of the digital leadership ecosystem. These come from the perspectives of policy, praxis, pedagogy
- and identify opportunities for teachers to re-envision and lead a transformative approach to digital leadership in education
- develop and evaluate a high quality, multi-level pedagogical model that supports transformative dialogue and leads to a co-operative and integrated approach to addressing issues facing education around digital pedagogical leadership
- create a range of professional development content, activities and associated micro credentials to implement the pedagogical model. These will support educators across all levels of education to foster skills in digital educational leadership, including formal open educational resources, synchronous workshops, hackathons, peer observations, transformative learning projects and design-based research activities.

The Care Aware Crew Project – Phase 2 for Primary Schools

The Care Aware Crew Project is a collaboration between Limerick and Clare Education and Training Board, the Junior Health Sciences Academy, University of Limerick, University Hospital Limerick and HSE Midwest Community Healthcare. The focus of the project is the delivery of a suite of novel pupil/teacher-friendly Life Skills and First Aid lessons — produced locally and featuring the expertise of UHL consultants, School of Medicine staff and others—to 3rd and 4th Class primary school pupils in schools throughout Limerick and Clare.

Key Tasks: Set-up (recruitment of participants [schools], meetings with Principals and Class Teachers in 13 schools, delivery of materials, including printed materials and medical equipment); Co-ordinate Delivery of Care Aware Crew lessons to 400 pupils in 17 primary school classrooms across 13 schools; Collection of pupils' completed workbooks and feedback (including classroom visits); Collection of teachers' and Principals' feedback (by interview and questionnaire).

Pilot Scheme — Phase 2 Evaluation (by U.L. Staff) and Phase 3 Planning:

Feedback from pupils and teachers is excellent and is currently being analysed by staff at UL under the direction of Dr Jennifer McMahon. Outcomes of this evaluation will inform future practice. Lesson topics for Phase 3 of the project are being discussed currently. The steering group aims to oversee the production 3 new video lessons to add to the Care Aware Crew programme during Term 1 (2023-24) - if funding received from the JP McManus Benevolent Fund will stretch that far - and to roll out the extended programme to 500 'new' pupils in the Limerick-Clare area during Term 2 (2023-34). Recruitment of new schools to participate in the project will begin in October.

Junior Health Sciences Academy—JHSA

Membership of the Board of the JHSA (representing LCETB) involves overseeing projects including: Early Careers (Healthcare as a life-changing career path for secondary school students), roll-out of STEMI video (a short film about a heart-attack patient's journey from emergency 999 call to life-saving interventions in UHL, and eventual recovery, produced to encourage students to consider careers in health), My Psy (psychology education programme with a focus on positive mental health and well-being promotion), Care Aware Crew.

Admission Policies - in accordance with the requirements of the Education Act 2018

Admission Policies are in the final stages of being approved by Limerick and Clare Education and Training Board for 1 October 2022. All schools are required to publish their Admissions Policies and Admissions Notices by 1 October 2023 in accordance with the Education (Admission to Schools) Act, 2018.

We are proud to note the increased provision of Special Classes across our Community Colleges with the opening of a Special Class in Coláiste Mhuire, Askeaton, Ennis Community College, Ennis and Castletroy College.

Limerick and Clare Education and Training Board will host a webinar for all newly appointed teachers who commenced in its schools since September 2022 or September 2023 at a special on-line meeting with the authority's Chief Executive, Mr. George O' Callaghan, Director of Schools, Mr. Donncha Ó Treasaigh, Director of Organisation Support and Development, Mr. Eamon Murphy and the School's Division Support Team on Monday evening, 18 September from 8.00 pm to 9.00 pm. The purpose of this event is to provide newly appointed staff with an overview of Limerick and Clare Education and Training Board Schools Division and the support that is available to teachers across the ETB (Education and Training Board).

Supports for Schools

Schools will continue to be supported in the development of inclusive school practices for all including ongoing support of Special Education Needs Coordinators (SENCOs), Additional Education Needs Teams in schools, Student Support Teams, Transition Year Coordinators, Digital Leaders, Curriculum Leaders, Boards of Management, school leaders, teachers, and Special Needs Assistants (SNAs). The Professional Development schedule (below) has been developed to support our schools in accordance with comprehensive feedback from teachers and school leaders.

Training for Special Needs Assistants

A professional development event was held for Special Needs Assistants on 20 and 21 June 2023. The topics which were covered over the two-day training event included First Aid Fundamentals, CPR & AED, Child Lifting and Fire Safety Awareness. Twenty-six (26) SNAs attended from six (6) schools. This event was facilitated by Grainne Dennison, John Kelly, and Gina O Connor, Limerick and Clare Education and Training Board (Limerick and Clare Education and Training Board) Schools Division Support Team.

Professional Development – 2023/2024

Support seminars and training are planned for post-primary personnel in the following areas;

- Student Support Team Coordinators online meeting
- Online meeting of Special Education Needs Advisory Group
- In-person meeting of Risk Register and Safeguarding Advisory Group
- Leading Inclusive Learning, Teaching and Assessment (LILTA) online meeting
- Transition Year Coordinators and Digital Leaders visit to DELL, Raheen

The support and resources made available by the Department of Education have been made available to our schools on a central hub on the Schools Division Support site - www.lcetb.com.

This also includes resources that the Director of Schools and the Support Team have created and developed.

Staffing Allocation & Appeal

The Staffing Allocation for schools is almost finalised with on-going deliberations with the Department of Education.

Parent/Guardian Webinar

Limerick and Clare Education and Training Board's Schools Division is delighted to organise a special Webinar for parents/guardians of children in Limerick and Clare Education and Training Board schools with Tom Coleman – Sleep Coach on 25 September at 8.00 pm via Zoom. It was agreed to extend an invitation to all Board Members.

Youth Work

Limerick and Clare Education and Training Board officially launched its Youth Work Plan 2023 - 2026 at Glór Ennis on Wednesday 19th April.

The plan aims to ensure the ETB succeeds in its responsibilities to support the provision, coordination, administration, and assessment of youth work services in the Limerick and Clare region.

Capital Grant Scheme 2023

The allocation under the Capital Grant Scheme was €109,705. A total of 12 UBU Your Place Your Space organisations applied for funding. Following a further request to the Department, we are delighted to receive additional funding of €79,160. We look forward to working with groups to support the completion of their capital projects.

Unannounced Summer Site Visits to UBU Projects

Over the summer months, the youth work team visited UBU your Place your space projects across the region, the unannounced site visit process is an integral part of the funding scheme and provides assurances to the ETB that projects are working in line with their Service Requirements. We were delighted to observe the extraordinary work of the projects and their keen engagement with young people.

Strategic Planning: Youth Work Plan

The Youth Work team are now developing the implementation plan for the Youth Work Strategic Plan, this will guide our work over the coming years.

Local Creative Youth Partnership

The LCYP continues its strategic objective to concentrate work in Early Years, Future Film Makers/Tech, Youth Theatre, Call & Response, prioritising Traveller and migrant groups and allowing for space to respond to requests for support.

Programme Element	Location/Dates	Status	Participant Numbers
Youth Theatre			
Kilkee Youth Theatre/Ukrainian Community	A new programme of work commenced with teenagers from the Ukrainian community in Kilkee in June. Working throughout the Summer with tutors Jessica Curtin, Shannon Ryan and Oksana Semenova, their teacher from Kilkee Community College, 18 young people performed 'The Hysterical History of the Trojan War' to a mixed audience in Cultúrlann Sweeney on August 19 th . The show was an enormous success and will be repeated on September 23 rd for Call & Response.	Ongoing Since June 2023	18
Kilkee Youth Theatre/9- to 12-year-olds	Kilkee Youth Theatre 9- to 12-year-olds recently enjoyed a trip to see Limerick youth	Ongoing 2023/4	12

<p>St. Mary's, Limerick Youth Service Clubs</p> <p>Thomond Youth Theatre</p>	<p>Theatre's production of Pride and Prejudice in The Hunt Museum. This is part of our Arts Council funded Critical Engagement programme which sees three of our groups, including KYT, critically engage with work of their peers. Video to follow.</p> <p>Sixteen young people from Limerick Youth Service clubs in St. Mary's participated in a drama programme during May, June, and July with four teenagers performing in The Parish, an intergenerational promenade theatre event run by The GAFF and supported by Limerick Island Community Partners. Two young mothers and three of their children also performed in street scenes from the event. Excerpt to be performed during Call & Response.</p> <p>We will resume workshops in Thomond Community College early October.</p>	<p>Ongoing since May</p> <p>Completed last sessions in March</p>	<p>16</p> <p>Up to 20</p>
<p>IPAS and Direct Provision</p>	<p>Weekly after school workshops with visual artist, James Ryan continues in Knockalisheen. Augmented by occasional workshops with teenagers.</p> <p>Forty-five young people from Mungret Gate availed of adventure camps in UL (University of Limerick) during early August. Although this kind of activity is not strictly characterised as creative, we worked with the Sports Partnership and Doras Luimní to facilitate this group of young people (aged 5 to 14) to give them a recreational break from the accommodation centre in Mungret. This programme followed on from a consultation with the group, carried out in the OCA Campus earlier this year when most of the young people expressed an interest in swimming.</p> <p>Cahermoyle House in West Limerick is another new accommodation centre where we will support a mural project. Tutor Rachel Grainger will work with young people from the accommodation centre, and it is also hoped that young people from the local Ardagh community might become involved.</p>	<p>Ongoing since 2022</p> <p>Once-off programme</p> <p>Due to begin in October</p>	<p>8 to 12 participants</p> <p>45 young people</p> <p>10 to 15 participants</p>

Fainleog school, Rathkeale	The exhibition of visual art and craft which was launched in Rathkeale Library in April will move to the railings and to The People's Museum of Limerick for Culture Night and for Call & Response.	Outdoor exhibition to run indefinitely from September 22 nd .	13 participants
INSPIRE: Early Years Programme Clare	Stories for Children in County Clare Continuing our programme run in collaboration with Clare County Childcare Committee, we will run, workshops for parents and young children in Shannon Library on September 30th. Well-respected artists/storytellers, Jane Hayes and Sara Keating will present their workshops. Two audio recordings from Clare based parents telling their stories will be launched with a view to continuing and expanding this programme. Stories for Children in County Clare follows on from a callout to parents and grandparents to submit stories from their own family experiences. Supported by Clare Libraries and Creative Ireland Clare. INSPIRE: Magic , a newly commissioned dance show designed for babies to watch and enjoy, has been created by dance artist Aoife McGarry, in collaboration with Arianna Guasso and with pedagogical guidance from Marie-Therese Marry. Over the past four years, the Local Creative Youth Partnership has been working with Limerick Childcare Committee and Dance Limerick developing programmes in baby dance. INSPIRE: Magic is our newest iteration in this programme.	Ongoing	Up to 40 Parents and children
Limerick		In rehearsal	Up to 50 audience of babies and their adults
Film and Tech programmes	Future Film Makers will take place again over October and November. Further details of the training programme to be announced. Postcards from North Clare is a short film project led by Fergus Tighe, began in June and is ongoing. Participants comprise a group of Ukrainian teenagers working through Northwest Clare Family Resource Centre.	To begin Oct/Nov	10 Future Film Makers
Critical Engagement	Along with Kilkee Youth Theatre and Abbeyfeale Beoirs, Future Film Makers is one of the groups identified to be part of the Arts Council-funded Critical Engagement Programme. So far, the group has travelled to the Galway Film Fleadh to see a series of short films including the festival's award-winning	Ongoing	8 young people 6 Abbeyfeale Beoirs Up to 20 participants across three locations

	<p>to-reach groups of young people. Learning Hub Limerick was successful in its application to work with young people living in and transitioning out of care. Ballyhoura Development was also successful in its application to work with young Travellers through drama. The LCYP issued letters of support for both applications and will continue to work in partnership with both organisations.</p> <p><u>National LCYP meetings</u> A second LCYP, national meeting took place in Ennis on August 22nd. Key issues emerging from these meetings include developing an evaluation process, establishing a professional network, and aligning pay and conditions for coordinators.</p>		
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Limerick and Clare Education and Training Board hosts and maintains the national web portal for www.lcyp.ie

Further Education and Training Department (FET)

FET Approved Funding 2023

The Board noted that the initial 2023 FET Funding Allocation is €85,384,323. The initial request was €87,098,111, i.e. a shortfall of €1,713,788.

Per correspondence, SOLAS advised that its Board has approved and authorised the initial allocation but also supported the approach of advising ETBs to have plans in place to continue to work towards the optimum allocation as per the FAR request, while SOLAS seeks the additional funding required and flexibility in the DFHERIS initial allocation.

“On this basis you are advised to continue to plan provision based on the schedules for 2023 utilising the allocation as per your FAR submission. SOLAS are actively engaging with DFHERIS to secure additional funding to meet the optimal levels of provision required.” SOLAS, 05 April 2023.

Members were advised that there would be a budget deficit if the initial funding allocation sought was not met as it was not the intention of LCETB to cut back on its services.

College of FET, Hospitality Campus

- A student from Killaloe Community College won the National Junior Chef of the Year 2023, the winner was Mia Hennelly;
- College of FET, Hospitality Campus Manager was voted and elected on the Management Team for the Senior and Junior Irish Culinary Olympic Team, voting took place in Austria;
- For the second year the Hospitality Campus has been voted as the College of Excellence to train the Olympic team in Germany next Year 2024. Students from other colleges will be coming to Limerick as the CFET Hospitality Campus will be the headquarters for all training.

College of FET, O'Connell Avenue Campus

- A VESD learner featured in the Aontas Annual Report this year. Noel is a great advocate for further education. He was a central speaker at the launch of the Annual Report and shared a powerful story about the challenges he has faced, and the positive impact education has had on his life.
- The HSE and other healthcare employers have met with healthcare learners to inform them of all job opportunities in the healthcare sector;
- A VESD Guidance Counsellor brought a group of learners from O'Connell Avenue Campus to Mary Immaculate College. The learners were given a tour of the Campus and spoke to the Admissions Officer who explained the options that are available for Mature Students in Mary Immaculate;
- It was a great achievement to receive the Amber Flag for O'Connell Avenue. The team working on this was managed by VESD Guidance Counsellor. Throughout the year many health and wellbeing events were held in the building and were well attended by VESD learners and staff;
- Summer courses took place for the third year running and generated a lot of interest from learners.

College of FET, Shannon Campus

Specific Skills Training:

- New Van leased for the specific purpose of delivering F-Gas training to companies is now in place. F-Gas training is taking place for 170 mechanics employed nationwide by Bus Eireann;
- It is expected to deliver training on F-Gas to over 700 clients in 2023;
- The ITEC L2 course in Makeup in Kilrush proved popular and resulted in a follow-on course to meet demand.

Traineeship:

- Increase in demand for aircraft maintenance technicians from the aircraft sector has required additional courses to be recruited, with one starting in July and an additional one for October.

Apprenticeship:

- A full schedule of Craft Phase 2 apprenticeship is now scheduled for 2023. Emergency provision still applies to Plumbing and Electrical courses. A proposal is currently being worked on to develop additional workshops for Plumbing, Electrical, Carpentry and Joinery.

FET Pathways from School:

- A plan is in place with schools to extend the delivery in the Autumn and early in 2024. New schools will include Crescent College Comprehensive, Kilkee Community College and Ennis Community College.

College of FET Raheen Campus

Local Training Initiatives: St. Anne's School, Ennis, Co. Clare (Co-op Hours)

Learners are encouraged to challenge themselves and explore different learning techniques through varied and exciting methods. To date this school has:

- Submitted and won some art competitions (e.g., Credit Union) with one learner progressing to national level;
- Participated in Peace Proms held in Limerick earlier this year;
- Undertaken the 'Big Travel Challenge' which promotes movement and exercise in a fun and positive way, as a result the Green School's Travel Flag has been received;
- Celebrated both LCA and Junior Cycle results. Distinctions and Merits were achieved from hardworking and delighted pupils in areas delivered by ETB staff - Woodwork and Home Economics;

College of FET, Ennistymon Campus

- The eCollege Energy & You course will be included in the induction day for two full time art courses. It fits in nicely with our ethos to share resources and reuse and recycle where we can across modules;
- Engagement was made with our social media followers throughout the summer and a space was also held for an art project to remember the Tuam babies during Heritage week in August. This received a lot of interest and support;
- The PLC Co-ordinator attended a mobility + training in Iceland for a week in August. As a cultural course it is expected to support the teaching and learning on two art courses being run at Ennistymon Campus. It is called, 'Culture and Heritage in Iceland, A sustainable lifestyle';
- The films that were created at Ennistymon Campus with the learners have been transferred across to their Youtube channel.

College of FET, Abbeyfeale Campus

- This Campus was awarded an Amber Flag by Pieta House in recognition of the achievement by staff and learners in promoting positive mental health and wellbeing;
- Irish Sign Language learners completed their Level 5 studies, a first for this Campus to submit for certification at this level.

College of FET, Newcastlewest Campus

- The College of Further Education & Training, Newcastle West Campus facilitated the West Limerick Explore Programme. The purpose of the Explore programme is to engage with those working in the manufacturing sector who are interested in upskilling their digital capacity, or those employees whose upskilling will enhance digital capacity to use within the workplace.
- A new Community Group Adare 202 Women's Shed successfully completed their Fabric Printing course. All the learners thoroughly enjoyed this course and are looking forward to starting the Mosaic course. Support is offered to Adare Library group senior members in upskilling their IT Skills. This course is currently ongoing and great progress is also being made in their IT Skills as part of their lifelong educational journey;
- Two admin staff have successfully completed their First Aid Training courses.

College of FET, Moyross Youth Academy Campus

- Learners and staff from Moyross Youth Academy Campus received a tour of the Opera site in Limerick City. The tour was hosted by Limerick Regeneration and the SISK group. This group also met with Sinéad Hickey, Head of Sustainability and Ger Coleman, Assistant Contracts Manager, SISK who are very interested in the Pathways to Construction course. Going forward learners will be provided with work placements. This is a very good opportunity to create a partnership with another employer in the construction Industry. There is a huge scope for employment on the Opera site for many years to come.

College of FET, Mulgrave Street Campus

- Mulgrave Street Campus received a full electrical refit during the summer, campus transferred to Healy Electrical from May 2023 – August 2023. This extensive building facilities project resulted in a complete electrical refit and new data cabling infrastructure in both the Mulgrave Street Campus and the School of Music.

College of FET, Kilmallock Road Campus – Level 3 & 4 provision (previously VTOS)

- Significant success where more than thirty adult learners received a range of Leaving Certificate awards at the Kilmallock Road Campus. Many of these learners' are non-nationals, it was superb to see their achievement in either receiving partial or full leaving certificates or their transition into the Irish Education System and progression onto Further or Higher Education.

Limerick School of Music

- **Student Performances:** In the last quarter of the academic year LSOM students held several public performances, a Piano recital in St Mary's Cathedral and an Orchestral concert in St John's Cathedral;
- **Forthcoming LSOM Alumni Event:** We are delighted to announce a forthcoming gathering of LSOM Alumni in a day of music-making and rekindling friendship all in an effort to fundraise for the LSOM Alumni & Friends fund. This will take place on 30th September at Limerick School of Music. All past students are welcome.

Music Generation Clare

- For Cruinniú na nÓg 2023, Ireland's National Day of Creativity for young people, Music Generation Clare were offered two free workshops at Ennis Campus. The first workshop was a masterclass given by multi award-winning musicians Tara Breen and Jim Murray. The second workshop was facilitated by prolific musician, songwriter and recording artist John Spillane. Both workshops were followed by a short performance from participants;
- Music Generation Clare accepted new applications for their instrumental hub classes from Monday 19th June. The digital link to apply was made available on Music Generation Clare's Facebook page for classes starting in September in the following locations: Ennis, Ennistymon, Shannon, Killaloe and Kilrush. Classes were offered in a range of instruments; guitar, fiddle, concertina, tin whistle, bodhrán, banjo, music technology, harp and piano;
- Music Generation Clare facilitated summer camps for Ukrainian teens. The camp was based around music creativity, percussion, active participation, confidence building and a focus on fun. The camp took place in Ennistymon Family Resource Centre and was made available to 15 Ukrainians.

College of FET, Ennis Campus

Core Skills Co. Clare

- A successful Cultural Diversity Day was hosted before summer break in Ennis Campus across all programmes. Staff and learners shared music, dance and food. Learners created displays about their countries while a local Traveller group hosted a large display;
- A Photography competition was held for learners and staff with 'Growing' theme. Lovely photos and good captions were displayed in the canteen;
- A New Tour Guiding Group started in Miltown Malbay Campus with good interest;
- A showcase of Reading the Landscape took place on 27th June in Clare County Council.

Post Leaving Certificate

- An Active Consent Introductory workshop for teachers was held on Monday, May 29th. Seventeen staff from Ennis Campus participated in the workshop. The next step is to train Active Consent Facilitators and roll out workshops for learners;
- Some new developments are underway: For the coming academic year, we are piloting the alignment of Applied Social Studies Level 5 with MSC. This includes delivering the same Modules in Semester 1 and 2 and following the same schedule of delivery. Participation with National Tertiary Project working with TUS to deliver Year 1 of the BBS Business Degree programme from September.

Vocational and Employee Skills Development

- A 36-week Traineeship in Beauty Therapy commenced in the new Training Beauty Salon on the 14th of August. There are ten full time participants while three others are completing certification to get their full award.

College of FET Ennis and Scariff Campus

VTOS

- Ennis Campus and Scariff Campus open mornings took place in early May;
- Successful Scariff Campus Fashion and Pottery workshops were held on week of May 29th;
- Programme and timetable planning includes offering part-time access to traditional full-time courses at Scariff Campus;
- Seventy-one learners from Ennis and Scariff certified in 2022/23 academic year.

College of FET Cappamore and Kilmallock Town Campus (Part-time provision East Limerick)

- Part-time Provision continued to deliver ESOL courses across all campuses in East County Limerick. Courses finished with a total of 283 learners at the end of July 2023.
- All ESOL tutors are working towards delivering accreditation in QQI L1 Reading & Writing with ESOL learners;
- Eric O'Neill, Blacksmith Tutor provided a demonstration at Limerick Riverfest on Sunday, April 30th. This was held in the potato market and provided the general public with demonstrations on the techniques they would learn through attending Blacksmith courses in College of FET, Cappamore Campus;
- Staff from part-time provision attended the Cappamore Show, Saturday 19th of August with great success. Part-time Provision attended the Limerick Show on Sunday, 27th of August to continue to promote course enrolment for September;
- Two Learner Hubs were developed at Kilmallock Town Campus and Cappamore Campus. This project aims to be completed by the end of September 2023. Facilities upgrades in both campuses took place over the summer. An outdoor portacabin was purchased in Kilmallock Town Campus and maintenance and repairs on equipment and rooms in both campuses.

Outdoor Education & Training

- LCETB School Orienteering Events: Two orienteering events were held in Curraghchase, Co. Limerick and Lee's Road, Ennis. Each were run in collaboration with PE teachers for 2nd year students;
- Outdoor Education and Training programmes include OE for TY students, Skills Development: Women in Sport Caving programme in collaboration with Clare LSP and Kayak Skills for Adults in Co. Limerick;
- A range of Adventure skills courses and family outdoor education activities targeted at LCETB staff, and the general public were offered throughout the summer with funding from FET Division.

Support Services

Information, Recruitment & Guidance - June & Aug

- College of FET Ennis Campus held tours for Clare Primary Healthcare Traveller group; National Learning Network (NLN), Turas Nua, New DP group from Magowna House/Inch, King Thomond Hotel/DP group;
- Hosts for Construction Work & Skills event in Ennis Campus on 10th May 2023 in conjunction with DEASP. Over 150 attendees and 12 exhibitors;
- Info & Guidance Limerick City held careers webinar presented in April. There are four webinars in the series. Positive feedback received from the participants;
- College of FET Ennis Campus held an open evening on 30th of August;
- Colleagues from Limerick city & county team participated in the information stands at the Cappamore & Limerick show;
- IRGSS will be attending community-based programme registration mornings over the coming weeks across Limerick City, County and Clare;
- IRGSS devised a new marketing and social media campaign, active Autumn 23.

Enterprise Engagement - June & Aug

- EESS attended Analog Devices R&D Investment announcement on Monday 15th May with ADI's CEO and Chair of the Board, Vincent Roche and An Taoiseach, Leo Varadkar TD;
- EESS attended the UL, Launch of Professional Masters on 24th May 2023;
- EESS established Links for Limerick and Clare ETB with Finland Learning Cities 23rd May 23;
- EESS spent one day Aqua farming in Lettermullen for a greater understanding of the micro-credential credit programme under Skills to Advance, 10th May 2023;
- EESS chaired the annual Limerick Lifelong Learning Festival celebrated Limerick as an UNESCO Learning City-Region. The Learning Limerick Steering Group is an award winner of the UNESCO Global Network of Learning Cities (GNLC). Mon 15th – Wed 17th May 23;
- EESS attended the Cappamore Show in promotion of Skills to Advance programmes;
- EESS organised staff attendance (IRGSS, NCW/Cappamore/Abbeyfeale programme provision & resource) at the Limerick show & attended in promotion of Skills to Advance & Apprenticeship programmes;
- Sales Apprenticeship: EESS continues to make links with companies for the upcoming sales apprenticeship;
- Equine Programme: As part of LCETB collaboration with Limerick County Council an Equine Programme, new Level 3 'Pathways to working with horses will commence for September 2023. Programme tutor has commenced and is linking with agencies across the city & county to engage programme participants;
- Therapeutic Programme Limerick Pilot: As part of an inter-agency collaboration with Limerick County Council and Department of Social Protection. Recruitment of a tutor has commenced and interviews will take place in September. The pilot programme will commence in September 2023 and support participants' pre and post addiction treatment;
- Mid-West Regional Enterprise Planned Steering Group: EESS collaborated on Mid-West enterprise meeting steering group plan.

Technology Enhanced Learning

- A new process was put in place for the critical approval of technology tools. This enables analysis of the impact of software and tools used in teaching and learning and centralised licensing of approved tools to maximise impact. LCETB FET Division is the first ETB to put such a process in place;
- The TEL Support Service worked with our QA Support Service to develop and publish Guidelines on the use of AI in teaching, learning and assessment. The guidelines were approved in April 2023 and circulated to all staff;
- The Blended Learning secondment project held a showcase of the development work completed by teachers over the 2022/2023 year in May 2023. LCETB FET Division is the first FET or HE provider to put in place such a programme which released teachers to work on blended learning design and paves the way for the delivery of high-quality blended learning programmes in future years;
- The TELSS has been expanded with the addition of three new TEL Support Officers who will work to support staff across the College of FET Campuses and two new Blended Learning Support Officers who will support the development of new Blended Learning programmes.

8. For Adoption:

- a) Report from the Finance Committee dated 27/03/2023
Adopted on the proposal of Cllr. Gabriel Keating and seconded by Mr. Sean McMahan.
- b) Finance Report Period Ending September, 2023
Adopted on the proposal of Mr. Sean McMahan and seconded by Cllr. Ann Norton.

9. For Noting:

- a) Report from the Audit & Risk Committee Meeting held on 23/03/2023

10. For approval:

- a) Lease Agreement for Millfield Ennistymon
- b) Lease Agreement for LEDP, Centre of Building
- c) St. Lelia's, Kileely
- d) Bay 110, Shannon Free Zone, Shannon, Co. Clare
- e) Block R 79, Shannon Free Zone, Shannon, Co. Clare with possibility of additional mezzanine floor

Adopted on the proposal of Cllr. Ann Norton and seconded by Mr. Sean McMahon

11. AOB

None.

Next Meeting: 21st November, 2023.

George O'Callaghan
Chief Executive.

Signed:



Chairperson of Meeting held on 21st November, 2023.